

MINUTES

Board of Fire Engineers Board, Committee, Office, Etc.

Date: February 1, 2016 Time: 6:00 P.M.
Present: Chief Hamilton, Deputy Chief Rudge, Asst. Chief Gasco,
Asst. Chief Piscitelli, Asst. Chief Silver
Absent: None

Minutes from 1/4/16 were approved. Invoices were signed. Account balances were reviewed. Mail was read.

6:00 P.M.- CAPTAINS & LIEUTENANTS MEETING

Officers in attendance: Capt. Newlands, Capt. King, Capt. Stevens, Capt. Brock, Lt. Cadrin, Lt. LaVallee, Lt. Lahair, Lt. Kosiba, Lt. King, Lt. Couture, Lt. Krumsiek.

Items reviewed included:

- New Rules & Regulations handbooks were given to captains to distribute to their crew. Minor changes were made-all should review the book.
- Many of the pre incident plans (PIP) have been revised. Everyone should review them. On most, Engine 4 & Hose 1 will stage in their station unless it is a reported fire.
- All portables have been updated. Mobiles will be done next. A list of frequencies was provided to each station. Training will be given on the new frequencies and banks to be used.
- The Awards Banquet will be held on Saturday, March 12, 2016 at the VFW. Service awards will be given out. Ladies Auxiliary will be asking for appetizers. All should try to attend.
- The Board is looking into upgrading to 4" hose. A plan has been developed and an Article will be placed on this year's Town Meeting Warrant to begin the changeover.
- Strobes are no longer being manufactured. The Board is looking into converting to LED lights. They are getting estimates to do one truck at a time.
- New construction in Millbury includes a two-home subdivision at 86 McCracken Road. Street name is Greenleaf Terrace. Street listing will be updated; Wide World of Sports will construct an indoor sports complex off Rt. 146 south. Only access is from the highway. Sprinkler system and hydrants to be installed-the site may need a pumping station; Approval was given for 20 homes going in at Jessica J Extension. A cistern will be installed and the access area (circle) will be upgraded; A small solar farm has been installed at Print Guard (Grafton Road). Keys for the gate are in the Knox box for Print Guard; another solar farm has been proposed for 442 Greenwood Street.
- Deputy Chief Rudge told everyone to be aware there are a lot of people ice fishing and the ice is not safe. He said the new PIP's and the Rules & Regulations should be reviewed by everyone. Knox boxes will be installed at the Bramanville site. A PIP will be prepared as soon as all information is received. He told the guys they are doing a good job and to keep it up.
- Asst. Chief Gasco said the captains should review the quarterlies before they are submitted and follow up with those who have low attendance before told to do so by the Chiefs/Board. He asked them to "take the lead" and address

TOWN CLERK
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MILLBURY, MASS.

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the issue before the Board comes asking. Low attendance on Monday nights also needs to be looked into.

- Asst. Chief Piscitelli said the T & G fire went well. All were very professional using the radios. There was some confusion on the sides of the buildings-the Board will address this. He thanked all for a good job. He noted that the T & G is moving out by June, 2016. Also, because of the electrical issue, damage extended to other equipment.
- Asst. Chief Silver told the group about Basic Animal Rescue Training (BART) that will be held in Millbury. He said we are the first in the State to offer this type of training-other than the one he and Chief Hamilton went to. He had posters and sign-up sheets for each station. EMT credits are offered for attending. The training schedule for the remainder of the month will be posted tonight. He said CPR training will be done on 3/14 and 4/4-pass on a reminder to your guys.
- Chief Hamilton opened up the meeting to the officers: Capt. Stevens asked for an update on Forestry 1. He was told the Board submitted an AFG grant for a new brush truck. Capt. Stevens asked about the station generator. He was told the Board is looking into a surplus generator available through DCR. Asst. Chief Silver is having the truck generator looked at. Capt. Stevens asked about the small animal rescue kit that came from the Rescue. He said it needs an ambu-bag and oxygen. Lt. Couture asked about communications with the dispatchers. It has been unprofessional and often they don't answer. Chief Hamilton said he is aware of the issue and is trying to address it. Lt. Couture also asked about the pot hole in the driveway at Station 3. He said he tried to fill it with rocks/sand. DPW said it would not be filled until the Spring. Chief Hamilton will look into this. Lt. Couture said everyone should be aware that there is a gas line going to the new homes on Skyview and Nightview. Lt. Kosiba said during the Rhodes Street fire, one "white coat" was on the nozzle-he should not be. He said it was a good knockdown. He asked about the new windows for Station 2 and the gas line. He was told the windows would be installed soon and the gas line will be done in the Spring. Lt. King noted the new development going in at Millbury Ave/Oak Pond Ave. He asked if we should sign for the new Rules & Regulations handbooks. He was told a roster is being drawn up for each station. Everyone should sign off that they received one. Lt. King said he's been having a problem with his radio. He said it works outside his home but not inside. It was suggested he check with his cable provider to see about interference. Capt. King asked about dispatchers sounding all the tones for messages. Chief Hamilton is addressing this. Capt. King also said the right front tire on Engine 2 has a slow leak. He also mentioned the article in *Smoke Showin* about carcinogenics and the need to wash turnout gear. He questioned if everyone should have two hoods so one could be used while the other is washed. Chief Hamilton said the Board will discuss this later tonight. Capt. King said they are still having a problem with Station 2's generator. Deputy Chief Rudge feels the starter was not rebuilt correctly and a new one is not available. Lt. Krumnsiek asked if the valves on the trucks would be upgraded when we go to 4" hose. He was told yes. Capt. Brock asked if the time and run number could be included with the tone. Chief Hamilton will address this with the dispatchers. Lt. Cadrin asked about the high-rise pac for Engine 1. Asst. Chief Gasco said the Board is working on a larger one. Lt. Cadrin asked if any live

