

MINUTES

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Board of Fire Engineers Board, Committee, Office, Etc.

Date: September 9, 2013 Time: 6:30 p.m.
Present: Chief Rudge, Asst. Chief Hamilton, Asst. Chief Hobin,
Asst. Chief Gasco, Asst. Chief Piscitelli
Absent: None

Minutes from August 19, 2013 were approved. Invoices were signed. Mail was read. Account balances were reviewed.

DISTRICT 7 RECRUIT TRAINING CLASSES

District 7 recruit classes will begin in November and will be held in Spencer. Millbury has seven recruits on the roster but not all have completed their physicals or PAT's. District 7 may charge a fee of \$400 per recruit. District 7 will vote on the issue on 9/26/13. The recruit class at the Firefighting Academy should begin in January and there is no fee. Discussion took place. The cost of the training was not included in the present budget-leaving the Board wondering how to pay for the class. Board members agreed to discuss this again after District 7's decision is made.

OLD & NEW BUSINESS

- Chief Rudge gave the following truck maintenance report based on P.M. sheets from 8/5/13:
 - Engine 1: Large discharge leaking on passenger side, need 8 lengths of 3" hose.
 - Tower 1: Instrument panel gauges not working properly, dash lights go and off, a/c unit not working, heater knob stiff to turn, rear compartment bowed, passenger side outrigger leaking?, NOTE: Tower 1 went to Minuteman on 9/3/13-not all repairs are complete, parts have been ordered, truck will have to return at a later date when parts arrive.
 - Rescue 1: lower light on light is out.
 - Engine 2: door handles, 2.5" x 4" adapter cover is seized.
 - Engine 4: tank top cover missing, need two spare air bottles, rust and rot over rear wheels and passenger step.
 - Hose 1: two rear marker lights out, hose reel supports broken and need to be re-welded, no SCBA on truck, hand nozzle.
 - Engine 3: need anti-freeze, paint bubbling rust areas along cabinet hinges, two door close sensors are rusted and broken, rear flood light broken, hose bed cover, ladder rack needs repair-bolt bent, passenger side backup light dim, rear beacon strobes dull, chock block holder broken.
 - Forestry 1: right tail light, brake light, directional out.
 - Engine 5: no report submitted.

~Chief Rudge noted that some repairs were done on Tower 1. It will go back to Minuteman when parts have been received. The Board also reviewed a list of truck repairs done by Asst. Chief Hamilton since the P.M.'s were done.

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~Asst. Chief Hamilton said there is a problem with the foam tanks on Engine 3-this is similar to the issue investigated by Jeff Dore several years ago. Asst. Chief Hamilton dumped both tanks and found a sludge-like substance on the bottom. He questioned if the tanks should be refilled and suggested using training foam to clean them out. Board members agreed. Asst. Chief Hobin will inform Station 3. The tanks will be filled with Class A foam for now and the shelf life date on the Class B will be checked. The Board will consider purchasing more foam at the end of the fiscal year.

~Asst. Chief Hamilton told the Board that Engine 1 needs 8 lengths of 3" hose. In total, the department needs at least 26 lengths of hose-at a cost of more than \$5,000. Northbridge Fire recently converted to 4" hose and is willing to donate their 3" hose. If the Board agrees, Asst. Chief Hamilton will pick up the hose. Board members agreed to accept the hose. Chief Rudge commended Hamilton for a good job.

~Engine 4 is missing a tank top cover and Board members were not sure what this meant. More information will be obtained. Also, Board members discussed the missing air bottles from Engine 2 and the SCBA from Hose 1. It was noted that some of the air bottles were rejected when tested several years ago. The SCBA on Hose 1 was put on Tower 1 because there was an additional seat on the truck.

~Chief Rudge does not want to strip Hose 1 until it goes in to have the reel welded. Asst. Chief Hamilton will arrange the repair.

~Asst. Chief Gasco reported additional lights are out on Rescue 1's light tower. Asst. Chief Hamilton will check this.

~Asst. Chief Piscitelli will check why no P.M. was submitted from Station 5.

