

MINUTES

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Board of Fire Engineers Board, Committee, Office, Etc.

Date: March 18, 2013 Time: 6:30 p.m.
Present: Chief Rudge, Asst. Chief Day, Asst. Chief Hamilton,
Asst. Chief Hobin, Asst. Chief Gasco
Absent: None

Minutes from March 4, 2013 were approved. Invoices were signed.
Mail was read. Account balances were reviewed.

OLD & NEW BUSINESS

- Asst. Chief Hobin submitted a training schedule for the next three months. After review, Asst. Chief Hamilton made a motion to accept the schedule with approved changes. This was seconded by Asst. Chief Day and carried on a 5-0 vote.
- Chief Rudge submitted the following truck maintenance report based on P.M.'s from 3/4/13:
 - Engine 1: oxygen bottle half-full, right rear strobe out, cab needs welding, rear tow bar bent.
 - Rescue 1: need one window punch, need one portable radio holder
 - Tower 1: back up alarm not working properly, right side stabilizer pad bracket bent and light damaged.
 - Engine 2: panel light out, relief valve handle broken, rust on rear compartment doors, foam by-passing into tank, need anti-freeze
 - Engine 4: 4" relief valve on right side leaking, rear discharge chute rotted, rust on passenger step, rust over rear wheels.
 - Hose 1: wiper motor not working, right rear work light out.
 - Engine 3: needs windshield washer fluid, foam level lights out, left side alley light out, left side flood light out, left side ground lights out, air leak, rear discharge gauge stuck at 1000psi, rear discharge leaks, air horns not working properly, on spots not working (air solenoid ordered) Other items needing attention: first aid kit needs to be restocked, Lt.'s radio needs mic-wires are showing thru, B. Dalton has holes in bunker pants.
 - Forestry 1: ok
 - Engine 5: left side flood light out, panel light out on right side.

The Board noted that some of the items could be handled in-house and some items have already been repaired. Asst. Chief Hobin will inspect B. Dalton's bunker pants to see if they can be repaired.

- Asst. Chief Gasco made a motion to approve Lt. Lahair as a driver on Tower 1. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote.
- Chief Rudge told the Board he met with the Town Manager and Finance Committee to go over the budget for FY14. The Town

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Manager recommended a 2% salary increase. The Board asked for 3%. The Town Manager also reduced the Purchase of Service account by \$1300 because of the new gas service at Fire HQ. Capital Outlay requests were approved. The Finance Committee had questions on the replacement of the SCBA's. This request may be submitted as an article. No decision was made on the request to repair the walls at Fire HQ. Other capital expense requests will be reviewed at a later meeting.

- Asst. Chief Day asked when the Town would begin receiving lower electric rates. Asst. Chief Hamilton thought this might start on 7/1/13.
- Asst. Chief Day told the Board the thermostat at Fire HQ was not repaired but the part has been ordered.
- Chief Rudge ordered the solenoid for Engine 3's on spots.
- Chief Rudge said he spoke with Dorenzo Towing and they are willing to donate absorbent pads. Asst. Chief Gasco said the State DOT may be able to provide some as well.
- Chief Rudge commended Asst. Chief Gasco for the job he did in getting the new tone texting system up and running. A few minor issues were resolved, and the system is working well. The computer must stay on at all times, and the administrator cannot be logged out. Asst. Chief Gasco asked if the Ladies Auxiliary could be added since there are slots available. Discussion took place. Board members agreed to include the group with the understanding that if slots are needed, the Auxiliary will be the first to be removed. Asst. Chief Gasco made a motion to contact Pam Kosiba (president) and ask for a list of those who are to be included in the system. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote.
- Asst. Chief Day asked about the damage on Tower 1- was it investigated. The stabilizer on the right side was damaged. Asst. Chief Hamilton said he asked about the damage but no report was turned in. He said the truck did "bottom out" at one time when he was making the turn at Riverlin Street to Millbury Avenue, but this did not cause the damage to the stabilizer.
- AED pads have been ordered.
- Chief Rudge commended Asst. Chief Hamilton for his help in installing the new TV monitor in the Engineer's Office. Chief Rudge asked that a thank you be sent to Steven Kosiba as well. Both men did a good job in mounting the TV. The weather station will be installed soon.

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- Asst. Chief Day said he submitted a request for a court date for illegal burning at 33 Sutton Road. He expects a date in May.
- Asst. Chief Day said he and the Building Inspector have not inspected Mill Tex. There has been no attempt to repair the sprinkler system. Discussion took place. Though the Board talked about ordering a fire watch detail, no action was taken.
- Asst. Chief Hamilton will take Engine 4 to Greenwood Fire to get an estimate to repair the rusted chute.
- There was nothing new to report on District 7.
- Asst. Chief Hamilton got a piece of granite to use as a stop for Tower 1.
- District 7 graduation will be held on April 11 in Spencer. Eric Bouthillette is Millbury's only candidate.
- Asst. Chief Hamilton reported FF. B. Dalton and FF. Hobin took the S.A.F.E. Trailer Training class. They must do the second half, which requires a vehicle that can tow the trailer. Asst. Chief Hamilton said he will check with Rob McNeil to see if a DPW truck can be used.
- Asst. Chiefs Hobin and Gasco attended a seminar hosted by NSTAR. An emergency response plan was provided for the Fire Dept. and Emergency Management. The meeting provided an opportunity to meet and greet NSTAR contacts. NSTAR officials also asked fire department personnel for their help in enforcing their requirements when blasting near gas lines. Board members agreed that the fire department enforces CMR blasting requirements. Discussion took place. Asst. Chief Hobin suggested giving NSTAR's guidelines to the Sewer Dept. so they can distribute the info when street openings are done. The Board agreed.
- Asst. Chief Hobin is working on an estimate to paint the floor at Station 3.
- Asst. Chief Hobin told the Board the Multi Hazard Emergency Planning for Schools seminar was rescheduled to April 24 & 25 and will be held in Worcester. There is limited seating. Steven Kosiba may be asked to bring the information to the Fire Department. Chief Rudge said he might be available to attend.
- Asst. Chief Gasco said cab welding on Engine 1 has been scheduled for 3/23 & 3/24. Engines 2 & 5 will be notified to cover the center when the truck is out-of-service.
- Asst. Chief Gasco told the Board the doors in the new officers meeting room were painted before the floor was done. Radiator covers are still needed.

