

MINUTES

Board of Fire Engineers
Board, Committee, Office, Etc.

Date: July 1, 2013 Time: 6:30 p.m.
Present: Chief Rudge, Asst. Chief Hamilton, Asst. Chief Hobin,
Asst. Chief Gasco, Asst. Chief Piscitelli
Absent: None

Minutes from June 17, 2013 were approved. Invoices were signed. Mail was read. Account balances were reviewed.

Chief Rudge welcomed Steven Piscitelli to the Board. Asst. Chief Piscitelli said he was looking forward to working with the Board.

REORGANIZATION OF THE BOARD OF FIRE ENGINEERS

The first order of business was reorganization of the Board of Fire Engineers. Asst. Chief Hamilton made a motion to appoint David Rudge as the Chief Engineer. This was seconded by Asst Chief Gasco and carried on a 5-0 vote. Asst. Chief Gasco made a motion to appoint Richard Hamilton as first assistant chief. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote. Asst. Chief Hamilton made a motion to appoint Raymond Hobin, Jr. as second assistant chief. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Asst. Chief Hobin made a motion to appoint Brian Gasco as third assistant chief. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote. Asst. Chief Gasco made a motion to appoint Steven Piscitelli as fourth assistant chief. This was seconded by Asst. Chief Hobin and carried on a 5-0 vote. For the record, the chain-of-command is as follows:

Fire Chief	David J. Rudge	"Car 1"
1 st Asst. Chief	Richard F. Hamilton	"Car 2"
2 nd Asst. Chief	Raymond E. Hobin, Jr.	"Car 3"
3 rd Asst. Chief	Brian K. Gasco	"Car 4"
4 th Asst. Chief	Steven P. Piscitelli	"Car 5"

Notice will be sent to all stations and the dispatchers. Chief Rudge said he was looking forward to a good year and has some proposals for the Board. He would like the Board to review plans-specifically, means of egress, and the fire alarm system. Sprinkler systems will be sent to the Dept. of Fire Services for review. This will be discussed at the next meeting.

Chief Rudge told Asst. Chief Piscitelli when responding to an incident, he should sign on and assume command if he is first arriving. Chief Rudge said he likes the assistant chiefs to assume command in their district. He told Asst. Chief Piscitelli that he is allowed to respond to all districts and can respond to mutual aid calls. Asst. Chief Piscitelli said he got most of the equipment from Phil Day but still needs to get the Knox box key.

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MILBURY, MASS

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RE-APPOINTMENTS-OFFICERS/FIREFIGHTERS/RECRUITS

Chief Rudge said he would like the Board to make all reappointments except for the captain's position at Station 5. The Board reappointed all members as follows: Asst. Chief Hamilton made a motion to reappoint Keith Newlands as captain and Jason Cadrin, Robert Lahair, and Richard LaVallee as lieutenants at Fire Headquarters. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Chief Rudge stepped down as chair to make a motion to reappoint David King as captain and Francis King and Joseph Kosiba as lieutenants at Station 2. Asst. Chief Hamilton assumed the chair and called for a second. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Chief Rudge then resumed the chair. Asst. Chief Hobin made a motion to reappoint Robert Silver as captain and William Stevens as lieutenant at Station 3. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote. Asst. Chief Piscitelli made a motion to reappoint Andrew Krumsiek as lieutenant at Station 5. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Asst. Chief Gasco made a motion to reappoint all firefighters at Fire Headquarters. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote. Chief Rudge stepped down as chair to make a motion to reappoint all firefighters at Station 2. Asst. Chief Hamilton assumed the chair and called for a second. This was seconded by Asst. Chief Hobin and carried on a 5-0 vote. Chief Rudge then resumed the chair. Asst. Chief Hobin made a motion to reappoint all firefighters at Station 3. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Asst. Chief Piscitelli made a motion to reappoint all firefighters at Station 5. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote. Asst. Chief Hamilton made a motion to reappoint all recruits assigned to Fire Headquarters. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Asst. Chief Hobin made a motion to reappoint all recruits assigned to Station 3. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote. Asst. Chief Piscitelli made a motion to reappoint all recruits assigned to Station 5. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Asst. Chief Hobin made a motion to appoint recruit Othoniel Medina as a regular firefighter effective July 1, 2013. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote.

