

MINUTES

Board of Fire Engineers
Board, Committee, Office, Etc.

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TOWN CLERK
12 JUL 31 PM 1:22
MILBURY, MASS.

Date: July 2, 2012 Time: 6:30 p.m.
Present: Chief Rudge, Asst. Chief Day, Asst. Chief Hamilton,
Asst. Chief Hobin, Asst. Chief Gasco
Absent: None

Minutes from June 4, 2012 were approved. Invoices were signed. Mail was read. Account balances were available.

Selectmen appointed Brian K. Gasco to the Board of Fire Engineers on June 26, 2012. Board members welcomed Asst. Chief Gasco and offered their support.

REORGANIZATION OF THE BOARD OF FIRE ENGINEERS

All members of the Board were reappointed and took their oath of office. Chief Rudge called for nominations. Asst. Chief Hamilton made a motion to appoint David Rudge as the fire chief-chief engineer. This was seconded by Asst. Chief Hobin and carried on a 4-1 vote with Asst. Chief Day opposed. Asst. Chief Hamilton made a motion to appoint Phil Day as first assistant chief. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Asst. Chief Gasco made a motion to appoint Richard Hamilton as second assistant chief. This was seconded by Asst. Chief Hobin and carried on a 5-0 vote. Asst. Chief Gasco made a motion to appoint Ray Hobin as third assistant chief. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote. Asst. Chief Hamilton made a motion to appoint Brian Gasco as fourth assistant chief. This was seconded by Asst. Chief Day and carried on a 5-0 vote. For the record, the Board reorganized as follows:

Fire Chief/Chief Engineer	David J. Rudge	"Car 1"
1 st Assistant Chief	Philip J. Day, Jr.	"Car 2"
2 nd Assistant Chief	Richard P. Hamilton	"Car 3"
3 rd Assistant Chief	Raymond E. Hobin, Jr.	"Car 4"
4 th Assistant Chief	Brian K. Gasco	"Car 5".

REAPPOINTMENT OF FIRE DEPARTMENT MEMBERS

Before reappointments were done, Asst. Chief Hobin made a motion to remove Robert Giannette from administrative leave effective June 30, 2012. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote. The Board agreed to do reappointments by individual stations and positions. Asst. Chief Hamilton made a motion to reappoint Vincent Strzelecki, Keith Newlands, and Jason Cadrin as lieutenants at Headquarters effective July 1, 2012. This was seconded by Asst. Chief Day and carried on a 5-0 vote. Asst. Chief Hamilton made a motion to reappoint the following as regular firefighters assigned to

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Headquarters effective July 1, 2012: Henry Allard, Peter Balkus, Ryan Boucher, Timothy Cluett, Norman Doherty, Jr., Jake Hamilton, Robert Lahair, Richard LaVallee, Tom LaVallee, Kyle Morrissey, Tom O'Connell, Andrew Raffa, Adam Roy, Gordon Siebenhaar, and Mark S. Strom. This was seconded by Asst. Chief Day and carried on a 5-0 vote. Asst. Chief Hamilton made a motion to reappoint the following as recruits assigned to Headquarters effective July 1, 2012: Chris Pageau, Joseph Badgley, and Aaron Cluett. This was seconded by Asst. Chief Day and carried on a 5-0 vote. Asst. Chief Hamilton made a motion to appoint Recruit Chris Pageau as a regular firefighter assigned to Headquarters effective July 1, 2012. This was seconded by Asst. Chief Day and carried on a 5-0 vote.

Chief Rudge stepped down as fire chief and turned the meeting over to Asst. Chief Day. Chief Rudge then made a motion to reappoint David King as captain of Station 2 and Francis King and Joseph Kosiba as lieutenants at Station 2 effective July 1, 2012. This was seconded by Asst. Chief Hobin and carried on a 5-0 vote. Chief Rudge made a motion to reappoint the following as regular firefighters assigned to Station 2 effective July 1, 2012: Brian Coppola, Steven Couture, Chris Day, Ryan King, Jeff Kosiba, Paul Kosiba, Steven Kosiba, Keith LaCrosse, Al Nicholson, John Nicholson, Ray Peare, Nick Rinaldo, and Frank Stachura. This was seconded by Asst. Chief Hobin and carried on a 5-0 vote. Chief Rudge then resumed the fire chief's position.

