

MINUTES

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Board of Fire Engineers Board, Committee, Office, Etc.

Date: March 17, 2014 Time: 6:30 P.M.
Present: Chief Rudge, Asst. Chief Hamilton, Asst. Chief Hobin,
Asst. Chief Gasco, Asst. Chief Piscitelli
Absent: None

Minutes from March 3, 2014 were approved. Invoices were signed. Mail was read. Account balances were reviewed.

LOSAP

Board members discussed changes to the LOSAP. Presently, those out on extended medical leave continue to receive credit for a year of service. Asst. Chief Gasco suggested instead of changing the LOSAP, the Board change the way they handle those on a leave. He said all leaves should be reviewed every six months and if someone is out for more than a year, they should not be reappointed. Asst. Chief Hamilton felt some criteria should be set before giving anyone credit for a year of service. A firefighter would have to answer a percentage or a certain number of the total calls in order to earn a year of service. Chief Rudge said now is the time to establish criteria or make a change since the renewal date is coming up. Further discussion took place. Chief Rudge will contact Town Counsel and ask if the Board is allowed to not reappoint someone on a leave, and if changes can be applied retroactively.

OLD & NEW BUSINESS

- Chief Rudge submitted the following truck repair report based on P.M. done on 3/3/14:
 - Engine 1: right side strobe light on light bar is out. Cab needs to be welded. Air leak. Water leaks at pump. Need 50' of 4" hose (Rich Hamilton to check).
 - Rescue 1: Missing halligan bar. Chain saw will not idle down. Radio 102 missing.
 - Tower 1: Power steering fluid low. Need electrical adapters.
 - Engine 2: Water leak at trash line. Need windshield washer fluid. Rust areas on compartment door.
 - Engine 4: Tank cover missing-on order. Rust areas on compartment doors. License plate light out.
 - Hose 1: Rear work light out.
 - Engine 3: Same as last P.M. Truck is out for repairs.
 - Forestry 1: Left front directional is out.
 - Engine 5: Both rear strobes out. Deck gun handle broken. Right rear side amber light out. Generator fuel tank being repaired.
- Specialty Vehicles Inc. submitted an estimate for pump repairs to be done on Engine 3. After reviewing the estimate, Asst. Chief Hobin made a motion to have the repairs done. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote. Asst. Chief Hamilton will arrange to bring in the truck.

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TOWN COUNSEL
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- Chief Rudge will meet with the Finance Committee on 3/18/14 at 7:00 p.m. at the Town Hall. Board members are welcome to attend. The Town Manager cut the Fire Department's budget by \$16,000 (\$9000 from truck repair, \$2000 from building supplies/repairs, \$2000 from equipment supplies/repairs, and \$3000 from telephone). Mr. Spain said he was optimistic the Town would hire a mechanic soon. If not, he will "make it work". Chief Rudge asked Mr. Spain for written confirmation that the replacement of the SCBA's would be included as a debt exclusion for the coming fiscal year. No response has been received. Chief Rudge has heard that five debt exclusions are to be included on the ballot for the town election-one being for the replacement of the SCBA's. Chief Rudge would like to advertise the need for replacement on cable and in the local paper.
- Asst. Chief Hamilton said he was notified that FEMA will announce the first round of AFG awards in the spring.
- The Public Safety Building Committee has not had a meeting and no updates have been provided to Committee members.
- Training at the solar farm on McGrath Road will be held on 3/22/14 at 9:00 a.m.
- Chief Rudge updated the Board on the hearing held for the closing of the road in front of the building at 4 Sutton Road. The judge sided with the Town and issued an injunction to keep the road open. The property owner can file an appeal if they wish to provide additional grounds for closing the road.
- There has been no response from the Town Manager concerning the Employee Handbook and how it applies to the Fire Department.
- Chief Rudge gave the Town Manager a website to check for additional information concerning the value of the Scope. The Town Manager will again seek bids for the truck.
- Board members reviewed reports on the status of the recruits in the Call/Volunteer Recruit Training class. All are passing.
- Asst. Chief Hamilton needs to order a tank cover for Engine 4.
- Asst. Chief Hamilton will confirm the dates of the Fun Run and arrange to have a truck at each.
- Asst. Chief Hamilton needs to distribute new flashlights to the next members on the list.
- The next District 7 meeting will be on 3/27/14.
- Parts to upgrade portable radios have not been received.
- The gas meter on Rescue 1 has been moved to Engine 1.
- Asst. Chief Hobin said Engine 3 participated in the parade in Rhode Island honoring a young cancer patient. Chief Rudge commended the crew for taking the time to participate. He would like a "thank you" sent to the station.