APPROVAL OF CLERK'S WEEKLY PAY

Asst. Chief Hamilton made a motion to allow only one signature from any Board member to approve the weekly pay sheet for the clerk. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. In the fire chief's absence, any member of the Board can sign and approve the pay sheet for the clerk. All other pay sheets or invoices will require a minimum of three signatures for approval. The Finance Director will be notified.

REVIEW QUARTERLIES

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Quarterly reports were not available for review. This will be placed on the Agenda of the next meeting.

OLD & NEW BUSINESS

- Chief Rudge suggested posting a Board meeting for next Monday (7/8/13) to interview those interested in the captain's position at Station 5. Board members agreed and a meeting will be posted for 7/8. The meeting scheduled for 7/15/13 will be cancelled.
- Lt. Lahair submitted the results of the driver's competency test that was done on 6/29/13. The following passed the test: Tyler Mitchell, Jeffrey Kosiba, Ray Hobin, III, and Chris Pageau. FF. Neal Morrissey needs more on-road training and FF. Nike Rinaldo was excused from the test because of work. Tyler Mitchell passed the pump test in September, 2012. Based on this, Asst. Chief Gasco made a motion to approve Tyler Mitchell to drive any pumper to and from an incident and for training. This was seconded by Asst Chief Piscitelli and carried on a 5-0 vote. Asst. Chief Gasco made a motion to allow Chris Pageau, Ray Hobin, III, and Jeff Kosiba to drive any pumper for training or when returning from an incident. This was seconded by Asst. Chief Hobin and carried on a 5-0 vote. This group will work on pump training.
- Chief Rudge said the fire department had a good showing at the Bicentennial Parade. He estimated at least 42- members marched along with the fire trucks. Asst. Chief Gasco said he heard many good comments on the showing as well.
- Chief Rudge told the Board the Public Safety Building Committee will conduct interviews next week to decide on an architect to draw-up plans.
- The Board of Selectmen will honor retired Asst. Chief Phil Day and hold a pinning ceremony for Asst. Chief Piscitelli on July 9 at 7:00 p.m. Board members agreed to wear shirts and badges with no ties.
- The Worcester County Sheriff's Office is offering a telephone alerting system called Ping4 Alerts. There is no charge to use the service. Discussion took place. The Board agreed to contact Bob Spain for an update on the progress of Code Red before deciding on this system.
- Details for the fireworks displays are all set. Engine 1 will stage at Cordis Mills (at the old shoot site). Engine 5 will stage at William Street. Forestry 1 will stage inside the park near the concession stands. An additional detail may be needed depending on when the fireworks arrive at the park. Chief Rudge and Asst. Chief Gasco will supervise on July 3. Asst. Chief Hamilton and Asst. Chief Hobin will supervise on July 4. The Fire Marshal's Office will inspect the site on July 3.

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- Asst. Chief Gasco made a motion to include retired firefighters when doing the identification cards. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote.
- The Board reviewed a notice from VFIS explaining the low balance in the investment fund. The Board must decide how to fund the benefit for Phil Day. Discussion took place. Board members agreed to have the benefit taken from the funds on a monthly basis rather than purchasing an annuity. Board members questioned why there was a shortfall in the funds and considered asking Bob Spain to add to the plan each year to gradually increase the funds. With a large number of retirees coming up in the next ten years, an increase is needed.
- FF. Mike Couture submitted a doctor's letter advising he can return to work with no restrictions as of June 29, 2013.
- Board members talked about recruit training. District 7 classes will start in November. The District plans to charge a \$400 fee per student and lower the annual dues. The Board did not budget for this. They discussed sending the recruits to Stow instead and either increasing the training stipend or offering a gas stipend. This class starts in January and the benefit is that the recruits graduate with Firefighter I & II certification. No final decision was made.
- The Cable Committee wants training done with Rescue 1's camera.
- Asst. Chief Hamilton will arrange to get the dump chute replaced on Engine 4 and the springs replaced on Engine 1.
- Asst. Chief Gasco brought up the body repairs on Rescue 1. Audette's submitted an estimate of \$1884 for the work. Asst. Chief Gasco made a motion to have Audette's Auto Body do the repairs on Rescue 1. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote.
- Asst. Chief Hamilton updated the Board on the resignation of District 7's Chairman - ret. Chief Thomas Nault. Chief Bob Parsons will act as chair until elections are done in September. Also, the District warned the Mendon chief about the ethics of hiring chiefs to investigate other chiefs. This could be a violation of the State Ethics Commission.
- Asst. Chief Hobin submitted a training schedule for the Board to approve. Asst. Chief Gasco suggested holding an Association meeting on Sept. 9 after training. The Board will check with Association President Francis King. Asst. Chief Gasco also said the location of certain drills should be included in the schedule. Asst. Chief Hobin said some of the locations will be up to the captains to decide. They are to notify Asst. Chief Hobin of the location. This will be noted on the schedule. Asst. Chief Piscitelli suggested holding the proposed fire drill at Wheelabrator's since a lot of the new guys have never been in the building. This brought about discussion of reviewing "Standard Operating Guidelines" on Monday nights.