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burns were planned. He was told probably in April or May. He asked why Engine 1 does not respond to South Grafton. He was told this is Engine 5 (or 3's) area. His final question was about sirens for the company officers. He was told the Board would discuss this later. Lt. Lahair asked what the protocol was for filling bottles. He said it seems HQ is filling them. Asst. Chief Gasco said the policy has always been that each station fills their own bottles. He said a reminder should be sent out. Capt. Newlands reported HQ's generator will not start. Chief Hamilton will get a battery for it.

7:15 P.M.- FIREFIGHTER MATTHEW MORRISSEY

FF. Matthew Morrissey submitted a letter of resignation dated 2/1/16. Asst. Chief Gasco made a motion to accept the resignation with regret. This was seconded by Asst. Chief Silver and carried on a 5-0 vote. Mr. Morrissey will be asked to return all town-issued gear/equipment.

PRE-INCIDENT PLANS

The pre incident plan for Print Guard needs to be updated to include the solar farm at this location. Asst. Chief Silver will work on this.

OLD & NEW BUSINESS

- Chief Hamilton told the Board recruit Harrington was doing well in the training class until recently when he was sick and missed a couple of classes. The Board discussed whether or not to pay for the FFI/II test fee. It was agreed to keep the policy the same-the Board will not pay for the test fee.
- Chief Hamilton provided the following truck maintenance report:
 - Engine 1: cracks under the cab, wye at pump leaking, left rear step light out
 - Tower 1: All set
 - Rescue 1: All set
 - Engine 2: driver's side quartz light out, 3 strobes not working
 - Engine 4: All set
 - Hose 1: All set
 - Engine 3: truck generator out of service, #2 crosslay piping leaking, water tank fill gauge issues, roof under lightbar torn apart
 - Forestry 1: front strobes on bumper rotted off
 - Engine 5: rightside lightbar rotator, 4 strobes burned out
 - January 2016: Ballard Mack serviced Engine 2 transmission and replaced oil pressure sensing unit on the truck.

The Board agreed to have Josh Piscitelli look at the roof on Engine 3 and have him install new lights on Forestry 1.

- Specialty Vehicle submitted an estimate of \$3,388.52 per truck to convert all strobes to LED. Discussion took place. Deputy Chief Rudge made a motion to have Specialty Vehicles convert the lights on Engine 2. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. The truck is scheduled to go in on 2/9/16 to have a water leak repaired. The lights will be done at that time. At the end of the fiscal year, the Board will consider having another truck converted.

