

MINUTES

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Board of Fire Engineers Board, Committee, Office, Etc.

Date: June 20, 2016 Time: 6:30 P.M.
Present: Chief Hamilton, Deputy Chief Rudge, Asst. Chief Gasco,
Asst. Chief Piscitelli, Asst. Chief Silver
Absent: None

Minutes from June 6 were reviewed and approved. Invoices were signed.
Account balances were reviewed. Mail was read.

INTERVIEWS-LIEUTENANT'S POSITION-RESCUE 1

FF. Ryan Boucher withdrew his name from consideration prior to the meeting. Capt. Newlands sat in on the interviews. The following met with the Board individually: Andrew Raffa, Gordon Siebenhaar, Tim Cluett, Tom LaVallee, and Peter Balkus. Chief Hamilton opened each interview by asking the candidate what they saw as the function of the lieutenant on the Rescue. Deputy Chief Rudge asked each candidate to rate themselves on a scale of 1 to 10 (with 10 being the highest) as a company officer. Asst. Chief Gasco explained that Rescue 1 is a specialty piece and asked each candidate how they would get HQ personnel more involved with the truck. Asst. Chief Piscitelli asked each how they would handle a discipline problem with another firefighter. Asst. Chief Silver asked each what management skills they would use and if they have taken any additional training classes on their own. Highlights: every candidate rated themselves as a "7"; every candidate mentioned cross training and/or hands on training as a way to get other members more involved with the truck; all said they would be willing to take additional training classes; and every member said they would handle discipline by first speaking with the individual and then using the chain of command.

Board members reviewed the recommendations of the company captain and the results of the vote taken by HQ personnel as submitted by the company clerk. Discussion took place. Asst. Chief Gasco made a motion to appoint Gordon Siebenhaar as the lieutenant of Rescue 1. This was seconded by Asst. Chief Silver and carried on a 5-0 vote. All candidates were brought into the office and the appointment was announced. Congratulations were given to Lt. Siebenhaar.

PRE INCIDENT PLANS

Asst. Chief Piscitelli is looking for information on the yard hydrants at Wheelabrator. Chief Hamilton will look into this. Deputy Chief Rudge is working on a PIP for Bramanville Industrial Park. Asst. Chief Gasco wants to do a walk thru at Fox Bus before completing a PIP. Asst. Chief Silver is working on a PIP for the solar farm at Print Guard and S.O.G. #12 *State Fire Marshal Notification*.

OLD & NEW BUSINESS

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JUL 12 2016
MILBURY, MASS.

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- Chief Hamilton attended a seminar presented at the last FCAM meeting dealing with underground storage tanks. The Dept. of Fire Services will be involved only if storage is more than 12,000 gallons. It is up to the owner or responsible party to enter all information on the Dept. of Environmental Protection's website. The local fire department is responsible for issuing a storage permit. The expiration date should coincide with the mandatory three-year testing of tanks.
- Chief Hamilton told the Board that Dolan Road was officially closed today for repairs to Ramshorn Dam. Work should be completed by the fall of 2017. He developed a (PIP) to deal with incidents in that area. A copy was given to all Board members and the dispatchers. Chief Hamilton also spoke with Chief Belsito regarding Sutton's response to the area.
- A Knox Box will be installed at the clubhouse at Brierly Pond Condos. This will hold a key that will open the master Knox Box located just inside the clubhouse. Residents will have the option of placing a key in the master box to allow access to their home in case of emergency.
- Chief Hamilton attended a meeting hosted by National Grid and dealing with emergency storm service. Priority levels were described -this information was given to all Board members. Desmond Dowling is Millbury's dedicated municipal contact person and he lives in town.
- Bigelow Electric will write up quotes to install a gas generator at Station 2. They also looked over the generators recently donated by Oxford. If they are usable, one will be installed at Station 3. If not, Bigelow will provide a quote to install a new generator.
- Asst. Chief Gasco asked that a different company look at the generator at Station 2.
- Asst. Chief Gasco will get prices for job shirts for the Board.
- The Board reviewed account balances. Funding for the boiler at Station 2 should be able to be taken from the Salary-All Other Account. Chief Hamilton would like to purchase a hydrant assist valve for Engine 1 at a cost of \$2200. Engine 2 needs a new halligan and Engine 1 needs a new flat head axe. Asst. Chief Gasco would like to order a dozen gloves. Asst. Chief Silver requested a hydrant bag for Engine 3. Asst. Chief Piscitelli will look into having the hose bed cover repaired on Engine 5. Discussion took place. Asst. Chief Gasco made a motion to allow the fire chief to order the equipment if funding is available at the end of the fiscal year. This was seconded by Deputy Chief Rudge and carried on a 5-0 vote. All equipment must be ordered before 6/30/16.
- Deputy Chief Rudge is working on revising the Preventative Maintenance sheet.
- Chief Hamilton gave the following truck repair report based on P.M.'s done on 6/6/16:

