

MINUTES

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Board of Fire Engineers
Board, Committee, Office, Etc.

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TOWN CLERK

13 MAY 21 PM 2:

MILLBURY, MAS

Date: April 29, 2013 Time: 6:30 p.m.
Present: Chief Rudge, Asst. Chief Day, Asst. Chief Hamilton,
Asst. Chief Hobin, Asst. Chief Gasco
Absent: None

Minutes from April 1, 2013 were approved. The meeting scheduled for April 22 was cancelled because of a fire incident. Invoices were signed. Mail was read. Account balances were reviewed.

6:45 P.M. FF. CHRIS DALTON

FF. Chris Dalton failed to appear for his meeting with the Board.

7:15 P.M. INTERVIEW-EVAN IWANIUK

Evan Iwaniuk met with the Board to review his application for membership. The Board agreed to take Mr. Iwaniuk's application under advisement until more information is obtained.

REVIEW QUARTERLY REPORTS

The Board reviewed the quarterly reports. Asst. Chiefs Hamilton and Gasco will speak to three members at Fire HQ with low attendance. Chief Rudge was satisfied with Station 2's report. Asst. Chief Hobin asked to have FF. Stowell and FF. Leavens come in to the next meeting to discuss their lack of attendance. They will be brought in on May 6, 2013. Asst. Chief Day was satisfied with Station 5's report.

APPOINTMENT CRITERIA

Asst. Chief Gasco presented Board members with a written proposal to change the appointment criteria for captains and lieutenants. The proposal for captains included the following change: "A minimum of 10-years on the fire department or hold the position of lieutenant at the station with the vacancy." In addition, "If the members of the station involved wish to voice an opinion, they should do so in a letter. Letter to be written and submitted through the company clerk." After some discussion, Board members agreed to address the changes separately. Asst. Chief Gasco made a motion to amend the criteria for captains by replacing the years of service with "A minimum of ten years on the fire department or hold the position of lieutenant assigned to the station with the vacancy." This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote. Asst. Chief Gasco made a motion to amend the criteria for captain by replacing the letter from the members to "If the members of the station involved wish to voice

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an opinion they should do so in a letter. Letter to be written and submitted through the company clerk.” There was no second to the motion and it failed. Asst. Chief Gasco made a motion to change the section of the criteria for lieutenant requiring a letter from the members to “if the members of the station involved wish to voice an opinion, they should do so in a letter. Letter to be written and submitted through the company clerk.” There was no second to the motion and it failed.

OLD & NEW BUSINESS

- Dizenzo's donated four bags of absorbent pads.
- Recruit Eric Bouthillette graduated from District 7 on April 11, 2013. Chief Rudge, Asst. Chiefs Hamilton, Hobin, and Gasco and many firefighters attended.
- Chief Rudge told the Board the Public Safety Building Committee is considering the following sites for a new building: Town Hall, Sewer Dept. property on Providence Street, Canal Street (rear of Darbah), and the rear of 50 Howe Avenue. A Request for Proposal has been prepared seeking a company to survey, inspect, and report on each site. Chief Rudge will keep the Board updated as the project moves ahead.
- The Field Day Committee met last week. Chief Rudge was selected as the chair and Asst. Chief Hamilton as the vice chair. This year's event will be less commercial and more focused on the fire department and fire prevention. No solicitations will be done. The next meeting will be held on May 1, 2013 and it is open to all who want to help.
- Gordon Siebenhaar submitted the following fire alarm report: “Pole transfers on Riverlin pole 32, Canal pole 4, and W Main St pole 9/99 were done. All circuits are operating normal at present. I need to order pole bolts and j hooks. The drill we ordered for pole transfers is not working well, we need something more powerful. I also need to purchase a 28ft. fiberglass ladder. A quote from Ray's was \$385, Home Depot \$352 for 11a375lb rating”. Asst. Chief Hamilton said the Board voted to purchase a ladder at a previous meeting. He suggested keeping the business in Town and will pick up one from Ray's. Board members agreed. After some discussion, the Board decided to ask the Emergency Management Director if he can provide a generator to be used with the drill.
- The Auburn Fire Dept. is interested in using the Scope while their tower is being repaired. The Town Manager is drawing up

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an agreement. Dedham Fire was interested in purchasing the truck, but it is 2½" too high for their building.

- FF. Michael Couture clarified his request for a leave of absence. He is seeking a medical leave. Asst. Chief Hobin made a motion to accept Michael Couture's request for a medical leave of absence. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote. Records will indicate FF. Couture was on a medical leave from February 15 through April 19, 2013. He will need to submit a doctor's letter indicating he can resume firefighting duties before returning to active duty.
- Headquarters is scheduled to participate in this year's Memorial Day Parade.
- Asst. Chief Hamilton told the Board Engine 1 needs front springs and Engine 5 needs front tires and four batteries. The equipment will be purchased after July 1.
- The Town Manager and Emergency Management Director purchased the following equipment through a Homeland Security Grant: CO detectors, gas detector, blankets, cots, portable light tower, submersible pumps, handheld GPS, animal crates, and cyanide detectors. The equipment will be distributed to Emergency Management, Fire and Police Departments.
- Chief Rudge presented a truck maintenance report based on PM sheets from 4/1/13. Asst. Chief Hamilton submitted a list of truck repairs done in April. The maintenance report is as follows:

Engine 1: right rear strobe out, AED infant adult pads (have been ordered), driver's side scene light out, need pressure gauges for water extinguishers.

Tower 1: right rear outrigger pad holder needs repair.

Rescue 1: ok

Engine 2: relief valve handle broken, right side on-spot slow to return, rust on compartment doors.