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- The annual contract for the maintenance of the exhaust system at Fire HQ is due for renewal. Chief Hamilton told the Board that only two of the four drops are used. He did not see a need to have the system inspected annually. Discussion took place. The Board agreed to see if Air Cleaning Specialists would provide an estimate to inspect every other year.
- Firematic is looking for payment for the spectacle kits. Asst. Chief Gasco said the bill would be paid as soon as we receive everything we ordered and paid for-which is about \$1350 worth of material. He asked if the kits can be returned and if we should notify the guys who wanted one that they are available. Chief Hamilton said the kits have to be installed by an eye doctor and that they can be returned. The Board agreed to send notice to those who wanted a kit that they are available. The Fire Department will not pay for installation.
- Chief Hamilton said Mechanical Air Control sent the same invoice for the replacement of the tank gauges at Stations 2 & 3. The cost was more than \$1900. The bill was to be adjusted after Chief Hamilton contacted-but no change was made. It was the chief's recommendation not to pay the bill and to turn it over to the Town Manager. Board members agreed.
- Deputy Chief Rudge said Steve Daly will provide a more detailed layout of the Bramanville Industrial Park. The front building does have a sprinkler system and Knox boxes are to be installed. Deputy Chief Rudge suggested a tour be scheduled for all members.
- Asst. Chief Silver told the Board that the touch pad on the SCBA laptop is not working. Chief Hamilton will look into this.
- Chief Hamilton said there was no need to purchase new gear since FF. Morrissey's gear fits Fran Harrington.
- Pump training classes are on-going; FF. Swenson is doing an excellent job.
- The windows for Station 2 will be installed before the end of the fiscal year.
- RIT packs need to be placed on the trucks. Asst. Chief Gasco said cutters are need for each pack. Also, training has been scheduled for 2/22/16. The packs will go on the trucks after that.
- Asst. Chief Gasco and Asst. Chief Silver presented the following Training Schedule: 2/9-tour of Wyman Gordon for all stations, 2/15-holiday, 2/22-RIT pack training, 2/29-MSDS review. Asst. Chief Gasco made a motion to approve the training schedule as presented. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote. CPR training is scheduled for 3/14/16 and will be added to the schedule.
- Asst. Chief Piscitelli and Asst. Chief Silver had information for the gear racks for their stations. This purchase will be held until the end of the fiscal year.
- When the Department changes over to 4" hose, the Ferrara trucks will need a 4" intake valve. Chief Hamilton got a quote of \$1700 per valve.

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- There was nothing new to report on the Public Safety Building Complex. The committee is waiting to tour area police stations.
- Chief Hamilton met with Jennifer O'Connell-chairperson of the Finance Committee- to do a quick review of the Fire Department's budget. She was in favor of the plan for the 4" hose. The Board is scheduled to meet with the entire Committee on 3/12/16.
- The Fire Chief's Association of Massachusetts is holding a three-day conference in Worcester from 2/9-2/11. The cost of attending one day is \$185. Deputy Chief Rudge made a motion to pay for Chief Hamilton to attend one day of the conference. This was seconded by Asst. Chief Silver and carried on a 5-0 vote.
- Deputy Chief Rudge: will be out of town from 2/3 through 2/8.
He suggested sending a letter to Peter Ostroskey congratulating him on his appointment as State Fire Marshal. The Board agreed.
He said the communications at the T & G fire was ok but some areas need to be addressed. He suggested a review of the Department's radio communications protocol.
He will check the generator at Station 2.
He asked Chief Hamilton if he contacted VFIS about increasing the years of service for the LOSAP. Chief Hamilton said VFIS prefers to do a telecom rather than meet in person. He has a list of questions to present. Board members agreed to have Chief Hamilton set-up and do the telecom.
- Asst. Chief Gasco: asked about the radios for Grafton. He was told they are on back order and should be in next week.
He asked for a pair of gloves for a firefighter. A pair will be provided
He asked about a second hood for the guys. Discussion took place.
Board members agreed there are enough spares that can be used.
- Asst. Chief Piscitelli: had concerns about some remarks that were made at the officer's meeting about mutual aid to Grafton. He felt Grafton's run cards were fine.
- Asst. Chief Silver: told the Board Engine 3 needs an attic ladder. He was told to check for a spare one in storage. If one is not available, then get prices for a new one.
He has been working with the laptop and the accountability program. He was able to use it to register the packs on Engine 1. He will contact David Flynn for help with some questions he has.
Station 3 labeled their packs and their seats. The radios still need to be labeled.
He told the Board the Worcester Training Tower is available for a fee of \$550. Discussion took place. Board members would like to see North Brookfield's Training Tower before making a decision.

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Asst. Chief Piscitelli made a motion to adjourn. Meeting adjourned at 8:30 p.m.

Richard J. Haul
[Signature]
Bryan H. Gascio
[Signature]
[Signature]
[Signature]

Regina A. Markey, Clerk