

MINUTES

Page 1 of 5

Board of Fire Engineers Board, Committee, Office, Etc.

Date: April 1, 2013 Time: 6:30 p.m.
Present: Chief Rudge, Asst. Chief Day, Asst. Chief Hamilton,
Asst. Chief Hobin, Asst. Chief Gasco
Absent: None

Minutes from March 18, 2013 were approved. Invoices were signed. Mail was read. Account balances were reviewed.

APPOINTMENT CRITERIA

Board members talked about changing the appointment criteria for captains. Asst. Chief Day said he thought about it and feels the years of service should be dropped to five and the position should be open to the entire station. He said the letter of recommendation from the company has its pro's and con's. He felt it was a way for the group to voice their opinion. Asst. Chief Gasco agreed but felt it should not be mandatory. If the station wants to voice their opinion, they can do it in letter-form. Otherwise, no recommendation from the company is needed. Asst. Chief Hamilton said he wanted to keep the years of experience. He felt an officer needs some time on the department. He felt changes need to be made because times are changing and there are fewer fires now resulting in less experience. Asst. Chief Gasco felt a lieutenant should be allowed to apply for the captain's position regardless of his years of experience. Board members agreed to table the issue until the next meeting. Asst. Chief Gasco will put something in writing for the Board to review.

Asst. Chief Day then brought up the number of men living outside their district. In accordance with Fire Department regulations, no more than three members can live outside their district at one time. Discussion took place. The Board agreed this would be hard to enforce.

OLD & NEW BUSINESS

- Preventative maintenance inspections were being done tonight so there was no truck maintenance report. The Board reviewed a list of repairs done by the Town Mechanic and other vendors.

This report was submitted by Asst. Chief Hamilton and included:

Engine 3: right front brake hanging up, took apart slack adjuster pin, lubed and adjusted brake, replaced front tires, front brake shoes, RF brake can, auto slack, installed On-Spot solenoid, misc. light repairs, air horn repair.

MINUTES CONTINUED

DATE 4/1/13

BOARD OF FIRE ENGINEERS

Page 2 of 5

Engine 2: assisted Josh Piscitelli replacing tank fill pipe

Engine 5: replaced all pump panel lights with LED, replaced bulb in 1000-watt light post.

- Dorenzo's will donate four bags of absorbent pads. Asst. Chief Hamilton will pick them up.
- Phone numbers of the Ladies Auxiliary board members have been added to the new tone/text service.
- Recruit Eric Bouthillette will graduate from District 7 on April 11, 2013. Asst. Chiefs Hamilton, Hobin, and Gasco will attend.
- Chief Rudge reported on the Public Safety Building Committee meeting held last week. He said that the group would hire a company to survey prospective sites for the public safety complex. An RFP should be ready to go by mid-May. Board members stressed the need to keep their current ISO rating. Also, the new complex should be located in compliance with ISO requirements. Asst. Chief Day told the Board that automatic mutual aid could help the ISO rating. He said the Providence Street site being considered is a good location. Chief Rudge will keep the Board updated.
- The thermostat at Fire HQ's still needs to be repaired.
- Asst. Chief Day took pictures of Mill Tex. The Building Inspector has not done an inspection yet. Repairs to the sprinkler system have not been done.
- Engine 4 still needs to go to Greenwood Fire to get an estimate for replacing the dump chute.
- Asst. Chiefs Hamilton & Hobin gave the following District 7 update: The Incident Management Teams (IMAT) proposed by District 7 have been finalized. They are looking for volunteers to staff the positions before implementing the IMAT. IMAT run cards will be drawn up. Legislation is being proposed for the use of smoke detectors that are good for 10-years. Legislation is being proposed that would require sprinkler companies to notify the fire department when a system is out of service. A Homeland Security Grant is providing Level B suits for all fire departments. There will be a Forestry Strike Team test on April 13, 2013. Asst. Chief Hobin will coordinate this drill with F1 participating. Reimbursement for towns that respond to a State Task Force response may no longer be available. Training on the use of the S.A.F.E. Trailer is ongoing with Asst. Chief Hamilton looking into using a DPW vehicle to pick up the Trailer when Millbury wants to use it. The grant offered by the Central Region Homeland Security Advisory Council is for all first responder disciplines in a

MINUTES CONTINUED

DATE 4/1/13

BOARD OF FIRE ENGINEERS

Page 3 of 5

community. A list of available equipment will be distributed soon.

