

# MINUTES

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## Board of Fire Engineers Board, Committee, Office, Etc.

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Date: July 10, 2017 Time: 6:30 P.M.  
Present: Chief Hamilton, Deputy Chief Rudge, Asst. Chief Gasco,  
Asst. Chief Piscitelli, Asst. Chief Silver  
Absent: None

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Minutes from June 5, 2017 were approved. Invoices were signed. Mail was read. Account balances were reviewed.

### **REORGANIZATION OF THE BOARD OF FIRE ENGINEERS**

Deputy Chief Rudge prefaced his motion by saying it has been great working with this Board, and a lot has been accomplished. He then made a motion to keep the Board the same. This was seconded by Asst. Chief Silver and carried on a 5-0 vote. Chief Hamilton thanked the Board for their support and for the work they do. He said it has been a team effort. For the record, the Board reorganized as follows:

Chief Engineer Richard P. Hamilton  
Deputy Chief David J. Rudge  
1<sup>st</sup> Assistant Chief Brian K. Gasco  
2<sup>nd</sup> Assistant Chief Steven P. Piscitelli  
3<sup>rd</sup> Assistant Chief Robert A. Silver.

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HAMILTON, MASS.

### **REAPPOINTMENT OF FIRE DEPARTMENT MEMBERS**

Before reappointing fire department members, Chief Hamilton told the Board that Mark S. Strom intends to resign from the fire department effective 7/1/17. He will submit a letter of resignation as soon as possible. Also, Asst. Chief Silver asked the Board to address the letter from Bill Stevens resigning the position of captain of Station 3 effective 6/12/17 and asking for a six-month leave of absence. Asst. Chief Silver made a motion to accept with regret the resignation of Bill Stevens from the captain's position at Station 3. Deputy Chief Rudge questioned why he was giving up the position. Discussion took place. Asst. Chief Piscitelli made a second to the motion and it carried on a 5-0 vote. The leave of absence was addressed later in the meeting.

- Asst. Chief Gasco made a motion to reappoint Keith Newlands as the captain of Fire HQ, Jason Cadrin as the lieutenant of Engine 1, Richard LaVallee as the lieutenant of Tower 1, and Gordon Siebenhaar as the lieutenant of Rescue 1. Deputy Chief Rudge made a second to the motion and it carried on a 5-0 vote.
- Deputy Chief Rudge made a motion to reappoint David King as the captain of Station 2, Joseph Kosiba as the lieutenant of Engine 2, and Francis King as the lieutenant of Engine 4. Asst. Chief Piscitelli made a second to the motion and it carried on a 5-0 vote.
- Asst. Chief Silver made a motion to reappoint Michael Couture as the lieutenant of Engine 3. Asst. Chief Gasco made a second to the motion and it carried on a 5-0 vote.

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- Asst. Chief Piscitelli made a motion to reappoint Stephen Brock as the captain of Station 5 and Andrew Krumsiek as the lieutenant of Engine 5. Asst. Chief Gasco made a second to the motion and it carried on a 5-0 vote.
- Asst. Chief Gasco made a motion to reappoint all firefighters and recruits assigned to Fire HQ with the exception of Mark S. Strom and Anthony Kalil. Asst. Chief Silver made a second to the motion and it carried on a 5-0 vote. Asst. Chief Gasco then made a motion to appoint recruit James Goyette as a regular firefighter retroactive to July 1, 2017 and to pay him a rate of \$10 per response until he completes driver training and pump operations training. This was seconded by Asst. Chief Silver and carried on a 5-0 vote.
- Deputy Chief Rudge made a motion to reappoint all firefighters assigned to Station 2 with the exception of Nicholas Rinaldo. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Deputy Chief Rudge made a motion to have Nicholas Rinaldo meet with the Board to review his lack of attendance. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. A decision on Mr. Rinaldo's reappointment will be made after the meeting.
- Asst. Chief Silver made a motion to reappoint all firefighters assigned to Station 3 with the exception of Otto Medina. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote. Asst. Chief Silver made a motion to have Mr. Medina meet with the Board to review his low/lack of attendance. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote. A decision on Mr. Medina's reappointment will be made after the meeting. Asst. Chief Silver made a motion to reappoint Colton Paszkowski as a recruit assigned to Station 3. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote.
- Asst. Chief Piscitelli made a motion to reappoint all firefighters assigned to Station 5 with the exception of Neal Morrissey. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Asst. Chief Piscitelli made a motion to have Mr. Morrissey meet with the Board to review his low/lack of attendance. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. A decision on Mr. Morrissey's reappointment will be made after the meeting.

