

MINUTES

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Board of Fire Engineers Board, Committee, Office, Etc.

Date: October 6, 2014 Time: 6:30 P.M.
Present: Chief Rudge, Asst. Chief Hamilton, Asst. Chief Hobin,
Asst. Chief Piscitelli
Absent: Asst. Chief Gasco

Minutes from 9/3, 9/10, & 9/22 were approved. Invoices were signed. Mail was read. Account balances were reviewed.

6:45 P.M.-EVAN MAYNARD-INTERVIEW

Evan Maynard met with the Board to review his application for membership. Asst Chief Hamilton made a motion to appoint Mr. Maynard as a recruit-in-training pending a successful physical exam, physical ability test, drug screening, and CORI report. This was seconded by Asst. Chief Piscitelli and carried on a 4-0 vote. He will be assigned to Station 2.

REVIEW QUARTERLY REPORTS

Board members reviewed the attendance reports for the third quarter. FF. Allard will be asked to meet with the Board. His attendance was zero. Chief Rudge will speak to a couple of guys at Station 2 about their attendance. The reports for Station 3 and Station 5 were satisfactory.

OLD & NEW BUSINESS

- Chief Rudge presented the following truck repair report based on P.M.'s done on 9/8/14:
 - Engine 1: air leak, right side bar light out, right rear strobe out, cracks under cab, AED battery ¼, left siren bad?
 - Rescue 1: missing one portable.
 - Tower 1: Ok
 - Engine 2: two strobes out on driver's side, quartz light is out, #1 crosslay valve leaks, tank to pump valve leaks
 - Hose 1: fluid leak on driver's side of engine
 - Engine 3: rear flood light missing, generator mount broken, light bar on driver's side out, foam tank B light is out, transmission gauge on instrument panel broken?, on-spots do not work
 - Forestry 1: Ok
 - Engine 5: generator out of service (parts on order with Direnzo), windshield washer not working, front corner driver's side light out, rear bumper left and right lights out, left side over tire light out, deck gun handle broken.
- Chief Rudge told the Board that Direnzo's has ordered parts for Engine 5's generator. He asked Asst. Chief Piscitelli to follow up on getting the deck gun handle replaced. It was agreed that when a portable is purchased for the boat, it will serve as the replacement for the one missing from Rescue 1. Asst. Chief Hamilton needs to order light bulbs for all trucks. The air line for Engine 3's on-spots is hanging down. Asst. Chief Hamilton will check it.

OCT 21 11:11 AM
RECEIVED
TOWNSHIP

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- Chief Rudge would like a letter sent to Superintendent Myers acknowledging the School Department's cooperation with several issues.
- Chief Rudge congratulated Rich Hamilton for his election as the chairman of District 7's new Radio Committee.
- Fire Prevention Week activities started today. School visits and presentations will be done during the week. The Open House is 10/8/14. Chief Officers will wear their white shirts for the event.
- VFIS sent a letter highlighting the issues covered at the meeting held on 9/10/14. VFIS recommended changing the name of the Length of Service Awards Program (LOSAP) from Millbury Fire Department to Town of Millbury. Mr. Spain will be contacted regarding this matter. Chief Rudge would like to involve either the Finance Committee or Finance Department when making financial decisions about the LOSAP. The Board needs to set criteria for earning a year of credit and a policy to deal with years of service for someone who leaves the department and then returns.
- Asst. Chief Hamilton told the Board the Explorers took part in a training exercise in New Hampshire. Questions arose about insurance coverage for the Explorers. Mr. Spain will be contacted to determine if the Explorers are covered under the Town's Accident & Sickness Policy.
- Chief Rudge plans to call a meeting of the Public Safety Building Sighting Committee. Mr. Spain has not appointed another member and there is no chairman.
- Asst. Chiefs Hamilton and Gasco, Capt. Silver, and Lt. Stevens will attend the two-day NFPA 1 classes on 10/27 & 10/28. Capt. Newlands and FF. LaVallee will attend classes in November.
- Chief Rudge said the Firefighters Memorial Service went well. He thanked Asst. Chief Hamilton for the speech he did and the history lesson he gave.
- A Captain & Lieutenant's meeting will be held on October 20, 2014 as part of the Board of Fire Engineers meeting. Start time will be 6:00 p.m.
- Chief Rudge would like to do additional fire drills in November. Asst. Chief Piscitelli will check with Rick Bedard about testing schedules. Asst. Chief Hamilton brought up making this a paid detail. Discussion took place. Asst. Chief Hamilton made a motion to pay personnel who help with fire drills or fire prevention activities if the funds are available. This was seconded by Asst. Chief Piscitelli and carried on a 4-0 vote. The policy will go into effect in November.
- Chief Rudge told the Board the hydrant in front of Cameron Valves on Latti Farm Road is being repaired.
- The Relief Association will hold a meeting on Monday, November 10, 2014 at Fire HQ.
- The Board discussed a clean-up crew for the Butler Farm. Asst. Chief Hamilton reported the DPW mowed the area inside the fence. The Sheriff's

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Dept. offered to provide a crew to help with the clean-up. Chief Rudge will check with Sheriff Evangelidis and the matter will be discussed at the next Board meeting.