Engine 4: right side back up light not working, dump chute rotted, right side step needs repair (paint)

Hose 1: wipers not working, 1.5 hand nozzle missing

Engine 3: relief valve not working, rear discharge leaks, gauge broken, load manager not working properly, ladder rack hold downs need repair, battery charger for imager not working, O2 sensor on gas meter not working, #2 discharge gauge loose at panel. PPE ISSUES: FF. Mitchell needs gloves, FF. Hobin needs gloves and yellow helmet, FF. Dalton bunker pants have holes in them and are too small.

Forestry 1: ok

Engine 5: ok

- The thermostat at Fire HQ still needs to be repaired. Asst. Chief Day will check on this.
- Chief Rudge will inspect Mill Tex with inspectors from the Dept. of Fire Services.
- The resident at 33 Sutton Road paid the \$500 fine just before the court appearance. The funds went to the General Fund rather

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than the Hearing Officer Account because the account was not set up at Town Meeting. This has to be done every year.

- Asst. Chief Hamilton got estimates from Greenwood Fire for the chute on Engine 4. The cost of replacing the chute with another steel one is \$900. The estimate for a stainless steel chute is \$3000. Asst. Chief Day made a motion to replace with a steel chute. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote.
- Asst. Chief Hamilton gave an update on District 7 as follows:
 - *a committee has been set up to look into changing the recruit training program. Because of the expense of the program, dues may be lowered and a fee established for each recruit attending. Another option was to dissolve the program and send all recruits to the Firefighting Academy in Stow. Recommendations should be ready for the May meeting.
 - *the group discussed the numerous errors encountered during the Brush Team Strike Drill. Lack of communication contributed to the errors.
 - *District 7 is asking towns who sent personnel to help with training if they could absorb any of the cost. Millbury sent seven members. The Board must decide if they are going to be paid.
 - *Asst. Chief Hamilton, FF. Hobin, III, and FF. Brian Dalton completed training and are certified to use the new S.A.F.E. trailer.
- Asst. Chief Hobin will check the floor drains at Station 3 to determine where they empty out. They may be filled with cement and leveled so the floor can be painted.
- Asst. Chief Hobin has arranged to have the Live Fire simulator here on May 19, 2013. Sign up sheets have been distributed to each station. Staff from the Dept. of Fire Services will be here to help out, but Millbury's officers will conduct the training. This is a pre-requisite before the flashover simulator can be used.
- Asst. Chief Gasco told the Board the welding on Engine 1 was done. Advanced Welding did a good job.
- Asst. Chief Gasco needs to install the radiator covers in the officer's room at Fire HQ.
- Asst. Chief Gasco needs to cut the webbing for the confined space equipment. Otherwise, everything is ready to be placed on Rescue 1.
- Asst. Chief Gasco got an estimate of \$1800 to repair the top of Rescue 1. Audette's Auto suggested placing an aluminum drip edge along the top of the truck. This will cover the damage and

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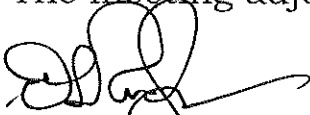
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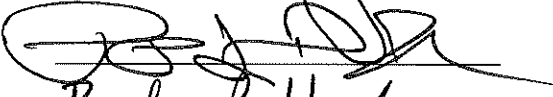
- eliminate having to blend (or match) the paint. Board members wanted to look at the truck before making a decision.
- Millbury is waiting for Sutton Fire to provide the ID machine.
 - A wish list for Rescue 1 is being drawn up.
 - The Board is waiting for written confirmation about the use of phosphate ester in Hurst equipment.
 - Asst. Chief Gasco will check the gas detector on Engine 3.
 - Asst. Chief Hamilton did an inventory of portable fire extinguishers in each station and on each truck. Baker Fire is willing to inspect the extinguishers at a cost of \$140. Asst. Chief Hamilton made a motion to have Baker Fire inspect the extinguishers. This was seconded by Asst. Chief Day and carried on a 5-0 vote. The Board would like to do this annually.
 - Asst. Chief Hamilton got a price of \$240 for an LED light to go on the rear of Engine 3. He made a motion to purchase two lights and install them on Engine 3. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote.
 - Asst. Chief Hamilton made a motion to appoint Eric Bouthillette as a regular firefighter effective April 1, 2013. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Due to budget constraints, his gear for will be purchased after 7/1/13.
 - Asst. Chief Hamilton told the Board he did a safety inspection at a home involving a young child who has set several small fires. Board members agreed the station closest to the home should be made aware of the circumstances.
 - Asst. Chief Hobin said he gave Capt. Silver the RIT equipment for Station 2. Capt. Silver will deliver it to the station. One item still needs to be ordered.
 - Asst. Chief Gasco asked about the defibrillator pads for the AED. He was told the items are on back order.
 - Asst. Chief Gasco arranged a training drill for HQ to be done on May 5, 2013 at 8:00 a.m. at the house on Auburn Road.
 - Asst. Chief Gasco will bring in Rescue 1's 1000w generator for service. It has been difficult to start. Asst. Chief Day said to try a different gas cap before bringing it in.
 - FF. Gordon Siebenhaar will conduct a master box training class on May 15, 2013 at 6:00 pm. As of this date, only one technician has signed up for the class.

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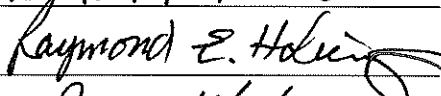
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Asst. Chief Day made a motion to adjourn. The meeting adjourned at 8:45 p.m.






Richard P. Hunt



Raymond E. Holm



Brian W. Gasc

Regina A. Markey, Head Clerk