

MINUTES

Board of Fire Engineers
Board, Committee, Office, Etc.

Date: March 20, 2017 Time: 6:30 P.M.
Present: Chief Hamilton, Deputy Chief Rudge, Asst. Chief Gasco,
Asst. Chief Piscitelli, Asst. Chief Silver
Absent: None

There were no Minutes to approve as the previous meeting was cancelled.
Invoices were signed. Mail was read. Account balances were reviewed.

7:00 P.M.-DAVID MARCIELLO-TOWN MANAGER

Town Manager Dave Marciello introduced himself to each Board member. Chief Hamilton explained each Board member's duties, how the fire department operates, and the pay system used to compensate the firefighters. He said the Board works together very well and communicates effectively. He said there is a lot of talent among the firefighters, and many times we look to them for repairs that need to be done. A lot of family members are on the fire department, and they are a good group of guys. Chief Hamilton noted we have a very good department with a good daytime response. Truck maintenance has always been a top priority with the Board, and our biggest concern now is replacing Fire HQ. Mr. Marciello said he had a lot of experience as an EMT, CNA, and pharmacy technician so he knew something about working for an emergency operation. He said he would like to see the Board increase their budget and include funds for repairs/refurbishing rather than relying on firefighters. Mr. Marciello was given a tour of Fire HQ. He supported replacing Fire HQ. He was impressed with the upstairs room and suggested updating it to get the firefighters to spend more time there. Discussion took place as Mr. Marciello and Board members got to know each other. The Board thanked the Manager for taking the time to meet with them.

PRE INCIDENT PLANS

The Board reviewed the pre incident plan (PIP) for a building fire at Wheelabrator as prepared by Asst. Chief Piscitelli. Deputy Chief Rudge made a motion to accept the PIP as written. This was seconded by Asst. Chief Silver and carried on a 5-0 vote.

The map of CareOne needs to be updated before the PIP can be approved. The PIP for Bramanville Industrial Park is still being developed.

OLD & NEW BUSINESS

- FF. Nick Rinaldo submitted a doctor's letter stating he can return with no restrictions. This was dated 2/28/17. Deputy Chief Rudge made a motion to allow FF. Rinaldo to resume firefighting duties retroactive to 2/28/17. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote.

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- FF. Steven Couture submitted a doctor's letter stating he can return with no restrictions effective 3/13/17. Deputy Chief Rudge made a motion to allow FF. Couture to resume firefighting duties retroactive to 3/13/17. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote.
- Lt. Michael Couture submitted a letter requesting an 8-week medical leave beginning 3/22/17. Asst. Chief Silver made a motion to approve a medical leave for Lt. Couture beginning 3/22/17. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Lt. Couture will need to submit a doctor's letter stating he can perform firefighting duties before being allowed to return to active duty.
- Chief Hamilton informed the Board that Mike Sciascia's attorney contacted the Town Manager and advised him that any and all contact with Mr. Sciascia is to go through his attorney.
- Recruit Matt Anderson graduated from the Mass. Firefighting Academy on March 1, 2017. Deputy Chief Rudge made a motion to appoint recruit Anderson as a regular retroactive to 3/1/17. Before a second could be made, Asst. Chief Gasco asked about a change the Board made in 2015 that recruits would not be appointed as regulars until they completed their driver training and pump training. Discussion took place. It was determined that the Board voted this change in June, 2015. Deputy Chief Rudge amended his motion to appointing recruit Matthew Anderson as a regular when he completes his driver training and pump training and making the appointment retroactive to March 1, 2017. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote.
- FF. Swenson submitted a doctor's letter stating he will be out of work for at least two weeks. He will need to submit a doctor's letter stating he can perform firefighting duties before being allowed to return to active duty.
- Recruit D. J. Wysote passed the FF-I test. He still needs to take and pass the practical exam.
- Asst. Chief Gasco made a motion to purchase gear for Matt Anderson. This was seconded by Deputy Chief Rudge and carried on a 5-0 vote. Gear will be ordered for recruit Wysote once he passes the practical exam.
- Chief Hamilton explained the Town's new Freedom of Information Act (FOIA) system. Any requests from the public should be documented on this system and answered within 10 business days. The public can also use the system to make a request or check the status of their request.
- The Rt. 146 underpass will now be open at night.
- Chief Hamilton met with the Finance Committee on 3/11/17. They were fully behind the Fire Dept. and supported the budget as proposed by the Town Manager.
- Work at the Mass. Pike exits continues. The median at Exit 10A will be removed for one week. The septic tank at Exit 11 will be removed and the ramps will be widened. The Park n Ride at Exit 11 will be downsized.