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- Asst. Chief Hobin still needs to speak to the crew at Station 3 about using the chain of command for all matters.
- Asst. Chief Hobin said he attended the Safety Officer classes in Stow. He was given a certificate of attendance, but in order to be certified as a "safety officer" he must be FF I/II certified.
- Asst. Chief Hobin still needs to take additional pictures for photo ID's. He said Dave Matson will have his picture taken in front of one of the trucks.
- Asst. Chief Hobin is waiting to hear from ConRail about rescheduling the railroad safety class.
- Asst. Chief Gasco said the Industrial Scientific meter on Rescue 1 is obsolete and should be removed from service. He said the M40 meter on E3 needs an O₂ sensor and the one on E5 is working fine but needs a new gas canister for calibration. Asst. Chief Gasco got a quote of \$2100 for a new MSA meter. He said the Ventis meter (similar to an M40) is available for \$950. A new calibration unit will be needed at a cost of \$850. A new O₂ sensor will cost \$250. Asst. Chief Gasco made a motion to purchase a Ventis meter and calibration unit and a new sensor if the unit can be repaired. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote.
- District 7's technical rescue training will start at the end of March. FF. B. Dalton and FF. Hobin will participate.
- Halligan bars are needed for Rescue 1 & Tower 1. Minuteman will be contacted to see if they can provide the tools.
- Asst. Chief Gasco had the name of the dealer for the inflatable boat. The maximum length that will fit in the compartment is 45" and the cost is about \$4500 (without a motor). Asst. Chief Gasco will get more information for the Board. Chief Rudge suggested using the fire utility truck as the "water rescue truck". It would be set up to transport the boat when needed.
- Asst. Chief Piscitelli said Capt. Brock is still working on the generator.
- Chief Rudge suggested having Joshua Piscitelli do some of the light (bulb) repairs on the truck. He will be asked if he is available.
- Asst. Chief Hamilton asked that a letter be sent to the Police Chief praising the actions of Police Officer Nicole Oliveri for her actions at the Prospect Street fire. Officer Oliveri was first on scene and helped to evacuate the residents. She entered the residence and found smoke coming from under a bedroom door. Officer Oliveri wisely did not open the bedroom door-eliminating the possibility of a backdraft. She did her job and allowed the firefighters to do theirs. Board members agreed a letter should be sent.
- Asst. Chief Hamilton said Grafton's tanker is permanently out of service.
- Asst. Chief Hobin had a training schedule for the Board to review. He made a motion to give a credit to those who attend the training scheduled for

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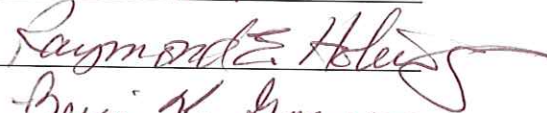
5/3/14. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote. Asst. Chief Hobin asked for ideas for a full department drill. Chief Rudge would like to see some live burn training. Asst. Chief Gasco would like to try out the demo SCBA's in a live burn setting. He will try to arrange this for the end of April or beginning of May. Asst. Chief Piscitelli then made a motion to approve the training schedule noting it was subject to change. This was seconded by Asst. Chief Hobin and carried on a 5-0 vote.

- Asst. Chief Hobin said the end came off of Engine 3's hard suction and needs to be repaired. Fire Tech & Safety will be contacted.
- Asst. Chief Gasco said updated maps of the Mass. Pike were dropped off. He marked off the mile markers and snow gates and is working on a map for all trucks to carry.
- Asst. Chief Gasco told the Board that Lt. Lahair would like to meet with them to go over the driver training program. He will be placed on the Agenda for April 28, 2014.
- Board members agreed to start the April 7th meeting at 6:00 p.m. so they can attend the autism training session at 7:00 p.m.
- Asst. Chief Piscitelli asked about the multi-alarm run cards since he was absent when they were approved. Asst. Chief Hamilton explained the cards and said they were sent to the Police Chief to give to the dispatchers.

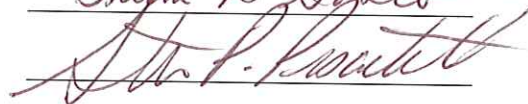
Asst. Chief Piscitelli made a motion to adjourn. The meeting adjourned at 8:45 p.m.



Richard P. Hart



Brian K. Gasco



Regina A. Markey, Clerk