

MINUTES

Page 1 of 3

Board of Fire Engineers
Board, Committee, Office, Etc.

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MILLIS, MASS.

Date: June 6, 2016

Time: 6:30 P.M.

Present: Chief Hamilton, Deputy Chief Rudge, Asst. Chief Gasco,
Asst. Chief Piscitelli, Asst. Chief Silver

Absent: None

Minutes from May 2 & May 16 were reviewed and approved. Invoices were signed. Account balances were reviewed. Mail was read.

LIEUTENANT'S POSITION-RESCUE 1

Board members read a letter of retirement submitted by Robert Lahair effective 6/1/16. Asst. Chief Gasco made a motion to accept the letter with regret. This was seconded by Deputy Chief Rudge and carried on a 5-0 vote. Board members considered appointing an acting lieutenant until the position is filled. Discussion took place. Asst. Chief Gasco made a motion to post the opening and conduct interviews on 6/20/16. This was seconded by Asst. Chief Silver and carried on a 5-0 vote. A sign-up sheet will be posted at HQ with the appointment criteria.

PRE INCIDENT PLANS

Asst. Chief Piscitelli presented a pre incident plan (PIP) for Wheelabrator. The Board would like to have the tops on the private hydrants painted black, and the public white. The PIP will be revised and reviewed at another meeting. Asst. Chief Silver is still working on a PIP for the solar farm at Print Guard. Asst. Chief Gasco would like to do a walk thru before completing a PIP for Fox Bus. Deputy Chief Rudge received a layout for the Bramanville Industrial Park and will draw up a PIP for the location. He will also ask to have the yard hydrant tested and a Knox box installed.

Board members reviewed a PIP for 146 Supply Center drawn up by Chief Hamilton. Asst. Chief Silver made a motion to accept the PIP as written. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Roof top solar panels are fully functional at this location.

OLD & NEW BUSINESS

- The contract for the replacement of the boiler at Station 2 was awarded to Atlantic Power Services, Inc. The bid came in at \$20,483. Work will begin as soon as a contract is signed. The gas line has been installed. Chief Hamilton suggested the boiler room be cleaned out and painted before the boiler is replaced.
- Board members discussed the dumpster service for Stations 2 & 3. A lot of extra trash has found its way into the dumpster at Station 2. The Board considered cancelling the service or enforcing that the lock be used at all times. No final decision was made.

MINUTES CONTINUED

DATE 6/6/16

BOARD OF FIRE ENGINEERS

Page 2 of 3

- Chief Hamilton asked about painting above and below the new windows at Station 2 (on the outside). Asst. Chief Piscitelli said those are Masonite panels and cannot be painted. The letters on the building will be painted as well as the side doors.
- W.D. Perkins is replacing the packings on Engine 2. The truck will be out of service until repairs are complete. It was moved to Station 3 because it is easier for the company to do the work there.
- Chief Hamilton and Asst. Chief Silver attended the combined District 7/District 8 meeting last Thursday. A presentation was done on the Impact Series training available through the Mass. Fire Academy. The classes can be done on-line in a group setting. Asst. Chief Silver will look into this for Millbury. No other business was conducted.
- The Board is replacing all helmets that are 10 or more years old. Those who purchased their own helmet will be asked to inspect for compliance. They will have the option of replacing it themselves or receiving a department-issued helmet. Fourteen helmets were received and distributed. Spare liners were included at no charge.
- Chief Hamilton told the Board SafeAlert sent an invoice for the new toning system (\$534). We made a payment to Vertical Technology in February. The bill will be adjusted to include the payment and the balance will be due in November.
- Chief Hamilton attended a seminar hosted by National Grid and dealing with electrical safety. Life safety priority levels were reviewed. This information was given to Board members. Training for first responders is also available on-line.
- Chief Hamilton learned that a license is needed to use the accountability system with the new SCBA's. MSA will apply for the license and training will be provided after that. Asst. Chief Gasco spoke with Charlie Poirier, Firematic, and preparations are being made to supply lithium batteries and a charger for each station. This brought up discussion about routinely checking the SCBA batteries. Asst. Chief Gasco wants this item added to the P.M. sheet so it is done monthly.
- Chief Hamilton attended a seminar on crowd managers. He would like to see at least one crowd manager at every business with a liquor license. Training can be done online and certification is good for 3-years. Notices will be sent to local establishments.
- Asst. Chief Silver is working on Standard Operating Guideline #12 *State Fire Marshal Notification*.
- The Board reviewed FDC keys sent by Knox Company for future FDC caps.
- Asst. Chief Gasco is looking for a "B" key for fire alarm systems. Chief Hamilton will try to get one.
- Tank truck inspections are due this year (August). This will be handled by Deputy Chief Rudge and Asst. Chief Gasco.

MINUTES CONTINUED

DATE 6/6/16

BOARD OF FIRE ENGINEERS

Page 3 of 3

- The Board declined an invitation to participate in East Brookfield's Parade set for 7/9/16.
- Most stations are using the Relief Association's tax exempt number on their bank accounts. Frank Gagliardi will assist the Fire Department in obtaining a number for each station as well as the Explorer Post.
- Aquarion Water will be testing the water tank at Burbank Street tomorrow beginning around 10:00 a.m. Testing could take up to six hours to complete. There will be no or very little water in the area. If needed, Aquarion can be contacted to open the tank.
- The Ladies Auxiliary will hold a car wash on 6/11/16 at Fire HQ.
- It was noted that Donald Lizotte passed his EMT class. This leaves only Asst. Chief Silver needing to complete First Responder refresher.
- An A.L.I.C.E. drill will be held at the Shaw School tomorrow at 9:00 a.m. The fire department will participate.
- Deputy Chief Rudge: asked about installing the AC in the office. He was told this will be done tonight. Deputy Chief Rudge is set to conduct propane training next Monday at IBA. He made a motion to go to a summer meeting schedule as follows: July 18 and August 15. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote. The Town Clerk will be notified. If needed, a meeting can always be posted.
- Asst. Chief Gasco: will work on updating the map for the Mass. Pike. This will include adding Exit 10A and indicating the mile markers. Asst. Chief Gasco asked if the leather boots have been ordered and was told they were.
- Asst. Chief Piscitelli: requested the sign-up sheets for the fireworks details be sent out early. They will go out this week.
- Asst. Chief Silver: apologized for not having a training schedule ready. He will work on one. Asst. Chief Silver asked for gear to be used when conducting fire investigations and possibly a camera. Also, he has been added to the State Police Arson Investigation Team. He was told the items can be ordered after 7/1/16. He told the Board the two recruits who will be attending training are all set.

Asst. Chief Piscitelli made a motion to adjourn, and the meeting adjourned at 8:30 p.m.










