

MINUTES

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Board of Fire Engineers Board, Committee, Office, Etc.

Date: April 6, 2015 Time: 6:30 P.M.

Present: Chief Rudge, Asst. Chief Hamilton, Asst. Chief Gasco,
Asst. Chief Piscitelli

Absent: None

Minutes from 2/23 and 3/9/15 were approved. Invoices were signed. Mail was read. Account balances were reviewed.

6:45 P.M.-INTERVIEW-CHRISTOPHER BRUINSMA

Christopher Bruinsma met with the Board to review his application for membership. Chief Rudge explained the training requirements and each Board member had a chance to question Mr. Bruinsma about his application. Asst. Chief Piscitelli made a motion to appoint Mr. Bruinsma as a recruit in training pending a successful physical exam, physical ability test, and C.O.R.I. report. This was seconded by Asst. Chief Gasco and carried on a 4-0 vote. He will be assigned to Station 5.

REVIEW QUARTERLIES

Attendance for the first quarter was reviewed. Overall, attendance was good; Board members will speak to those with low attendance.

REVIEW S.O.G.'s #3 & #4

Board members reviewed the revised Standard Operating Procedures for Sprinklered Properties (#3) and May Day (#4). Asst. Chief Gasco made a motion to accept the procedures as written. This was seconded by Asst. Chief Hamilton and carried on a 4-0 vote.

OLD & NEW BUSINESS

- Chief Rudge called a full department meeting for 8:00 p.m. tonight. He will explain the Public Safety Building Sighting Committee's charge and answer questions members may have. The Committee has set up a schedule for informational meetings and tours of the Police and Fire Stations as follows:
 - 4/9 information meeting at the Public Library from 6 to 8 p.m.
 - 4/16 informational meeting at the Town Hall from 6 to 8 p.m.
 - 4/18 Tour of fire stations from 10 a.m. to 1:00 p.m.
 - 4/22 informational meeting at the Town Hall from 6 to 8 p.m.
 - 4/25 Tour of fire stations from 10 a.m. to 1:00 p.m.Chief Rudge would like Board members to be available for the tours. Buses from the Senior Center will be used to shuttle people to the fire stations. All stations are to be organized and cleaned.
- The Board of Selectmen will interview Capt. Robert Silver on April 14, 2015. He is the only candidate that applied for the open position on the Board of Fire Engineers. In anticipation of his appointment, Chief Rudge

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called for a motion to reorganize tonight so Capt. Silver will assume the position of "Car 5" when he is appointed. Asst. Chief Hamilton made a motion to assign Chief David Rudge as "Car 1", Asst. Chief Hamilton as "Car 2", Asst. Chief Gasco as "Car 3", Asst. Chief Piscitelli as "Car 4" and whoever is appointed to the open position as "Car 5". This was seconded by Asst. Chief Gasco and carried on a 4-0 vote.

- A retirement party for Ray Hobin will be held on April 10 at 8:00 p.m. at the VFW. The Board of Selectmen will honor him on April 14, 2015.
- The pump for the generator on Engine 5 was received. Asst. Chief Piscitelli will arrange to take the truck to Specialty Vehicles to have the pump installed and other repairs done at the same time. Also, he will check with the company about pump testing.
- Chief Rudge said he is making arrangements to have the "special ops" truck painted.
- Chief Rudge checked with the police department about ALICE (Alert, Lockdown, Information, Counter, and Evacuation) training. Sgt. Lewos is heading up the program. It is still in the "development" stage and Sgt. Lewos will keep the Board updated.
- Chief Rudge told the Board the South Main Street Bridge is open. Traffic is limited to one lane and is controlled by a light. Board members questioned if the Tower and Rescue could make across the bridge. A notice will be sent to all members informing them the bridge is open and to use caution when accessing it.
- FF. Jeff Kosiba passed the pump operator's test. Asst. Chief Hobin tested Kosiba on 3/20/15. Company captains will be notified the FF. Kosiba can now drive any engine company to all alarms or training sessions.
- Chief Rudge will be out-of-town from April 11 through April 19, 2015.
- Chief Rudge told the Board that 50 Howe Avenue did not clean the back lot of the fire load as instructed. He instructed them this had to be done immediately. He will follow up.
- Robert Giannette is looking for his equipment. This is stored at Station 3 and will be brought to Fire HQ for pick up.
- Aquarion Water will provide hydrant training for the entire department on 4/27/15. Training will begin at 6:30 p.m. and pizza will be provided. The Board decided to hold their regular meeting on that night rather than cancel.
- Three members are out on extended medical leave with injuries not related to the fire department. They will be notified that before returning to active service, they must provide a doctor's letter stating they are cleared to resume firefighting duties.