### **APPROVAL OF ONE SIGNATURE FOR CLERICAL PAY**

Deputy Chief Rudge made a motion to allow one signature from a Board member to approve the pay voucher for the clerk. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote. All other invoices/vouchers will require at least three signatures for approval.

### **REVIEW QUARTERLIES**

Board members reviewed the quarterly reports. Asst. Chief Gasco wants FF. Raffa to meet with the Board to go over his low attendance. All other quarterlies were satisfactory.

### **LEAVE OF ABSENCE-BILL STEVENS**

Asst. Chief Silver made a motion to grant Bill Stevens a six-month leave of absence effective from 6/12/17. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote. The Board will address Stevens' station assignment as a firefighter when he returns from his leave. Until then, he remains a member of Station 3.

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### MULTI ALARM RUN CARDS

Chief Hamilton presented revised run cards to the Board. After reviewing them Deputy Chief Rudge made a motion to accept the revised cards. This was seconded by Asst. Chief Silver and carried on a 5-0 vote.

### PRE INCIDENT PLANS

There was nothing new to report on pre incident plans.

### OLD & NEW BUSINESS

- The Board reviewed the changes to the Length of Service Awards Program (LOSAP) effective as of 7/1/17. A group life insurance policy replaced the individual policies. This created a savings that will be used to increase the years of service. A copy of the notice will be sent to each station.
- Linda Gosselin (MECTA) donated six AED's to the Fire Department. Ms. Gosselin received the units as a trade-in. All are in good condition. Several batteries and electrodes were included. Chief Hamilton asked for a motion to accept the units. Asst. Chief Silver made a motion to accept the units and place them in service. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote. The Selectmen will be asked to accept the donation as well. One unit will go on each engine, one will be placed on Rescue 1, and one will go in the Chief's car. The Board thanked Ms. Gosselin for her generosity as this was a great savings to the Town.
- Board members reviewed the specs for a new chief's vehicle. Asst. Chief Gasco made a motion to purchase a vehicle. This was seconded by Deputy Chief Rudge and carried on a 5-0 vote. Chief Hamilton will keep the Board updated on the progress of the purchase.
- Town Meeting approved an article for \$63,000 to be used for station repairs. Deputy Chief Rudge made a motion to install an exhaust removal system at Station 5 and repair the systems at Station 2 and Station 3. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Chief Hamilton would like to use remaining funds to replace/repair the fire alarm systems at Station 2, Station 3 & Station 5. This will include replacing the fire alarm panels, and tying into the master box. Asst. Chief Gasco made a motion to repair or replace the fire alarm systems as needed at each station. This was seconded by Asst. Chief Silver and carried on a 5-0 vote.
- Grafton Fire has a generator (natural gas, 15Kw) they are willing to donate to Millbury Fire. Discussion took place. The Board was in favor of accepting the generator. If it fits at Fire HQ, another generator will be purchased for Station 3.
- The new forestry truck was used at a recent brush fire. Chief Hamilton would like to swap skid units for better performance. The Town Mechanic

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is willing to help to do this on 7/19/17. The old skid unit will be stored at the Highway Barn until the Board decides where to keep it.

- Sutton Fire is replacing their brush truck and is willing to donate the old one to Millbury. It carries 750-gallons of water. Discussion took place. Board members agreed to proceed with acquiring the truck.
- Chief Hamilton would like to order four sets of turnout gear. Asst. Chief Gasco made a motion to purchase four sets of gear. This was seconded by Asst. Chief Silver and carried on a 5-0 vote.
- Deputy Chief Rudge made a motion to have ladder testing done-including the aerial ladder. Asst. Chief Gasco seconded the motion and it carried on a 5-0 vote. Chief Hamilton estimated the cost to be around \$250.
- Engine 5 will be changing over to 4" hose on 7/15/17. Asst. Chief Piscitelli made a motion to purchase an additional length of hard suction for the truck. Asst. Chief Silver seconded the motion and it carried on a 5-0 vote.
- L.W. Bills reported Station 2's siren cannot be repaired. A replacement is available for about \$4000. A Whelen siren would cost about \$18,000. Asst. Chief Silver suggested taking the siren from Station 3 and placing it at Station 2. He made this a motion. Asst. Chief Piscitelli seconded the motion and it carried on a 5-0 vote.
- Hose 1 needs three lengths of 2 ½" hose. Deputy Chief Rudge made a motion to purchase the hose. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote.
- Asst. Chief Silver made a motion to have pump testing done. This was seconded by Deputy Chief Rudge and carried on a 5-0 vote. Chief Hamilton will schedule the tests.
- CareOne, 312 Millbury Avenue, cleared and marked the area around the fire department connector (FDC).
- Spectrum Health, 50 Howe Avenue, was given permission to open today.
- Chief Hamilton told the Board fire extinguishers were intentionally set off in the basement of 29 Main Street. He and Asst. Chief Silver met with the youths involved and their parents. The youths agreed to do community service by painting the outside of Station 2 and the storage shed. Chief Hamilton will oversee the project.
- Chief Hamilton asked if there was a training schedule for July & August. Asst. Chief Gasco said he has a schedule for the fall. He and Asst. Chief Silver will work on one for the summer months.
- Cross Street Associates submitted a proposal for a training class named "Understanding Fire Behavior". Classes would be held on three Monday nights and include a live demonstration. This would be scheduled for late fall and the cost is \$1960. Board members will review the proposal and make a decision at the next meeting.