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- Asst. Chief Gasco said all confined space equipment has been delivered. He is setting it up and will place it on Rescue 1. Chief Rudge would like this done quickly. He also suggested the equipment be displayed as soon as possible as a way to thank Wheelabrator for their donation.
- Asst. Chief Gasco needs to get a quote to repair Rescue 1.
- Asst. Chief Gasco said he is waiting on Sutton to get the identification cards done.
- A wish list for Rescue 1 still needs to be drawn up.
- Asst. Chief Gasco reported Pierce said the phosphate ester is compatible with Hurst equipment. He will contact Hurst to confirm.
- Asst. Chief Gasco asked if we can refuse to issue an open burning permit to 33 Sutton Road. Asst. Chief Day answered yes, until they pay the fine.
- Asst. Chief Hobin told the Board he met with Laurie Stewart, from Barrday, to inspect the site for their hazardous materials processing permit. Ms. Stewart has an extensive background in underground storage tanks and offered to help Millbury if needed.
- Asst. Chief Hobin said he spoke to Steve Lemieux, Auburn Fire, about the live burn guidelines. Auburn has some personnel certified to act as a safety officer, and can provide personnel if they are available. Asst. Chief Hobin suggested sending Millbury personnel for certification. He will look into the requirements.
- Asst. Chief Hobin told the Board that DFS has two trailers available to do Live Burn training and Incident Command training. The training could be done on a weekend with groups of 16 in each evolution, and there is no cost. The Board asked Asst. Chief Hobin to get more information.
- Asst. Chief Hobin asked about increasing the inspection rate from \$15 to \$20 per inspection. No action was taken at the last meeting. Asst. Chief Hobin said the inspection rate is less than the detail rate and that we are short-changing ourselves. Asst. Chief Day said the permit fee is \$25 and building inspections are not fee-based. Asst. Chief Day also felt that the inspections are part of the Board's monthly stipend-it's part of the job. Discussion took place. Asst. Chief Hobin would like to survey surrounding towns and report his findings to the Board.
- Asst. Chief Gasco had questions about Marine 1. He wanted to know if the boat was permanently housed at Station 3 and if the dispatchers are aware of its location. Chief Rudge said the boat

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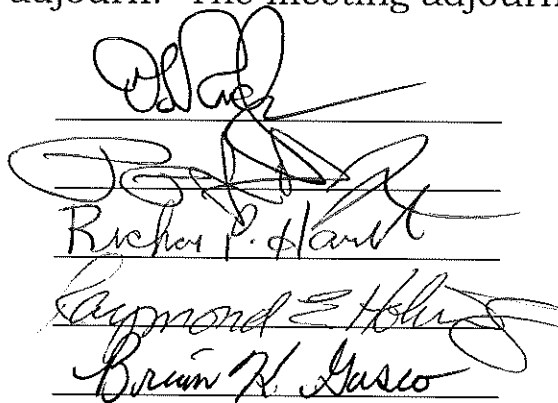
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will remain at Station 3 and the dispatchers have been notified. The Board discussed disposing of the aluminum boat. No final decision was made.

- Asst. Chief Gasco said in anticipation of Asst. Chief Day's retirement, he would like to revisit the criteria for the appointment of captains and lieutenants. He felt the 15-years of service was too long. H wanted to change the criteria to a minimum of 10-years on the fire department and assigned to the station with the vacancy. Asst. Chief Gasco also wanted to change the requirement for a recommendation from the station. He felt this can divide a station and it should not be mandatory. Discussion took place. Asst. Chief Hamilton felt a lieutenant should be allowed to apply for the captain's position even if they don't have the required years of service. Discussion took place. Asst. Chief Gasco then made a motion to change the criteria for a captain to a minimum of 10-years of service or hold the rank of lieutenant and assigned to the station with the vacancy. Asst. Chief Day seconded the motion for discussion purposes. Asst. Chief Day was opposed to changing the criteria and said if you're going to change anything, then why not open it up to the entire department. Asst. Chief Gasco agreed that it should be open to everyone at the station with the vacancy. Asst. Chief Hamilton felt some guidelines should be in place. After more back and forth, Chief Rudge asked Asst. Chief Gasco to put his proposal in writing for the Board to review. Asst. Chief Gasco agreed and withdrew his motion.

Asst. Chief Day made a motion to adjourn. The meeting adjourned at 8:10 p.m.



Richard P. Hunt
Raymond E. Holm
Brian N. Gasco