- Chief Rudge told the Board keys for Nordstrom's will be placed in the Knox box by the end of the week. The store will open on 9/12/13.
- Asst. Chief Gasco said he put a ring of keys in the Knox Box at the Felter's Mill Mall. All are marked by suite number. The elevator is being inspected at this time.
- Chief Rudge told the Board that Caledonian Alloys is applying for a license to store titanium turnings. Chief Rudge informed the Selectmen he will not sign off on the application or issue a permit until a fire safety analysis is done, the building inspector approves the change of use, and the suppression system is upgraded to accommodate the new use. Caledonian has been notified of the requirements.
- Sutton Fire will host a presentation on activating District 7's strike teams on 9/16/13 at 6:30 p.m. Board members and company captains will attend.
- The Board will cancel the meeting set for 9/16/13 and reschedule for 9/23/13.

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- Asst. Chief Hamilton told the Board that Uxbridge Fire has numerous fire alarm boxes that can be used for parts.
- Chief Rudge told the Board the architect for the Public Safety Building met with the Police Dept. and should have preliminary plans soon.
- At the request of Chief Rudge, Jeff Dore checked Station 2's computer and will meet with Capt. King tonight to go over email problems. Chief Rudge suggested eliminating the need for a password in order to use the station computers. This would allow any member to print out and post notices and/or emails. Discussion took place. Asst. Chief Hamilton said with all the technology being used, many firefighters are getting the emails at home or on their phones. He was not in favor of leaving the computer open. The Board will wait for a report from Jeff Dore and review the matter again.
- Newly appointed inspectors have not gone through the on-line training yet. Chief Rudge told the Board there is an oil burner seminar being offered if anyone is interested.
- Engine 3 and Tower 1 will attend the Block Party scheduled for 9/21/13.
- The Firefighters Memorial Mass will be held on 9/29/13 at St. Brigid's. All members and their families are invited to attend the 8:30 a.m. mass. Class A uniform is to be worn. Sleeve length will depend on the weather.
- A company officers meeting will be held on 9/23/13 as part of the Board meeting. Company officers will be scheduled for 6:00 p.m. Officers will be notified.
- Chief Rudge would like to have the Millbury Sutton Chronicle do an article highlighting the equipment donated by Wheelabrator. The Chronicle will be contacted.
- Chief Rudge asked the Board's opinion about the Field Day. It was scaled down this year to focus more on the fire department and firefighters. Asst. Chief Hamilton said overall it was a fresh platform. It could be "kicked up" a little next year with more activities for the kids and more advertising. He liked that it was less hectic than last year. He would be in favor of doing it next year. Asst. Chief Hobin said he would not be in favor of doing it next year. He felt the event was dull and lacked kids activities, booths and advertising. He would like to have a popular singer or the helicopter ride to draw a large crowd. He said there was a small crowd and little participation from the firefighters. Asst. Chief Piscitelli said there could be more for the kids to do and more advertising. Chief Rudge said he wanted to promote the fire department and not have it too commercial. He said this was a start and it could be adjusted next year. He would like to meet with the Ladies Auxiliary to get their opinion as well.
- Fire drill testing will be done at the schools within the next two weeks.

