

Millbury Housing Authority

Minutes

August 16, 2017

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MILLBURY, MASS

Meeting convened at 1:01pm

Present: Frances Gauthier, Veronica Wood, Gilbert Picard, Lucy Chabot

Motion by Lucy Chabot, seconded by Veronica Wood to accept the minutes of the July 19th meeting. All in favor. Motion carried unanimously.

Motion by Veronica Wood, seconded by Gil Picard to accept the July Consolidated Vouchers in the amount of \$98,885.96. All in favor. Motion carried unanimously.

Motion by Veronica Wood, seconded by Lucy Chabot to accept the July MRVP Vouchers in the amount of \$1,049.00. All in favor. Motion carried unanimously.

Old Business

Carol informed the Board that she is hoping to move into the new office space by the middle of September.

Discussion on the salon and not receiving a response from the housing management specialist at DHCD. Veronica Wood suggested that I email the specialist and cc the Board. If I still don't receive a response the Board will contact her directly.

The Board was informed that we have a tenant volunteer that will work one day a week filing work orders, copying and answering the phone. Duties may increase after her skills are evaluated.

The Board was satisfied with the audit results.

New Business

The Board was satisfied with the quarterly report.

Carol informed the Board that their personal addresses and telephone numbers have to be posted in each community room.

Carol distributed pictures taken in one of the family basements. The basements are cleaned for the inspection, but very often the clutter manages to return. Carol contacted Karen Ahlers regarding a policy allowing us to lock basements permanently for habitual abusers.

Motion by Veronica Wood, seconded by Gil Picard to approve the Family Basement policy as written. All in favor. Motion carried unanimously.

Discussion on allowing smoking in a designated area at 95 Elm Street. Carol informed the Board that tenant's at Centerview are signing a petition to be presented to the Board of Selectmen, the director of the WRTA and probably Senator Moore asking them to remove the bus stop from in front of the building for safety issues. Many tenant's smoke there and will not have a place to go with seating. Carol met with the tenant's at Centerview this morning and they asked why there was smoking allowed on Colonial Drive property, and not on Centerview property. They accepted the reason, but also requested a place to smoke on property.

Motion by Veronica Wood, seconded by Gil Picard to allow tenants and their guests to smoke on the side patio beside the back door of the community room. All in favor. Motion carried unanimously.

Newsletters were distributed.

Next meeting scheduled on September 20, 2017.

Motion by Veronica Wood, seconded by Gil Picard to adjourn. All in favor. Motion carried unanimously.

Meeting adjourned at 1:59pm

Respectfully Submitted,

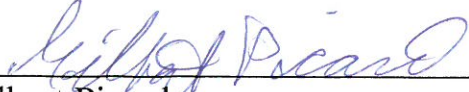
Frances Gauthier

Veronica A. Wood

Carol A. Smith

Carol A. Smith

Veronica Wood



Gilbert Picard


Sherry Forleo

Lucy Chabot

