

MINUTES

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Board of Fire Engineers Board, Committee, Office, Etc.

Date: August 17, 2015 Time: 6:30 P.M.
Present: Chief Hamilton, Asst. Chief Gasco, Asst. Chief Piscitelli,
Asst. Chief Silver
Absent: Asst. Chief Rudge

Minutes from 7/6/15 were approved. Invoices were signed. Mail was read. Account balances were reviewed.

6:45 P.M.-FF. CHRIS PAGEAU

Chris Pageau did not appear for his meeting with the Board. The registered letter was returned as "undelivered". Discussion took place. Asst. Chief Silver made a motion to uphold the Board's decision not to reappoint Christopher Pageau as a member of the Millbury Fire Department. This was seconded by Asst. Chief Gasco and carried on a 4-0 vote. Mr. Pageau will be asked to return all town-owned gear.

7:00 P.M.-FF. RYAN BOUCHER-PUMP TRAINING

FF. Ryan Boucher presented an 8-week schedule for pump operator training. He expects to do classroom and hands on training each week as follows:

- Week 1: hose, hose diameter, fittings, truck review;
- Week 2: dressing a hydrant, 3" and 4" hose;
- Week 3: attack-using training sheets and on site demo;
- Week 4: Supply-using training sheets and on site demo;
- Week 5: Hands on attack & supply;
- Week 6: Drafting-classroom and demo;
- Week 7: Review and written exam;
- Week 8: Pump test

It was agreed that FF. Boucher would administer the final exam—Board members are welcome to attend. Written notification will be provided to the Board for each member that passes. Lack of attendance will be handled by the Board. FF. Boucher was asked if he could do the training before the Call/Volunteer classes begin in November. He will draw up a training schedule for the Board to review. The Board thanked him and said he did a good job.

7:30 P.M. Executive Session

Asst. Chief Gasco moved to convene into Executive Session under M.G.L. chapter 30A Section 21(a), §1 to discuss the discipline or dismissal of, or complaints or charges brought against a public officer, employee, staff member or individual. The Board will reconvene in Open Session. Chief Hamilton called for a roll call vote, and the vote was unanimous to go into Executive Session. Upon returning to Open Meeting, Asst. Chief Gasco noted that effective immediately, Lt. LaVallee had been suspended for three months with no pay. Asst. Chief Gasco then made a motion to appoint the senior man at Fire HQ as the acting lieutenant of Tower 1. This was seconded by Asst. Chief Piscitelli and carried on a 4-0 vote. FF. Tom

15 SEP 17 PM 12:00
TOWER 1
FIRE DEPARTMENT

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LaVallee was brought into the meeting to be notified of the temporary appointment.

REVIEW S.O.G. #8 HOSE 1

Board members reviewed the S.O.G. for Hose 1. It was agreed to wait for a full Board before approving it.

REVIEW RULES & REGULATIONS

The Fire Department's Rules & Regulations will be reviewed when a full Board is present.

PRE-INCIDENT PLANS

Chief Hamilton presented a PIP for Colonial Drive. Asst. Chief Gasco commented that the set up being used for the PIP's is awesome. So much information is included. The PIP for Colonial Drive will be brought up for discussion at the next meeting. It was suggested that tours of the Congregate Housing be done as well as Cesyl Mills.

OLD & NEW BUSINESS

- Chief Hamilton gave the following Apparatus Issues report based on P.M.s and repairs done in July and August:

Engine 1

- Left rear direction out (working on 7/17/15)
- LDH, passenger side, leaking (fixed 7/16/15)
- No high beams
- Radio has poor reception (antenna repaired)
- Replaced adult AED pads
- Serviced by Town Mechanic on 8/13/15
- Water tank sensor cleaned by Town Mechanic on 8/14/15

Tower 1:

- Pads for AED expired (Both sets ordered 8/15)
- Truck at Minuteman (8/3/15) Asst. Chief Gasco set up appointment for truck to go to Minuteman for ABS and traction control dash lights on. Minuteman unable to locate issue, cleaned and sealed connections. Truck may be out of warrant.