- Asst. Chief Hobin said the apparatus floor at Station 3 needs to be cleaned and etched before it can be painted. He is working on an estimate.
- Asst. Chief Hobin made a motion to purchase a new pair of bunker pants for FF. Brian Dalton. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote.
- Asst. Chief Hobin spoke with Steve Lemieux, Auburn Fire, about the live burn training. Auburn Fire agreed to supply personnel in accordance with their Live Burn Training Guideline when available.
- Asst. Chief Hobin spoke with the Dept. of Fire Services about the live burn trailer prop. Training will be conducted on a weekend in May. Other trailers available include a driving simulator an SCBA maze trailer, and a NIMS trailer. Asst. Chief Hobin will look into their availability.
- Asst. Chief Gasco told the Board the welding on Engine 1 was to be done on 3/30/13 but the welder had a family emergency. The repairs are scheduled to be done on 4/6/13.
- Radiator covers are needed for the new officer's room at Fire HQ.
- Asst. Chief Gasco is still working on the confined space equipment. Chief Rudge asked that the equipment be ready to go on the truck by April 8, 2013.
- A quote for the repairs on Rescue 1 is still needed.
- The Board is waiting for Sutton Fire to produce the identification cards.
- A final list of equipment needed for Rescue 1 is being prepared.
- The Board would like written confirmation from both Pierce and Hurst that the phosphate ester fluid is compatible with Hurst equipment.
- FF. Troy Arcouette had zero attendance over the past quarter. Asst. Chief Day made a motion to enact his motion made in January 2013 and immediately dismiss Troy Arcouette from the fire department. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote. Mr. Arcouette will be notified to immediately return all gear to Fire HQ's.
- Recruit Nathaniel Pratt was assigned to Headquarter's. He notified the Board that he has moved to Tiffany Circle. Asst. Chief Hamilton made a motion to reassign Recruit Pratt to Station 5. This was seconded by Asst. Chief Day and carried on a 5-0 vote. Notifications will be made.

MINUTES CONTINUED

DATE 4/1/13

BOARD OF FIRE ENGINEERS

Page 4 of 5

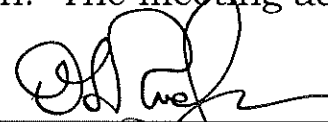
- Asst. Chief Hamilton told the Board the traffic lights at Station 3 have been replaced. The Town Manager funded the work out of the street light account. The Board will send their thanks to Rob McNeil, DPW Director, for his help in getting the repairs done.
 - Asst. Chief Hobin said Capt. Silver is concerned with the lack of lights on the back of Engine 3. When the load manager shuts down, only two small beacons on the top of the truck remain on. Board members talked about installing a chevron on the rear of the truck. Asst. Chief Hamilton will check on this. It was also reported that the rear flood light needs to be replaced. Chief Rudge suggested used an LED strip. Asst. Chief Hamilton will get prices.
 - Asst. Chief Day said the crew from Station 3 that stood by on the Pike for the overturned tractor-trailer should receive detail pay. He made a motion to pay the crew the detail rate for any time served after the first hour. This was seconded by Asst. Chief Hobin and carried on a 5-0 vote. The crew will receive a "response" for the first hour.
 - The Little League Parade will be held on 4/28/13. Engine 3 is scheduled to participate.
 - Asst. Chief Gasco asked about the replacement pads for the AED. The pads have been ordered and delivery is expected in 4-6 weeks.
 - Asst. Chief Gasco said a house on Auburn Road is going to be demolished. The owner offered the house to the fire department for training purposes. Asst. Chief Gasco would like to change the training schedule so all companies get a chance to do search & rescue and RIT training at the house. After some discussion, Asst. Chief Gasco made a motion to change the training schedule as follows:
 - 4/8/13 HQ & E5: Auburn Road-search & rescue, Engine 2 & Engine 3: Captain's Choice
 - 4/22/13 E2 & E3: Auburn Road- search & rescue HQ & Engine 5: Captain's Choice
 - 6/10/13: All Companies: Incident Command
- This was seconded by Asst. Chief Day and carried on a 5-0 vote. All companies will be notified. Asst. Chief Gasco will have the owner of the building sign a release form. He will also arrange for the Tower to do vent training on a Saturday.
- Asst. Chief Hobin told the Board all RIT equipment for Station 2 has been delivered and distributed to the station.


MINUTES CONTINUED

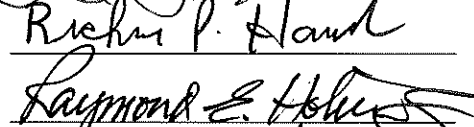
DATE 4/1/13 BOARD OF FIRE ENGINEERS Page 5 of 5

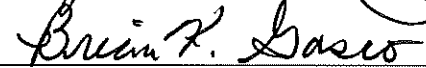
- Asst. Chief Day told the Board that the Kidde Corp. is offering a new smoke detector that has a square rather than round shape.
- A meeting of the Field Day Committee will be held on 4/10/13 at 6:30 pm at Fire HQ. Board members were invited to attend.
- Chief Rudge told the Board about a training session on fire alarm systems. Discussion took place. It was agreed that the Board's policy is not to reset any system.
- Asst. Chief Gasco will check the gas detector on Engine 3.

Asst. Chief Day made a motion to adjourn. The meeting adjourned at 8:20 p.m.




Richard P. Hand


Raymond E. Hobbs


Brian K. Gasco

Regina A. Markey, Head Clerk