

# MINUTES

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## Board of Fire Engineers Board, Committee, Office, Etc.

Date: July 6, 2015 Time: 6:30 P.M.

Present: Chief Hamilton, Asst. Chief Rudge, Asst. Chief Gasco,  
Asst. Chief Piscitelli, Asst. Chief Silver

Absent: None

Minutes from 6/22/15 were approved. Invoices were signed. Mail was read. Account balances were reviewed.

### **REORGANIZATION OF THE BOARD OF FIRE ENGINEERS**

All board members were reappointed and received their oath-of-office. Chief Rudge announced that he would not be seeking reappointment as chief. He stepped down and made a motion to appoint Richard Hamilton as chief engineer. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Chief Rudge said this was the best board he has ever worked with and appreciated their support. Richard Hamilton thanked the Board and took the chief's chair. Asst. Chief Gasco made a motion to appoint David Rudge as 1<sup>st</sup> assistant chief. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote. Asst. Chief Rudge made a motion to appoint Brian Gasco as 2<sup>nd</sup> assistant chief. This was seconded by Asst. Chief Silver and carried on a 5-0 vote. Asst. Chief Gasco made a motion to appoint Steven Piscitelli as 3<sup>rd</sup> assistant chief. This was seconded by Asst. Chief Silver and carried on a 5-0 vote. Asst. Chief Piscitelli made a motion to appoint Robert Silver as 4<sup>th</sup> assistant chief. This was seconded by Asst. Rudge and carried on a 5-0 vote. For the record, the Board organized as follows:

Chief Richard P. Hamilton	"Car 1"
1 <sup>st</sup> Asst. Chief David J. Rudge	"Car 2"
2 <sup>nd</sup> Asst. Chief Brian K. Gasco	"Car 3"
3 <sup>rd</sup> Asst. Chief Steven P. Piscitelli	"Car 4"
4 <sup>th</sup> Asst. Chief Robert A. Silver	"Car 5"

### **FIRE DEPARTMENT REAPPOINTMENTS**

The Board moved on to reappointment of members of the fire department. Asst. Chief Gasco made a motion to appoint Keith Newlands as captain of Fire HQ. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote. Asst. Chief Gasco made a motion to appoint Jason Cadrin as lieutenant of Engine 1, Robert Lahair as lieutenant of Rescue 1, and Richard LaVallee as lieutenant of Tower 1. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote. Asst. Chief Gasco made a motion to re-appoint all other members of Fire Headquarters with the exception of Christopher Pageau. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote. Asst. Chief Rudge made a motion to appoint David King as captain of Station 2, Francis King as lieutenant of Engine 4, and Joseph Kosiba as lieutenant of Engine 2, and to re-appoint all other members of Station 2. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Asst. Chief Silver

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made a motion to appoint Bill Stevens as captain of Station 3, Michael Couture as lieutenant of Station 3 and to re-appoint all other members of Station 3. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Asst. Chief Piscitelli made a motion to appoint Stephen Brock as captain of Station 5, Andrew Krumsiek as lieutenant of Station 5, and to re-appoint all other members of Station 5. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Asst. Chief Silver made a motion to appoint all recruits to their present positions and stations. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote.

### **APPROVAL OF CLERK'S PAYROLL**

Asst. Chief Gasco made a motion to allow only one signature from any Board member to approve the pay sheet for the clerk. This was seconded by Asst. Chief Silver and carried on a 5-0 vote. All other invoices or pay sheets will require at least three signatures for approval. The Finance Director will be notified.

### **REVIEW QUARTERLIES**

Board members reviewed the attendance for the second quarter. Chris Pageau's reappointment will be held until he meets with the Board to explain his low attendance. This will take place on 8/17/15. FF. Mark S. Strom will be asked to provide an update on his return to active service. Asst. Chief Rudge was satisfied with the attendance at Station 2. Asst. Chief Silver was satisfied with the attendance at Station 3 and he told the Board that FF. Chris Dalton plans to retire. FF. Dalton must submit something in writing to the Board. Asst. Chief Piscitelli was satisfied with the attendance at Station 5 except for the third shift (12 a.m. to 7 a.m.). He plans to speak to his guys.

### **PUMP TRAINING INSTRUCTOR**

Board members reviewed the sign-up sheets for those interested in doing pump training instruction. Some did not have a lot of experience, and Station 2 did not submit a sheet. Discussion took place. It was agreed that the rate of pay will be \$20 an hour, training would be done on an "off" night or weekends, and company officers will continue to assist with the training. Asst. Chief Rudge made a motion to appoint Ryan Boucher as the pump training instructor. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. FF. Boucher will be asked to draw up a training program and present this to the Board on 8/17/15.

### **REVIEW S.O.G. #2**

Board members reviewed the revised Standard Operating Guideline (S.O.G.) dealing with substance abuse. Asst. Chief Gasco made a motion to accept the S.O.G. as written. This was seconded by Asst. Chief Silver and carried on a 5-0 vote. Copies will be provided to each station.