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- The Millbury Public Library requested a fire truck to take part in their "Touch a Truck" program to be held at Windle Field on 8/8/15 from 9:00 a.m. to 1:00 p.m. Asst. Chief Hamilton will coordinate this with HQ's.
- Boucher Energy submitted a quote of \$36,995 to remove/replace the boiler at Station 2. The cost does not include removing asbestos. Board members agreed to notify Bob Spain with the new quote to see if funding is available for next fiscal year.
- Asst. Chief Hamilton said a portable for Engine 3 to communicate with Grafton is on its way. Engine 5 is all set. A radio for the boat is still being worked on.
- Asst. Chief Hamilton reported the District 7 drill went well. Twenty-five towns participated. FF. Brian Dalton and FF. Ray Hobin also took part.
- Asst. Chief Hamilton reported that demo's of smoke machines are not done. The Board will look at purchasing one at the end of the fiscal year.
- Additional bed shakers were purchased for the Smoke Detector Program.
- Asst. Chief Hamilton submitted an application for the Federal SAFER Grant. He requested gear for the Explorers.
- The renovation of the restroom at Station 3 is finished and Cameron Gasco did an excellent job. This was an Eagle Scout project. The Board will send a thank you to Mr. Gasco for the work he did.
- Asst. Chief Hamilton told the Board that he took the course and passed the test for Fire Prevention Officer Level 1. He is now certified as a Fire Prevention Officer. Board members congratulated Asst. Chief Hamilton for his accomplishment.
- Asst. Chief Hamilton looked into the panels located on the roof at 95 Elm Street. They are hot water panels and are not "electrical".
- Asst. Chief Gasco will cancel the ice rescue training scheduled for April 11, 2015. Chief Rudge wants water rescue done as soon as possible. Asst. Chief Gasco wants to test the wet suits for repairs/leaks and possibly replace one this year.
- Asst. Chief Gasco needs to check the large air bag on Rescue 1. He would prefer a smaller bag with the same lift capability rather than one the same size.
- Chief Rudge asked when the repaired area on the center door at Fire HQ was going to be painted. He asked if repairs could be done to Rescue 1's overhead door as well. Asst. Chief Piscitelli will handle this.
- Asst. Chief Hamilton did an inspection at Stellar Industries for their hazardous processing permit. He was impressed with the company's willingness to accommodate the fire department and their needs. MSDS are available for all materials used and there can be as many as 40 people on site at any time. Asst. Chief Hamilton drew up a Pre Incident Plan for the site and asked Board members to review it for the next meeting.

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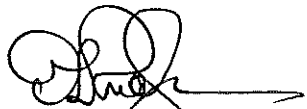
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- Asst. Chief Hamilton asked that pre-plans now be called Pre Incident Plans (PIP) rather than Standard Operating Guidelines (S.O.G.). He said this is the term used in NFPA. Board members agreed.
- Asst. Chief Hamilton drew up a PIP for Mill Tex for the Board to review. This will be discussed at the next meeting.
- Asst. Chief Hamilton prepared a Substance Abuse Policy for the Board to review. This will be placed on the Agenda for the next meeting.
- Asst. Chief Gasco would like to finish up the picture ID's for all members.
- Asst. Chief Piscitelli told the Board about a late-night incident involving live wires down on Wheelock Avenue. He said the fire department was not toned. The area was not secured by a police officer and a motor vehicle drove onto the wires. Lt. Stevens eventually asked that the fire department be toned. The Board discussed having the fire department (or nearest engine company) toned for all downed wires. No change will be made at this time.
- Retired Asst. Chief Ray Hobin turned in all gear and equipment except for bunker pants. He will be asked to return the newer pants for an older pair.
- Hank Allard turned in all gear and equipment.
- The meeting was paused at this time for the full department meeting.
- Asst. Chief Gasco gave an update on the order for the new self contained breathing apparatus.
- Chris Pageau will be asked to meet with the Board on 4/27/15. Failure to appear could result in his dismissal from the fire department. Notice will be sent by certified mail.

Asst. Chief Piscitelli made a motion to adjourn. The meeting adjourned at 9:30 p.m.



Rich P. Hall

Brian K. Gasco

Steve Piscitelli