Asst. Chief Hobin made a motion to reappoint Robert Silver as the captain at Station 3 effective July 1, 2012. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Asst. Chief Hobin made a motion to reappoint the following as regular firefighters assigned to Station 3 effective July 1, 2012: Michael Couture, Brian Dalton, Chris Dalton, John Leavens, Donald Lizotte, Tyler Mitchell, William Stevens, and Brian Stowell. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Asst. Chief Hobin made a motion to reappoint the following as recruits assigned to Station 3 effective July 1, 2012: Ray Hobin, III, Othoniel Medina, and Jacklyn Leavens. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote.

Asst. Chief Day made a motion to reappoint Steven Piscitelli as captain of Station 5 and Andrew Krumsiek as lieutenant of Station 5 effective July 1, 2012. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote. Asst. Chief Day made a motion to reappoint the following as regular firefighters assigned to Station 5 effective July 1, 2012: Mark Adams, Troy Arcouette, Michael Breault, Stephen Brock, Brian Day, Ryan Day, Tony Krumsiek, Michael Sciascia, Mark C. Strom and Walter Swenson. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote. Asst. Chief Day made a

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motion to reappoint the following as recruits assigned to Station 5 effective July 1, 2012: Steven Borges and Neal Morrissey. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote.

REVIEW QUARTERLIES

Headquarters was the only station that submitted a quarterly. Quarterlies will be reviewed at the next meeting.

HIRING PROCEDURE-PAYROLL FORMS

Board members were informed that new recruits could not be added to the payroll until employment forms have been completed with the Finance Department. Discussion took place. Although they may not be added to the payroll for several months, completion of employment forms will be added to the requirements for recruit appointment.

OLD & NEW BUSINESS

- Chief Rudge passed out the following truck repair/p.m. report:
 - Engine 1: Cab locks need to be welded, gated Y at pump panel needs to be rebuilt, need one 1 ½" hard suction for small pump.
 - Scope 1: OK
 - Rescue 1: OK
 - Hose 1: By-pass hose to pump cooler cracked.
 - Engine 2: Grille has not arrived at Dorenzo's, middle clear strobe out in light bar
 - Engine 4: Switch for left side work light missing, front strobes not working.
 - Engine 3: Ladder rack needs to be repaired, on spots not operating, wheel chock holder needs repair, cab light out, rear running lights out, rear cab doors not closing properly, left rear work light out, 2½" pre-connect discharge leaks, hose bed cover ripped.
 - Forestry 1: Siren turns on when wiper switch is turned on.
 - Engine 5: No p.m. report submitted.
- Interviews for the lieutenant at Station 3 and the captain at Fire HQ will be done on 7/30/12. Names must be submitted to the Engineer's Office by July 13, 2012.
- Blueprints for the new Tower are in the office. Chief Rudge wanted to post a meeting to review the plans but due to vacations, Board members agreed to view the plans individually and initial them if they approve or list any issues they may have. Asst. Chief Day made a motion to authorize the fire chief to handle the review and approval of the plans for the new Tower. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote.
- Asst. Chief Hamilton made a motion to purchase four SCBA masks. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. The masks are \$250 ea. and will be purchased from Brigham Industries.