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- Chief Hamilton gave an overview of the FPAM conference he attended. He is getting a quote on a new computer system that can read the punch out from a master box.
- Chief Hamilton and Chief Desorcy attended a seminar on employees in the military. It was Chief Hamilton's understanding that when a firefighter is on military leave, he should be paid for the runs he missed and his seniority stays intact.
- The work on the water tank on Burbank Street will begin soon. The water maybe shuttled to fill the cistern at Jessica J. Drive Ext.
- Tri-town RIT training is scheduled for this weekend. Chief Hamilton said there is an ongoing conflict between the Mass. Firefighting Academy and those conducting the training. He contacted the Academy for their view on the training—if it is sanctioned and does it need to be. He is waiting for a reply. The parking lot at 29 Main Street needs to be shoveled out before the weekend. Asst. Chief Silver will handle this. Asst. Chief Gasco will determine if a bathroom is available and arrange for one if not. Pizza Chef will donate food for the training. A reminder will be sent out to all stations. HQ & Station 3 are scheduled for Saturday and Station 2 & Station 5 are scheduled for Sunday.
- A light pole was knocked down at the Shaw School by a plow driver after last week's storm. The fire alarm truck was used to repair it and R & M Electric took care of the fire alarm wires.
- Lt. Siebenhaar will hold a master box class on 4/20/17. Notices have been sent to local fire alarm/sprinkler companies.
- The Tri-State Meet will be held in Webster on 5/21/17. They requested Hose 1 and a newer truck attend. The Board agreed to send Hose 1 and will check with their stations to see if anyone is interested in going.
- Chief Hamilton updated the Board on the two recruits in the Mass. Academy's training class. One recruit is doing well. One missed two online quizzes. Asst. Chief Silver will check on this.
- Recruit Fran Harrington took the FF1 written exam today.
- Chief Hamilton received complaints about two different vehicles using red lights and driving without caution. He will investigate and report back to the Board. A reminder will be sent to everyone noting that all rules of the road must be obeyed when using a red light.
- Rob McNeil, DPW Director, left the position last week. The Town Manager will fill the position, but it may take some time.
- The Awards Banquet will be held on 4/14/17 at the Dudley Gendron in Sutton.
- Chief Hamilton gave the following Maintenance Report based on P.M.'s done on 3/6/17:
 - Engine 1: officer's side top rear light out
 - Tower 1: all set

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- Rescue 1: all set
 - Engine 2: driver's side quartz light out, driver's side washer hose broken, oil pressure gauge intermittent, trash line valve leaks, under can light on
 - Engine 4: all set
 - Hose 1: cab light lens needs to be replaced
 - Engine 3: passenger & driver's side puddle lights out, foam system out of service, water tank gauge issue
 - Forestry 1: all set
 - Engine 5: passenger side panel lights out, air horns not working
 - 3/1/17: Town Mechanic replaced batteries in Hose 1.
- The Millbury Lion's Club has generously offered to purchase leather boots for every firefighter. Fittings will be done on 4/10/17.
 - The next District 7 meeting will be on 3/23/17 in Mendon. Emergency Management Directors were invited to attend with their fire chief.
 - The funeral for Watertown firefighter Joseph Toscano will be held on Wednesday. FF. Toscano collapsed and passed away after a fire. Anyone wishing to attend can do so in full uniform.
 - Chief Hamilton would like to attend FPAM's conference being held in Southbridge on April 10, 2017. The cost is \$90. Deputy Chief Rudge made a motion to pay for Chief Hamilton's attendance at the conference. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. Part of the conference will deal with marijuana dispensaries.
 - The Town Mechanic will start to service each truck on Tuesdays once the weather warms up.
 - Chief Hamilton said DEP is moving forward with requiring the removal of underground tanks at 26 Canal Street.
 - The High School is planning a full A.L.I.C.E. drill for April 26, 2017. The Fire Department will respond according to its protocol for such an event.
 - Certificates and forms for the Conflict of Interest training must be submitted to the Town Clerk by 4/7/17.
 - Deputy Chief Rudge: asked if the jersey barriers on Westview Avenue can be removed. They are blocking access to the new development. Chief Hamilton said the developers will be blasting in the area soon, but he will check on having them removed.
- Deputy Chief Rudge asked if a meeting has been scheduled for the public safety building site committee. Chief Hamilton said he will check on this.
- Deputy Chief Rudge told the Board he will be doing training in Grafton on 4/29 & 5/6 concerning the Grafton/Upton railroad propane station. He questioned why Millbury was not included as a mutual aid company and will check on this.
- Deputy Chief Rudge said Station 2 needs new rope for the flag pole and the exhaust system needs repair. Chief Hamilton said the rope can be purchased at Ray's True Value and a new flag was in the office for the

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station. He also said repairs to the exhaust system have been included in next year's budget.

Deputy Chief Rudge told the Board that Round Pond was drawn down; sandbags put in place, and refilled. He said the Pond is steady now, but the dam still needs repairs.

- Asst. Chief Gasco: received a request from Capt. Newlands to transfer FF. O'Connell from Engine 1 to Rescue 1 to increase the manpower on the truck. Discussion took place. Asst. Chief Gasco made a motion to assign FF. O'Connell to Rescue 1. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote.

Asst. Chief Gasco said the EMA director is waiting for all pictures before doing the fire department ID's. Asst. Chief Gasco will contact Edd Cote to do the pictures that are missing. Recruits will not be included until they become regulars.

Asst. Chief Gasco has the cutters and 25' lengths of rope for the RIT bags. He still needs carabineers and new bags before completing.

- Asst. Chief Piscitelli asked how the Board liked the new lock on the door at Fire HQ's. Board members said they liked it. Asst. Chief Gasco made a motion to purchase a similar one for the other door at Fire HQ. This was seconded by Deputy Chief Rudge and carried on a 5-0 vote.

- Asst. Chief Silver met with the two recruits taking the training class on two weekends to get them familiar with SCBA's.

Asst. Chief Silver said he took National Grid's online class and said it was excellent. He recommended that all firefighters take it. He made a motion to give a response credit to any firefighter who completes National Grid's Natural Gas Pipeline Safety e-program. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote.

Asst. Chief Piscitelli made a motion to adjourn at 9:30 p.m.







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