Rescue 1:

- Driver's side camera housing is corroding
- Hydraulic tool cabinet, right side, paint peeling

Engine 2:

- Passenger front tire keeps going soft
- Strobe lights out (5 in all)-driver's side-over pump, pass. side front corner
- On spots won't retract
- Relief valve won't set
- LH quartz light out
- Rear step light out

Engine 4:

- Rot over passenger rear wheels, passenger step and driver's door

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- Refill lens on tank
- Hose clamp broken

Hose 1:

- No report submitted (July)
- Fuel gauge not working

Engine 3:

- No report submitted (July)
- Generator out of service
- Front passenger wheel hub oil low
- Radio #304 has broken antenna
- Station generator deadlined
- Driver side rear beacon not working

Forestry 1:

- Right rear directional out
- Needs brake fluid
- Horn doesn't work
- Wiper switch turns on siren
- No report submitted (August)

Engine 5:

- Washer fluid doesn't work
- Officer side light bar rotator intermittent
- Will need front tires in the future (replaced 7/28/15)
- Foam adjustment on pump panel broken

- Asst. Chief Gasco said he expects the new SCBA's to be in service by 8/31/15. He needs to inventory the new packs and assign them to each station. Asst. Chief Gasco said once the new packs are in service, the old packs are not to be used by anyone. All old gear will need to be returned to Fire HQ on 8/31/15. Asst. Chief Gasco asked what will be done with the old packs. Chief Hamilton said the Selectmen and Town Manager both agree the old packs should be given to another department that can use them. Notice will be sent out through District 7 and the Mass. Call/Volunteer Association. It was agreed to postpone the drill scheduled for 8/31 and distribute the new packs on that night.
- Chief Hamilton will ask W.D. Perkins to do the pump packing repairs needed on Engine 2 and Engine 4. Engine 3 needs to be rebuilt.
- Chief Hamilton attended the Planning Board Hearing for the self-storage units proposed for 50 Howe Avenue. He asked that no permits be issued until the site is cleaned up. He explained that this is an on-going problem. The Planning Board agreed to support the Fire Chief and said that nothing will be addressed until the Fire Chief is satisfied with the site.
- Chief Hamilton informed the Board that a methadone clinic is being proposed for the rear of Building M at 50 Howe Avenue.
- Chief Hamilton said he did an inspection at 22 Rhodes Street and found numerous violations. The owner was notified, but a follow-up inspection done by the Board of Health and Building Inspector showed nothing had

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- been done. Copies of the violations were emailed to the owner, and the electrician called today to say work has begun.
- Chief Hamilton spoke with Sgt. Lewos about the ALICE program. The Board will meet with Sgt. Lewos some afternoon when his shift ends. Asst. Chief Gasco suggested meeting with Sgt. Lewos and have him do a department training immediately after. It was agreed to meet with Sgt. Lewos on 9/14/15 at 5:00 p.m. and to hold a department training session immediately after.
 - Capt. Newlands questioned why the Board did not address his past report of insubordination from a company officer. Discussion took place. The Board agreed the issue needs to be addressed and will meet with the whole body.
 - The Board reviewed and S.O.G. for the use of Engine 4. This will be decided on when all board members are present.
 - Chief Hamilton told the Board that MedStar installed an air conditioner in the ambulance bay to keep drugs from overheating. The cost was \$1800. MedStar asked if the Fire Department can pay any part of the bill because it will stay with the building if and when the company leaves. Discussion took place. Asst. Chief Gasco said he was opposed to the idea to begin with the fire department will have to pay for the electricity to run the unit. Chief Hamilton said the a.c. is saving MedStar on the cost of gas because they no longer have to keep the trucks running. Asst. Chief Piscitelli said some of the drugs can go to 77'-he felt the unit wasn't necessary. Asst. Chief Silver said the Town paid for the building and will now be paying for the electricity. The Board agreed they would not provide any reimbursement for the unit.
 - Chief Hamilton said the Town Mechanic will service one truck a week and is willing to do any repairs he can handle.
 - Minuteman checked the light issue on tower 1 and found nothing wrong. They billed the Fire Department almost \$1200 for this service. Chief Hamilton will follow up to see if the truck is under warranty and if the bill can be reduced.
 - Chief Hamilton will follow up on the generator for Station 3. He also reported that Forestry 1 has a brake light out.
 - Capt. King called to say Station 2's generator is making noise again. Asst. Chief Gasco will contact Bigelow in the morning.
 - Asst. Chief Piscitelli said Engine 5 has some cracks on the cab (similar to Engine 1's issue).
 - Asst. Chief Gasco was asked to see if Josh Piscitelli can paint one of the compartments on Rescue 1. A special finish must be used inside the compartment.
 - AED electrodes on Engine 1 & Tower 1 have been replaced.