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- Board members acknowledged the retirement of Lt. James Ward on June 30, 2012 after more than 38-years of service. Lt. Ward served at Fire HQ and was assigned to the Rescue. A letter of appreciation will be sent.
- Capt. Silver notified the Board that he would like to use Auburn's burn tower for training on July 23, 2012. Both Stations 3 & 5 will participate. Asst. Chief Hobin will attend.
- The application for the Assistance to Firefighters Grant is due on 7/6/12. Jeff Dore and Asst. Chief Hamilton are working on the grant and will request replacements for Millbury's SCBAs.
- Chief Rudge told the Board that Steven Kosiba was appointed as the new Emergency Management Director (EMA). Former Chief Belsito applied for an EMA grant for a laptop that was going to be used on Rescue 1. The laptop will now be used by Mr. Kosiba since he does not have one. Asst. Chief Hamilton told the Board that the Police Chief has a laptop that the fire department can have and that Target donates laptops to public safety agencies. He will get more information on this program.
- Board members decided on a summer meeting schedule. They will meet on July 30 and August 13, 2012. The Town Clerk's Office will be notified.
- Board members discussed posting a notice for the lieutenant's position at Fire HQ. Depending on the results of the captain's interviews, there could be two openings. Asst. Chiefs Day and Gasco both felt the posting should be for each truck. Chief Rudge felt the posting should be for lieutenant with no truck noted. A final decision was not made.
- The printer in the office needs to be replaced. A heavy-duty model will be purchased.
- Chief Rudge told the Board he spoke to Minuteman about the invoice for the electrical cover panel on Rescue 1. Minuteman agreed to cancel the charge.
- Chief Rudge told the Board that Caledonian Alloys is looking to store 50,000lbs of titanium shavings. Chief Rudge and an inspector from DFS inspected the building. Caledonian will need to apply for a license-to-store through the Board of Selectmen and modifications to the building will need to be made. Chief Rudge will keep the Board updated when new information is available.
- Board members reviewed two quotes for replacing the front door at Station 2. Steve Piscitelli submitted a quote of \$5,950 but indicated this could increase if a payment bond is needed. JP Carpentry gave a quote of \$7,125. Chief Rudge could not get a third quote. After some discussion, Asst. Chief Hamilton made a motion to accept Steve Piscitelli's quote as long as no other expenses are added. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote.
- The wires on the pole at Fire HQ have not been moved.

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- The outside light at Station 5 has not been installed. The extra siding will be stored at the highway barn.
- Asst. Chief Day will get quotes for the paving at Station 5.
- Asst. Chief Day spoke with the Finance Director regarding quotes for pump testing. Mr. Turbitt said the funds can be used for pump testing only and not for repairs. Estimates will need to be obtained for repairs. Asst. Chief Day questioned if fire department personnel could do the testing. Asst. Chief Hamilton suggested Tom O'Connell. Asst. Chiefs Hobin and Gasco asked if you had to be certified. More information will be obtained before a decision is made.
- The ID cards are not ready yet.
- The State is looking into replacing the guide wire at Station 3.
- Dress uniforms from Mike Sciascia and Andy Krumsiek have not been turned in. Asst. Chief Gasco will be fitted for a new uniform.
- Badges and nameplates for the new chiefs and new captain have been ordered.
- The live burn at the Butler Farm went well, and the explorers did a great job.
- Asst. Chief Hamilton told the Board the oil tank at Fire HQ is half-full. He needs to devise a way to empty the tank and move the oil to Station 2. Chief Rudge said he will contact Tom Capistrone to see if he has any equipment that can be used. Asst. Chief Day said he will contact Ken's Heating as well. The gauges on the oil tanks at Station 2 are not working. Asst. Chief Day said he may have some gauges-if not, he will check with Ken's Heating.
- The packings on Engine 3 have been adjusted.
- Worcester Fire's foam trailer was not available for training. Worcester is in the process of drawing up a policy for its use.
- Asst. Chief Hobin suggested having guidelines in place for live burn training. He would like to have this done for July 23. Asst. Chief Hobin will review NFPA 1403 and draw up a guideline and will attend the training.
- Asst. Chief Hamilton has asked the Dept. of Fire Services to conduct training sessions at Fire HQ.
- The emergency generator at Fire HQ still needs to be hooked up to the natural gas line.
- Asst. Chief Day asked if the rescue boat has been taken out on the water. Asst. Chief Gasco will arrange to have the boat tested.
- Board members discussed appointing a safety officer or having Jeff Dore return for major events to act as the safety officer. Asst. Chief Day said he spoke with Capt. Silver and he is interested in the position. Asst. Chief Hamilton said the department should have more than one safety

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officer. Asst. Chief Gasco commented that the Board and all company officers should go through the safety officer training.