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- ~ Engine 1: left rear step light out, missing 2 spanner wrenches (have been ordered), driver's side telescoping light out
- ~ Tower 1: all set
- ~ Rescue 1: all set
- ~ Engine 2: truck out of service for pump repair
- ~ Engine 4: pump primer problem (linkage)
- ~ Hose 1: all set
- ~ Engine 3: no P.M. submitted
- ~ Forestry 1: problem with horn
- ~ Engine 5: driver's side rear outer tire-valve stem problem; foam adjustment level does not work; trash line valve leaks; hose bed cover snaps broken; LDH discharge leaking
- ~ Repairs: 5/17/16 Town mechanic replaced multi-function switch on Engine 1; 5/19/16 Minuteman replaced ABS module on Tower 1; 5/19/16 inspection sticker on Engine 2 from Ballard Mack; 6/6/16 W.D. Perkins started Engine 2 pump work; 6/8/16 inspection sticker on Engine 4 from Ballard Mack.
- Engine 3 will cover Station 2 tomorrow night while Engine 4 participates in a water shuttle drill in Grafton.
- There has been no update on a reduction in the cost of the ABS module for Tower 1. The part was still under warranty when it first started to fail.
- Millbury will host the next District 7 meeting. This will take place on 6/23 at 6:30 p.m. at the V. F. n W. All Board members are welcome to attend.
- Asst. Chief Gasco will schedule the annual SCBA tests. Also, he will arrange the annual fit tests for the masks.
- Charlie Poirier will be here on 7/11/16 at 6:00 p.m. to instruct the Board on the use of the accountability system.
- Chief Hamilton would like a thank you sent to Mary Krumsiek for mowing the area at the repeater site at Butler Farm. The Board discussed a detail to clean up the site.
- The Lion's Club will hold fireworks on July 3 & July 4 with a rain date of July 5. Board members discussed their availability on each night.
- The Selectmen will do reappointments on June 28, 2016.
- Deputy Chief Rudge: asked if the interior painting at Station 2 could be done by the Boy Scouts or the prison work crew. Chief Hamilton will check if the work crew is available. He said Capt. King was asked to clean up the hose rack-this should be done tonight.
- Asst. Chief Gasco: asked if the design for the new fire/police building needs to go on the Town Ballot. Discussion took place. The Committee needs to determine a site and then proceed with the design plans.
- Asst. Chief Piscitelli: asked to have Walter Swenson meet with the Board to review the pump training course. He will be scheduled for the August meeting.
- Asst. Chief Silver: said he had two guys to work the detail tomorrow night at Station 2. He said he needs two pairs of gloves for FF. Hobin and FF. Medina. They will be provided tonight.

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Asst. Chief Piscitelli made a motion to adjourn, and the meeting adjourned at 9:15 p.m.

Rich. P. Haul

Ed. [unclear]

Brian R. [unclear]

[unclear]

Loht A. [unclear]

Regina A. Markey, Clerk