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- Asst. Chiefs Hamilton and Gasco will arrange training for the Cable Advisory Committee on the use of the camera that was purchased for Rescue 1.
- Portable radios have not been upgraded. It was noted that the mobiles will need to be upgraded as well.
- Asst. Chief Hamilton will take the second section of the Fire Prevention Officer training. He is certified as a "level 1" and is trying to attain "level 2" status. Asst. Chief Hobin is interested in the class as well but must complete level 1 first.
- Jeff Dore is still certified as a S.A.F.E. instructor. He will be involved with the fire prevention program this year so Millbury is in compliance. Asst. Chief Hamilton will contact the schools to set up a schedule. Arrangements will be made to do presentations at the elderly housing complexes and the Senior Center.
- Asst. Chief Hamilton will take a grant writing class on 9/16/13 being offered by Homeland Security. This is in preparation for the Assistance to Firefighter Grant which will be offered in October.
- Chief Rudge said he met with the Financial Management Planning Committee to review future plans for the fire department. Chief Rudge stressed the need to replace the SCBA's next year.
- An Open House will be held on October 9, 2013 at 6:00 p.m. at Fire HQ. Asst. Chief Hamilton is making the arrangements.
- Asst. Chief Hobin had a training schedule for the Board to review for October, November, and December. Asst. Chief Piscitelli suggested using the Sewer Plant for the water shuttle drill. Rob McNeill will be asked for permission to use the plant. Also, the Relief Association will meet on October 7, 2013 at 8:00 p.m. Asst. Chief Hamilton made a motion to approve the training schedule with the noted changes. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote.
- Asst. Chief Hobin said Engine 3's generator still needs to be repaired. Asst. Chief Hamilton will check it.
- Asst. Chief Hobin asked about adjusting the pump packings on Engine 3. The Board needs to find someone to do the packings on Engine 1, Engine 3, and Engine 4.
- Asst. Chief Gasco had a sample of the ID's for the Board to review. Some changes need to be made.
- Chief Rudge asked about the gas meters for Engine 2 & Engine 3. Asst. Chief Gasco said the ones in the office have been earmarked for Engine 2 & Rescue 1. He said Emergency Management also received some detectors and the Director would like to put one on Engine 2. Discussion took place with Chief Rudge stating the Board will decide where the detectors go. If EMA wants to donate a detector, it will be up to the Board to determine

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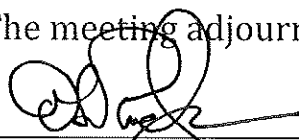
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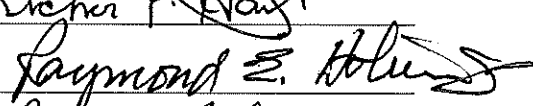
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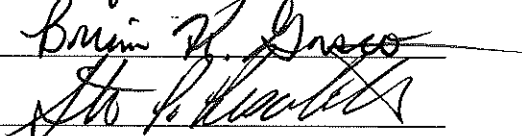
which truck it will go on. New carbon monoxide detectors donated by the EMA will be placed on Engine 2 & Engine 3.

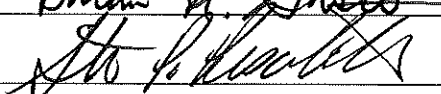
- Chief Rudge asked Asst. Chief Piscitelli to handle building repairs and maintenance. Asst. Chief Piscitelli was happy to do this.
- Asst. Chief Hamilton had a set of the fire apparatus trading cards for each Board member. They will be distributed during fire prevention activities.
- Engine 1 attended the Safety Day held by Old Navy on 9/7/13.
- Asst. Chief Hamilton looked at Northbridge's inflatable boat. They have been using theirs for more than 20 years and only had to repair it twice. This brought about discussion of the repairs to Marine 1. Asst. Chief Gasco said Mark Strom is still waiting for parts and the boat is still out of service. Asst. Chief Hamilton will try to get estimates for the inflatable boat.
- Asst. Chief Hobin said the Board approved spending \$150 to fill the drains at Station 3. He said the cost will be \$160. The Board approved spending the additional funds.
- Asst. Chief Hobin asked if there was an update on the spare set of "Jaws". Asst. Chief Hamilton said he needs to arrange the annual maintenance of the Hurst set and will have the spare set inspected at that time.
- Asst. Chief Gasco said he was concerned with the condition of Fire HQ and the public access to the building. He suggested installing a tarp. Chief Rudge would rather put up netting so you can see the mortar that has fallen. Asst. Chief Piscitelli questioned how the netting would be anchored to the building. As the newly appointed member to deal with building maintenance, Asst. Chief Piscitelli will look into this for the next Board meeting. Asst. Chief Gasco asked if the repairs could be classified as emergency or would the funds have to come from our regular budget. Asst. Chief Hamilton said the finance director would probably have us deplete our regular funds then ask for a transfer.
- Steve Kosiba, EMA Director, donated four portable pumps to the fire department. The Board agreed to place one pump on each engine.

Asst. Chief Gasco made a motion to adjourn. The meeting adjourned at 9:00 p.m.



Richard P. Hamilton


Raymond E. Hobin


Brian V. Gasco


Steve Kosiba