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- Chief Hamilton will set up an appointment for Engine 2 to go to Specialty Vehicle for repairs.
- Asst. Chief Silver asked about getting the utility truck painted. Chief Hamilton will follow-up with Jan Hanratty.
- The training schedule is set through the end of September. Asst. Chief Gasco asked how we are going to lay hose when the department does the drill at Fox Bus. Discussion took place but no final decision was made.
- Chief Hamilton advised the Board that Country Candle installed a new supply line from the street into the building. It is up and running and the box is back on line.
- Chief Hamilton said he is ready to order new gear for Al Nicholson, Gordon Siebenhaar, and Othoniel Medina. Asst. Chief Silver made a motion to purchase three sets of gear. This was seconded by Asst. Chief Gasco and carried on a 4-0 vote.
- Recruit John Leroux will be asked to meet with the Board in October. He has not been attending any Monday night training sessions and Asst. Chief Silver has not been able to contact him regarding the new training class.
- Chief Hamilton said Stadium Pizza, Millbury Ave., is now open. They did a nice job on the renovations.
- Fire Prevention Week is 10/4 through 10/10/15. Chief Hamilton has scheduled 10/7/15 for the Open House. The event will run from 5:30 p.m. to 7:30 p.m. Papa Gino's will supply pizza again. In return, one truck will go to the restaurant on 10/8/15. Engine 5 will be asked to participate.
- Chief Hamilton proposed a change to the Master Box Service Policy. He would like the technicians to call into the Fire Department's burn line rather than the dispatchers when taking a box off line. They must call back when the box is back in service. This will be discussed when a full board is present. Another training class for technicians will be arranged if Gordon Siebenhaar is available.
- Chief Hamilton reported that the new tenants at 56 Canal Street have complied with all requests. The Board of Health and Building Inspector were also satisfied with the work done. *Dumpling Girl* will open soon.
- Charlton Fire donated 1200' of 3" hose. This was greatly appreciated.
- Chief Hamilton suggested purchasing a duty coat when someone new is appointed to the Board. Discussion took place. Asst. Chief Silver made a motion to purchase a duty coat for new Board members. This was seconded by Asst. Chief Gasco and carried on a 4-0 vote.
- The violation notice sent to 184 Millbury Avenue was returned as "undeliverable". This was for open burning violations.
- Chief Belsito is in charge of updating Strike Team cards for District 7. All changes are to be sent to him. The Board reviewed the cards and had no changes to be made.

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- Asst. Chief Gasco said an "in-service" for the new air bags and controller will be done for HQ crew on 8/24/15.
- Asst. Chief Gasco would like a public thank you done for the Stratford family once the new SCBA's are in-service. Discussion took place. Chief Hamilton said the townspeople should be thanked as well.
- Asst. Chief Piscitelli said Station 5 will hold their summer party on 8/22/15. Board members are invited to attend.
- The quote to replace the windows at Station 2 will be reviewed at the next meeting.
- Asst. Chief Piscitelli received a quote of \$1,375 from Gateway Home Improvement to replace the roof access door at Fire HQ. Asst. Chief Gasco made a motion to have Gateway Home replace the door at Fire HQ. This was seconded by Asst. Chief Piscitelli and carried on a 4-0 vote.
- Asst. Chief Silver asked about the generator at Station 3. Chief Hamilton will check this.
- Asst. Chief Silver would like to purchase hydrant tool bags. He was told to order what he needs.
- Asst. Chief Silver will contact the Town's plumber to check the leaky sink at Station 3.
- Asst. Chief Silver asked about installing sensors for outside lights at the stations. Discussion took place. Asst. Chief Silver will get estimates for the Board to review.
- Asst. Chief Silver noted that every truck has a RIT bag but not everyone has gone through RIT. He suggested setting a policy that only those who are RIT trained can use the RIT bag. He would like to see everyone "certified" in RIT. Asst. Chief Gasco agreed that everyone should have RIT training but not necessarily do they need to be certified. RIT is a part of firefighting and everyone has some training on it. But, not everyone needs to be certified. Asst. Chief Silver said RIT training can be done in-house in two days. Why not go the extra and have everyone certified. This brought about a lengthy discussion. Asst. Chief Silver will look into what it will take to get the Mass. Academy to do RIT training in Millbury. He will also look into FF I & II certification as well.
- Chief Hamilton said he spoke with FF. Mark S. Strom about returning to active duty. FF. Strom is trying to move things along so he can get the surgeries he needs. He plans on returning to the fire department.
- All departments have been asked to update their Capital Request plans. This is due by the end of September. The Board will review their requests for the next meeting.
- The Public Safety Building Siting Committee will meet on 8/27/15. The Committee has been re-established to include three members from the Police Dept., three members from the Fire Dept.; and three members of the general public. Chief Hamilton, Asst. Chief Rudge, and Asst. Chief Gasco

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were appointed to the Committee for the Fire Dept. The charge of the Committee was also changed to include the design of the building.

Asst. Chief Piscitelli made a motion to adjourn. The meeting adjourned at 9:00 p.m.

Rich P. Hal

Brian R. Gasco
Mike J. Piscitelli

Regina A. Markey, Head Clerk