### **REVIEW S.O.G. #7 - 95 ELM STREET**

S.O.G. 7 was merged with the pre-incident plan (PIP) for 95 Elm Street. Minor revisions were made. Asst. Chief Gasco made a motion to accept the S.O.G. with

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the revisions. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote.

### **REVIEW S.O.G. #8 HOSE 1**

Board members reviewed the revisions made to S.O.G. #8. It was decided to hold this until the next meeting.

### **PRE-INCIDENT PLANS**

Chief Hamilton is working on a PIP for the mall.

### **OLD & NEW BUSINESS**

- Chief Hamilton told the Board a District 7 meeting will be held at Fire HQ on July 9 at 6:30 p.m. The previous meeting was cancelled due to the fire in Webster. All Board members are welcome to attend.
- Asst. Chiefs Gasco and Silver are working on the training schedule for the remainder of the year. This will include training on the new air bags for Fire HQ and training with the new SCBA's for the entire department. Asst. Chief Gasco made a motion to approve the following schedule for August: 8/3 P.M.'s monthly meeting, 8/10 Bag operation (location to be determined) and 8/17 SCBA training. This was seconded by Asst. Chief Silver and carried on a 5-0 vote. The schedule will be posted in all station.
- The SCBA's are still expected to be delivered by the end of July.
- Chief Hamilton told the Board most trucks passed the pump tests with flying colors. Engine 3 passed but will need a "re-build" at some point. W. D. Perkins will submit test results for the Board to review.
- Asst. Chief Piscitelli told the Board that Station 5 was aware that the yard hydrants at Latti Farm are Worcester type (open counter clockwise). He will have Engine 5 check to see if the hydrants are back in service.
- Chief Hamilton reported Aquarion Water serviced the yard hydrant at Buck Brothers and it is working well. Buck Brothers will service it annually from now on.
- Board members discussed the large mill fire in Webster. Chief Hamilton said fifty towns participated. Millbury's Engine 3 responded and Chief Hamilton said they shined. They are being credited with saving three buildings. Board members were pleased.
- As of this date, only one recruit has sent in his paperwork for the next training class being offered by the Mass. Firefighting Academy. Asst. Chief Silver will meet with the recruits next week.
- Repairs on Engine 3 need to be completed. Chief Hamilton will contact S.V.I. to schedule an appointment.
- Chief Hamilton said he will speak with the Town Mechanic about servicing fire apparatus.
- Asst. Chief Gasco is working on the body repairs needed on Engine 4. The Board instructed him to have the body rot on Engine 2 looked at also.

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- Asst. Chief Rudge told the Board that during the fireworks display, Capt. Brock noted the debris and stock piled items in the rear of 50 Howe Avenue is worse than before. Discussion took place. Asst. Chief Piscitelli said the Fire Dept. needs to stay on top of this and possibly issue a violation to the owner. Chief Hamilton will follow up and will notify the building inspector as well.
- Leather boots for company officers have been ordered.
- Board members discussed the fireworks displays. There were several issues that need to be addressed including: the number of fireworks that failed to go off, the number of people trying to jump the fences to get closer, and the number of firefighters who brought family members into the shoot area to see the fireworks. Discussion took place. The Board may limit the firefighters from bringing family members next year.
- Asst. Chief Gasco said the motor for the boat is running well. It is now being hung up on a support.
- Asst. Chief Gasco said the freight for Rescue 1's tray was estimated. The actual cost may be higher.
- Asst. Chief Gasco said there are 10 members who have not done a fit test for the new SCBA masks. He will contact Firematic to set up one more day. Those who do not attend will have to get the test done on their own.
- Asst. Chief Gasco told the Board about the new air bags and the way the company handles the credit for the old ones. The bags are not taken-they must be cut and disposed of. Also, when the large bag is replaced, Northeast Rescue will give the Fire Department a 20% credit for it.
- Asst. Chief Rudge said one more pump is needed for Station 2. Chief Hamilton will check with EMA Director Steve Kosiba to see if this can be purchased through a grant along with a new generator for the fan on Tower 1.
- Asst. Chief Silver had information about a gear rack for Station 3. He will check with the station to see what type they prefer and let the Board know.
- Asst. Chief Silver told the Board that FF. Medina signed up for a hydraulics course being offered by the Mass. Firefighting Academy. Board members approved this.
- Asst. Chief Silver said he needs a mop bucket for Station 3 as well as some plywood for shelving on Forestry 1. He was given a bucket from Fire HQ and told to purchase what is needed for the shelving. He was also told to have a plumber check the valve on the leaky sink.
- Med Star wants to install an A.C. in the ambulance bay. This is needed to keep drugs in the truck from overheating. MedStar is willing to purchase a unit and have it installed. The Fire Dept. would have to pay for the electricity to operate it. Discussion took place. Board members agreed to monitor the temperature in the garage.

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- Chief Hamilton wants to update the Fire Department's Rules & Regulations hand book. This will be placed on the Agenda for the next meeting.

Asst. Chief Piscitelli made a motion to adjourn. The meeting adjourned at 9:00 p.m.

Rich P. Hall

Brian H. Grew

John A. S. Jr.

Regina A. Markey, Clerk