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- Chief Hamilton will arrange a tour of the solar farm on Valente Drive for Station 3 & Station 5.
- Chief Hamilton told the Board that Asst. Chief Silver did a good presentation at the senior housing complexes. The residents at Colonial Drive questioned if they should evacuate every time the alarm sounds and if there was a designated meeting place. The Board agreed a meeting place should be indicated. Chief Hamilton is working on this.
- There was nothing new to report on fire department ID's.
- Police Chief Desorcy is trying to set a meeting of the Public Safety Complex Committee during the week of 7/24/17.
- Chief Hamilton, Deputy Chief Rudge, and Asst. Chief Gasco will be on vacation next week. Asst. Chief Piscitelli and Asst. Chief Silver will be in Town.
- Deputy Chief Rudge made a motion to go to a summer schedule and hold a meeting on 8/14/17 and 9/11/17. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Those who were not reappointed will be brought in on that night. FF. Raffa will be scheduled for that night as well.
- Chief Hamilton said he noticed the doors at Station 2 were pegged open. Deputy Chief Rudge will take care of this.
- Chief Hamilton told the Board the Highway Dept. cleaned up the area around the dumpsters behind Fire HQ. They did a good job and took away the old sod and brush clippings from the Library. They are going to spruce up Station 2 next. Asst. Chief Silver said Station 3 could use some clearing as well.
- Chief Hamilton told the Board he was interested in a new program that organizes a department's policies on-line and determines whether they comply/conflict with Federal and State regulations. Lexipol has a cost of about \$4000. No decision was made on this item.
- Deputy Chief Rudge said Lt. King does not have a second name plate. One will be ordered for him as well as a "serving since" pin.
- Deputy Chief Rudge made a motion to declare the old forestry truck as surplus and to turn it over to the Town Manager for disposal. Asst. Chief Silver seconded the motion and it carried on a 5-0 vote.
- Asst. Chief Gasco asked about the old skid tank. He does not want it sitting at the Highway Barn. It was suggested to place it in Station 2's storage shed or see if Sutton Fire is interested in it. Chief Hamilton will follow up.
- Asst. Chief Gasco asked if anyone spoke to the firefighter involved in an incident that happened at the Burbank Street fire. He was told no. Asst. Chief Gasco wants this addressed. Asst. Chief Silver said he will speak with him first. Deputy Chief Rudge wants the firefighter to appear before the Board. Asst. Chief Silver would like to get the firefighter's side of the story.

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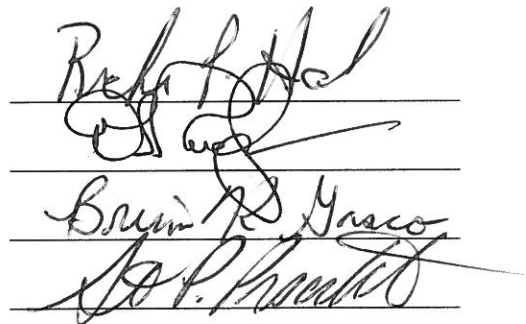
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Discussion took place. The firefighter will be notified he is to meet with the Board on 8/14/17.

- Asst. Chief Gasco asked about the open captain's position at Station 3 and how the Board was going to address this. He noted that the Board had the right to amend appointment criteria. Discussion took place and the Board will address this at another meeting.
- Asst. Chief Piscitelli asked about a gear rack for Station 5. Chief Hamilton will order one this week.
- Asst. Chief Silver said Colton Paszkowski started the Mass. Academy recruit class.
- Asst. Chief Silver asked about having Z-Bart do the undercarriage of the new forestry truck. Chief Hamilton felt a better option was to install a brush bar. No final decision was made.

Asst. Chief Piscitelli made a motion to adjourn at 20:45.



BOARD OF FIRE ENGINEERS

Regina A. Markey, Head Clerk