- Asst. Chief Day purchased a small pump for Engine 5 from Rt. 146 Supply.
- Asst. Chief Day brought up for discussion confined space rescue at Wheelabrator. After speaking with Asst. Chief Gasco, Asst. Chief Day said Millbury should not be designated as Wheelabrator's confined space rescue team (CSRT). Chief Rudge said he spoke to personnel at the company and informed them of this. It was agreed that Wheelabrator needs to be notified in writing. Asst. Chief Gasco explained that in accordance with OSHA regulations, Wheelabrator needs a CSRT-either an in-house team with proper equipment or an outside source that has the equipment. If Millbury Fire is to act as their CSRT, then Wheelabrator must have the equipment on hand for use by responding fire department personnel. Asst. Chief Gasco said that a written agreement must be in place and should be renewed annually. Asst. Chief Day felt Millbury does have the equipment. Asst. Chief Gasco said after speaking with Lt. Griffin (Worcester), he felt Millbury does not have the equipment or the extensive training needed. Asst. Chief Gasco said, "our guys have the basics". Discussion took place. It was agreed to have Asst. Chief Gasco gather information for the Board to review before a final decision is made.
- Board members discussed the underground tanks located at 26 Canal Street. They have been out of service for several years and could be designated as "abandoned".
- Asst. Chief Hamilton said both Asst. Chiefs Hobin and Gasco need gear. He made a motion to purchase gear for both. This was seconded by Asst. Chief Hobin and carried on a 5-0 vote.
- Asst. Chief Hamilton made a motion to purchase five white chief's shirts. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote.
- The Board discussed CPR/First Responder training. MECTA is withholding CPR/First Responder cards until the Board sets a policy for the training with punitive actions for those who do not comply. Board members felt MECTA should not hold up cards for those who have complied. The Board questioned if Alert could do the training in the future. Chief Rudge will have to check the present contract. Further discussion took place. One idea mentioned was if you failed to attend the CPR/First Responder training sessions or make up classes, you would be given one year to be certified, and training would be done on your own time. Though discussed, no final decision was made. Chief Rudge said he would call Linda Gosselin to discuss the matter.
- Asst. Chief Hobin asked if a meeting has been set with the public safety building sighting committee. Chief Rudge said he was not aware of one.

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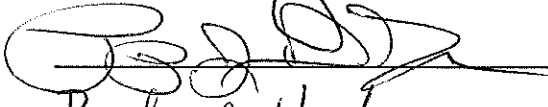
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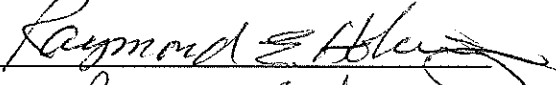
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- Chief Rudge will contact Bob Spain about being appointed to the committee.
- Asst. Chief Gasco told the Board Rescue 1 cannot back the boat into the boat ramp. A "t" handle trailer hitch is needed. Asst. Chief Day made a motion to purchase the hitch. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote. Asst. Chief Gasco will purchase the item.
 - FF. Bob Lahair notified the Board that FF. Jake Hamilton completed and passed the Emergency Vehicle Driver Training program. FF. Lahair recommended that FF. Hamilton be allowed to drive all pumpers to and from calls. Asst. Chief Gasco made a motion to allow FF. Jake Hamilton to drive all pumpers to and/or from all calls and training sessions. This was seconded by Asst. Chief Day and carried on a 4-0-1 vote with Asst. Chief Hamilton abstaining.
 - Asst. Chief Day will send a violation ticket to 33 Sutton Road for illegal burning of building material and debris. The owner was given a verbal warning in March, 2012. The ticket will carry a fine of \$500.
 - Chief Rudge reported the stovetop at Uno's has been replaced. This should eliminate the numerous natural gas problems in that block of buildings at the mall.

Asst. Chief Gasco made a motion to adjourn. Meeting adjourned at 9:15 pm.




Ricky P. Hart


Raymond E. Hickey


Brian K. Gasco

Regina A. Markey, Head Clerk

