

# MINUTES

Board of Fire Engineers  
Board, Committee, Office, Etc.

Date: August 19, 2013 Time: 6:30 p.m.  
Present: Chief Rudge, Asst. Chief Hamilton, Asst. Chief Hobin,  
Asst. Chief Piscitelli  
Absent: Asst. Chief Gasco

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TOWN CLERK  
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MILLIS MASS

Minutes from August 5, 2013 were approved. Invoices were signed. Mail was read. Account balances were reviewed.

### 6:30 P.M.-JACUNSKI-HUMES ARCHITECTS, LLC

Brian Humes, Jacunski-Humes Architects, LLC, met with the Board to review fire department needs for a public safety building. Capt. King was also in attendance. Mr. Humes told the Board he will take fire department requirements and Police Department requirements and combine the two needs into one building. Each Board member and Capt. King gave their ideas on what they would like to have in the new building as follows:

Asst Chief Hamilton: stressed location, would prefer Elm/Elmwood Street area over Providence Street to lessen response time to West Millbury. Housing for EMS should be included. Chief Rudge noted the architect was not given the proposed sites. The needs assessment will be done first and the size of the building will be determined-then sites will be looked at.

Asst. Chief Hobin: recommended a community meeting room-he sees a need for such an area. He would also like a training classroom. These would be two separate spaces so the public does not have access to the training area. Both Chief Rudge and Asst. Chief Hamilton were opposed to a community meeting room. Asst. Chief Hobin recommended 3 to 6 bays -either six across or three back -to-back. He would like two communication areas as well.

Asst. Chief Piscitelli: Agreed with six bays or three back-to-back. He would like to see a separate area for EMS and a training classroom just for the fire department. Sleeping quarters should be included for future use. Chief Rudge suggested using Murphy beds-when the station is manned (either by call or full time personnel) you still need a place to sleep. He suggested an administrative area with an office for the chief, secretary, and an area to review plans. He agreed the police and fire should be separate so each is responsible for their own area.

Capt. King: would like to see at least 4 bays that can hold eight trucks (back-to-back). He suggested a training tower/confined space tower. He said EMS could use the old police station area if the Town Hall does not take it over.

Chief Rudge: Chief Rudge indicated he did not want to "share" any space with the police department-each should have their own areas. He would like a minimum of four bays across holding eight pieces of apparatus. He agreed an area should be included to house the EMS. Chief Rudge would like the business office on the first level with no access to the apparatus floor. He agreed with the idea of a training tower and would like enough space to store hose. Other rooms or spaces suggested were: equipment repair room, air compressor space, laundry room with space to hang/store turnout gear, a dispatch office for future use, fire alarm room, a conference/training room to

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hold at least 65, enough general storage to hold all equipment, a weight room, bunk room, kitchen, showers, and offices for: assistant chiefs, company officers, training officer, fire prevention/safety officer, EMA Director, and EMS coordinator. Chief Rudge is opposed to a community meeting room

The clerk requested a large storage area, a public restroom, and a Chief's office on the first floor with a meeting area.

Brian Humes had some questions on the transition to a full time department Chief Rudge felt a full time code enforcement officer would come before a full time chief. Discussion took place. Mr. Humes suggested other storage areas to include as well as work rooms. He now has enough information to prepare a plan for the Board to review. This should be ready by the end of the month and will include the sq. footage of each area. The Committee will need to come to a consensus on the building and "sell" it to the townspeople. He thanked the Board for their time and left the meeting.

### OLD & NEW BUSINESS

- Chief Rudge updated the Board on the Field Day which will be held on Saturday. Everyone is to meet at Fire HQ at 9:00 a.m. All trucks are to be at the school by 10:30.
- Sutton Fire will host a refresher on the use and activation of District 7's Strike Teams. This will be held in Sutton on 9/16/13 at 6:30 p.m. Board members will attend. Company captains will be invited as well.
- Asst. Chief Hamilton is arranging the Open House for October 9, 2013 from 6:00 p.m. to 8:00 p.m. Papa Gino's will supply pizza again.
- Asst. Chief Hamilton said he will ask Engine 2 to attend a Safety Day being organized by Old Navy. This will be held at the Mall on 9/7/13. The Board agreed that Engine 3 and Tower 1 will participate in the annual Community Block Party sponsored by Millbury Federated Church. This will be held on 9/21/13.
- Asst. Chief Hamilton told the Board District 7's E-Board voted not to support the change in radio communication proposed by Life Flight.
- Asst. Chief Hamilton spoke to the Housing Authority Director about the smoke and carbon monoxide detectors installed in the single-family homes on Memorial Drive. Janet Cassidy said the Housing Authority is in the process of installing carbon monoxide detectors and will switch out the smokes to dual detectors (ionized and photoelectric).
- Asst. Chief Hobin said the full department drill scheduled for next Monday will be held at Wheelebrator. The scenario will be a fire in the pit.
- Lt. Kosiba requested a new set of boots.

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Asst. Chief Hamilton made a motion to adjourn. The meeting adjourned at 8:35 p.m.



Richard P. Hamilton



Regina A. Markey, Head Clerk