

MINUTES

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Board of Fire Engineers Board, Committee, Office, Etc.

Date: May 15, 2017 Time: 6:30 P.M.
Present: Chief Hamilton, Asst. Chief Piscitelli, Asst. Chief Silver
Absent: Deputy Chief Rudge, Asst. Chief Gasco

Minutes from May 1, 2017 were approved. Invoices were signed. Mail was read. Account balances were reviewed.

PRE INCIDENT PLANS

The map of CareOne needs to be updated before the PIP can be approved.

OLD & NEW BUSINESS

- The jersey barriers at Westview Avenue will be removed.
- ISO will be in on June 12, 2017 to review information that could improve Millbury's insurance rating. They will meet with the Fire Chief, Aquarion Water, and the Building Inspector.
- Asst. Chief Silver will check on several items listed on Engine 3's P.M. Specifically- spare SCBA is not updated, gated y in the rear closes under pressure, a missing reducer, and the large red pump on Forestry 1.
- Engine 3 will go to Greenwood Fire this week to have the water gauge and the foam system checked.
- Engine 5 is missing a halligan-it was lost at the Upton Street Fire. Chief Hamilton will order another. If the missing one is found, it will be used as a spare.
- Asst. Chief Gasco will be asked to prepare a list of body work needed on the apparatus.
- Millbury is still in the running for an AFG grant.
- There is no update on the picture ID's for the Fire Department.
- Chief Hamilton sent a patch design to a company for an estimate.
- Board members reviewed a letter from the Office of the Inspector General that advised emergency service providers should not be billing the State for service on the Mass. Pike. This was allowed when the Mass. Pike Authority was a private entity. But it has been taken over by the State. We do not charge for services provided on Rt. 20, Rt. 146, or Rt. 122 (all state roads). Asst. Chief Piscitelli said the Mass. Pike is a toll road and felt we should continue to bill. Discussion took place. The Board agreed to continue to bill the State for services on the Mass. Pike until the current contract expires in 2020-whether the State will pay is another matter.
- Chief Hamilton told the Board about a forestry truck that is available for purchase. It is a 2001 Ford F350 with 26,000 miles in "showroom" condition. A firelite pump was installed in 2013. The seller is asking \$24,000. Board members were interested in seeing the truck and Chief Hamilton will arrange to have it brought to Millbury.

RECEIVED
TOWN CLERK
MILLBURY, MASS.
17 MAY 23 PM 1:28

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- There were questions about the two recruits recently appointed as regular firefighters. Both were appointed as regular firefighters contingent upon their completion of pump and driver training. Their appointment dates would be retroactive to the date the motions were made. But, at the June 15, 2015 Board meeting, the following was approved: "The Board discussed the issue of seniority. Asst. Chief Hamilton made a motion to appoint a recruit as a regular after he has completed recruit training, driver training, and pump operations. Seniority will start on that date. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote." The current appointments need to be clarified. Are they firefighters or do they continue to serve as recruits until training is completed? Should they be included in the quarterly payroll? Will they be entitled to retroactive pay once they complete the training and can they have a red light permit? One suggestion was to appoint them as regular firefighters and add them to the quarterly payroll after they complete the necessary training. This will be clarified when a full Board is present.
- Chief Hamilton is gathering information to convert Station 3 to gas heat. The gas line will be installed at no charge and would be used for heat and a gas generator.
- A letter was sent to the Inmate Community Service Program requesting the group to paint the outside trim at Fire HQ.
- Chief Hamilton had information on fuel storage cabinets. This will be reviewed when a full Board is present.
- Chief Hamilton had an antenna for Asst. Chief Silver's radio.
- The following truck report was based on P.M.'s done in April, 2017:
 - Engine 1: High beams go on when wipers are activated
 - Tower 1: All set
 - Rescue 1: All set
 - Engine 2: driver's side quartz light out, driver's side washer hose broken, oil pressure gauge intermittent, trash line valve leaks
 - Engine 4: All set
 - Hose 1: cab light lens need to be replaced (scheduled), driver's side read spot light out
 - Engine 3: water tank level gauge not working, foam system problems, passenger & driver's side puddle lights out, misc. compartment lights out
 - Forestry 1: All set
 - Engine 5: passenger side panel lights out
 - Misc.: 4/11/17 Inspection sticker on Car 1
 - 4/12/17 Inspection sticker on Engine 5
 - 4/18/17 Rescue 1 complete service by Ballard Mack including transmission, air filter, air dryer filter, and inspection.
 - 4/19/17 Inspection sticker on Engine 1
 - 4/19/17 Replaced officer's side siren speaker driver on Engine 1
 - 4/24/17 Engine 3 to SVI for water tank gauge repair
 - 4/25/17 Tower 1 complete service by Ballard Mack including transmission service, air filter, air dryer filter

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4/25/17 F2 serviced by Town Mechanic

5/3/17 Inspection sticker on Engine 3

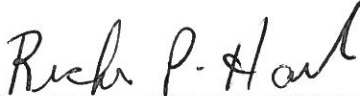
5/3/17 Inspection sticker on F1

5/9/17 Engine 4-PM service by Ballard Mack and inspection sticker

5/10/17 Engine 1 to Ballard Mack for running light issue

- Chief Hamilton said Hose 1 will be serviced this week and Engine 3 will go in next week for repairs. A relay for the lights on Engine 1 was ordered and installed by Ballard Mack. Burned out lights on Engine 5 will be replaced.
- Chief Hamilton and Asst. Chief Silver will take part in Community Reading Day at the schools on June 5, 2017.
- Asst. Chief Piscitelli asked if adapters would be ordered when Engine 5 is converted to 4" hose. He was told adapters would be ordered.
- Asst. Chief Piscitelli asked how many guys should respond for a tri-town RIT activation. He said six guys responded to Sutton and thought this was too many. Chief Hamilton said this was a mistake and only four should respond. He is working on a Standard Operating Guideline for RIT response.
- Asst. Chief Silver told the Board Recruit Goyette is enjoying recruit training and doing very well in the class.
- Asst. Chief Silver told the Board he submitted his application for the National Fire Academy's Fire Investigation Course. This is a 2-week class and he hopes to be selected. Chief Hamilton mentioned that part of the ISO review will include what we do for fire investigation.
- Jeff Dore has grass sod he wants to install in front of the monument at Fire HQ. Board members thanked him for his efforts.

Asst. Chief Piscitelli made a motion to adjourn at 19:15.







BOARD OF FIRE ENGINEERS