- Asst. Chief Hamilton told the Board about a radio reception issue he worked on last Friday. He is investigating a clicking noise that went on for 24-hours.
- Chief Rudge asked if Auburn's training tower was being taken down. Board members were not sure.

Asst. Chief Hamilton:

- ~ Reported District 7 held their first meeting on 9/25. The District may have the Mass. Training Academy take over the recruit training program. It is being looked into and may be implemented in July, 2015. Worcester's new D7 rep. was introduced. The next meeting will be held on 10/23 in Spencer.
- ~ Needs to contact Judy O'Connor at the Senior Center for the smoke detector program
- ~ Will do a fire prevention presentation at the Senior Center on 10/23/14
- ~ Will set-up appointments to have Tower 1 & Rescue 1 serviced after Fire Prevention Week is done
- ~ Will check on boots for Paul Kosiba.

Asst. Chief Hobin:

- ~ Will set a date for pump testing for Ray Hobin, III, Neal Morrissey, and Jeff Kosiba.
- ~ Needs to contact Lt. Desorcy to reschedule driver training for the department

Asst. Chief Piscitelli:

- ~ Asked about additional 4-cycle gas. Asst. Chief Gasco will order more.
 - ~ Said the overhead moulding on Tower 1's bay will be repaired soon.
-
- Asst. Chief Hobin presented a Training Schedule for the last quarter of the year. A tour of the Shaw School will be rescheduled. Asst. Chief Hobin will check with the school before setting a date. Asst. Chief Hamilton made a motion to approve the Training Schedule with noted amendments. This was seconded by Asst. Chief Piscitelli and carried on a 4-0 vote.
 - Asst. Chief Gasco contacted Chief Rudge earlier and said he spoke with the dealer for the new boat. He highly recommended purchasing an apron for the front of the boat. This should eliminate the problem the Fire Dept. was having. The purchase will be discussed when a full Board is present.

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- Chief Rudge did not want to make a decision on the SCBA's tonight but did want to have a general discussion. Board members agreed they should prepare specs and go out to bid as soon as possible.
- The S.O.G. for Fox Bus is being worked on.
- Asst. Chief Hamilton proposed changes to the Standard Operating Guideline (SOG) for Dress Uniforms. Under "Class A Uniform", he proposed denoting the sleeve length by date: long sleeve from 10/1 through 4/30, and short from 5/1 through 9/30. He would like to specify navy dress pants under Class B. Class C will be changed to include the new polo shirt being ordered for each member and navy blue pants (not Class A dress pants). He would also like to specify that any single piece of the uniform can only be worn for fire department functions or events approved by the Board of Fire Engineers. The assigned shirt is not to be worn at any other time. The SOG will be revised and presented at the next Board meeting.
- Asst. Chief Hamilton would like each company to update their inventories. This will be done in January, 2015.
- Asst. Chief Hamilton said several Eagle Scout candidates are looking for projects. Suggested items: strip and re-wax the meeting room floor at Station 3; paint the shed at the Butler Farm; paint the shed at Station 2. A list will be compiled for the Board to review.
- Asst. Chief Hamilton asked for permission to create a Facebook page for the Millbury Fire Department. Discussion took place. The page will be used to post upcoming fire department events, fire department notices, and other fire department information. Board members agreed only the administrator can post on the page. After some discussion, Asst. Chief Hamilton made a motion to create a Facebook page for the Millbury Fire Department with postings being approved by the Board of Fire Engineers. All postings must go through the administrator. This was seconded by Asst. Chief Piscitelli and carried on a 4-0 vote. Board members agreed Asst. Chief Hamilton will be the administrator for the page.
- Asst. Chief Hobin said he spoke with Bill Murdock, MedStar administrator, about Narcan training. He asked if Millbury is interested in doing this training. Asst. Chief Hobin said it could be useful when doing mutual aid in towns that allow firefighters to use it. He suggested doing the training and placing the drug on the trucks in case it is needed. Discussion took place. Board members agreed to hold off on any training or use of Narcan at this time.
- MedStar is willing to provide CPR and/or First Responder to the fire department. Discussion took place. Asst. Chief Hobin made a motion to have MedStar train those members who have not completed CPR/First Responder Training and to have MECTA complete the fire department's

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annual refresher training. This was seconded by Asst. Chief Hamilton and carried on a 4-0 vote.

- Asst. Chief Piscitelli asked if the vote at tomorrow's Special Town Meeting would affect the Fire Department. A Special Town Meeting has been called to decide on raising the retirement age of special police officers from 65 to 70. Chief Rudge said the fire department was not included in this Article and the vote would not affect firefighters.

Asst. Chief Piscitelli made a motion to adjourn. The meeting adjourned at 8:00p.m.



Richard P. Hask

Raymond E. Hask



Regina A. Markey, Clerk