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A tour of the Mall is also planned. The area will be sectioned off and inspected by groups. A check off list will be developed to ensure the groups look at certain items such as FDC location, knox box location, roof top access, etc. The date for water rescue training will be changed because the boat needs some repairs. Asst. Chief Hamilton made a motion to accept the Training Schedule with the noted revisions. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote.

- There was no update on the identification badges.
- Asst. Chief Hamilton made a motion to purchase gear for Steven Piscitelli and Neal Belhumeur. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote.
- Asst. Chief Hamilton told the Board he is drawing up a proposal to upgrade the fire alarm system to accept radio boxes. He said there may be a grant available for the upgrade. He would like to have L.W. Bills come in to price out the work. The upgrade would provide a combined system that will receive both wired and wireless boxes. He will keep the Board updated.
- Asst. Chief Hobin told the Board that the gas meter on Engine 3 is still not functioning. Asst. Chief Gasco will check with Steve Kosiba to see if a meter is available from the EMA equipment the Town recently received.
- Asst. Chief Hobin reported the pressure relief valve on Engine 3 is working.
- Asst. Chief Hobin said the ends on the hard suction (6") are coming off.
- Asst. Chief Hobin asked if the body damage on Forestry 1 was going to be repaired. Board members agreed to hold off until September and see if Blackstone Valley Tech is willing to do the work. Asst. Chief Hobin will get an estimate to have the damage "tapped out" for now.
- Asst. Chief Gasco said he will have Mark Strom check the boat for repairs.
- Asst. Chief Gasco told the Board Edd Cote is getting a dual pager from Sutton Fire as he will be taking pictures for them as well.
- Asst. Chief Piscitelli told the Board that Troy Arcouette has not turned in any gear. The Board decided to send a letter to Mr. Arcouette asking that the gear be returned by July 22, 2013 or the Police Dept. will be asked to assist.
- Asst. Chief Gasco made a motion to purchase four white golf shirts for Board members. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote. (2-S. Piscitelli, 1-R. Hobin, 1-B. Gasco)
- Board members discussed the use of cell phones. Most members do not want to carry two cell phones and talked about issuing a phone stipend instead for using their personal cells. Asst. Chief Gasco made a motion to eliminate the cell phones and create a phone stipend in accordance with any Town of Millbury requirements. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote. Chief Rudge will check with the Finance Director to see what is involved in creating the stipend.

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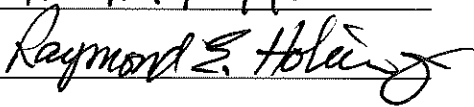
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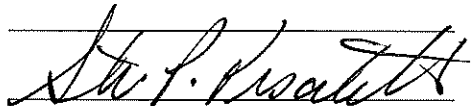
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- Asst. Chief Gasco will bring Rescue 1 to Dosco Sheet Metal to get an estimate for another slide out tray.
- Asst. Chief Hobin requested the Engineer's portable radios be upgraded to receive police transmissions. Asst. Chief Hamilton said two of the radios have already been upgraded. It would cost about \$140 each to upgrade the remaining three. Asst. Chief Gasco made a motion to upgrade the three portable radios so they can receive police transmissions. This was seconded by Asst. Chief Hobin and carried on a 5-0 vote.

Asst. Chief Gasco made a motion to adjourn. The meeting adjourned at 9:00 p.m.



Richard P. Hawk


Raymond E. Hobin


Steve P. Kusatka

Regina A. Markey, Head Clerk