

Millbury Housing Authority

MINUTES

Date: May 13, 2014

Time: 10:00 A.M.

Present: Barbara Blavackas, Frances Gauthier, Veronica Wood, Lorraine Hayes, Alyssa Marlborough

Absent: None

Other Attendees: Lisa Bennes, Congregate and Service Coordinator

The Chairman called the meeting to order at 10:04 A.M and welcomed our new member, Alyssa Marlborough.

Veronica Wood made a motion to approve the minutes of the regular meeting held on April 15, 2014. Frances Gauthier seconded the motion. All in favor. Motion carried unanimously.

Frances Gauthier made a motion to approve the April 2014 Consolidated Account Vouchers, in the amount of \$100,589.50. Veronica Wood seconded the motion. All in favor. Motion carried unanimously.

Veronica Wood made a motion to approve the MRVP April 2014 vouchers in the amount of \$30,689.85. Frances Gauthier seconded the motion. All in favor. Motion carried unanimously.

Frances Gauthier made a motion to approve Change Order #1, in the amount of \$6,247.00, for the tub surround replacement project at the 200-1 Memorial Drive Development. Veronica Wood seconded the motion. All in favor. Motion carried unanimously.

Veronica Wood made a motion to approve the Certificate of Substantial Completion for Aden Construction, Inc. for the tub surround replacement project at the 200-1 Memorial Drive Development. Frances Gauthier seconded the motion. All in favor. Motion carried unanimously.

Quotes received for rubbish removal, for a one-year period beginning June 1, 2014 through May 31, 2015, at our elderly and family developments were discussed. Two quotes were received, one from Allied Waste, in the amount of \$10,080.00 and another from Casella Waste Services, in the amount of \$11,700.00. Because our service from Allied Waste has not been satisfactory multiple times in the past several months, the decision of the Board was to award the contract to Casella Waste Services. Frances Gauthier made a motion to award the contract for rubbish removal in our elderly and family developments for a one year period beginning June 1, 2014 and ending May 31, 2015 to Casella Waste Services who submitted a quote in the amount of \$11,700.00. Lorraine Hayes seconded the motion. All in favor. Motion carried unanimously.

Veronica Wood made a motion to approve Amendment #4, in the amount of \$333,580.00. to Capital Improvement Work Plan 5001, bringing the total to 827,920.00. Lorraine Hayes seconded the motion. All in favor. Motion carried unanimously.

The Quarterly Operating Statements for 9/30/13 and 12/31/2013 were reviewed.

Lorraine Hayes made a motion to adjourn the regular meeting at 10:40 a.m. Veronica Wood seconded the motion. All in favor. Motion carried unanimously.

Respectfully submitted,

Janet Cassidy, Secretary

Frances M. Gauthier

Barbara Blavackas

Lorraine M. Hayes

Alyssa Marlborough  
Veronica A. Wood