

MINUTES

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Board of Fire Engineers Board, Committee, Office, Etc.

Date: March 7, 2016 Time: 6:30 P.M.
Present: Chief Hamilton, Deputy Chief Rudge, Asst. Chief Gasco,
Asst. Chief Piscitelli, Asst. Chief Silver
Absent: None

Minutes from 2/22/16 were approved. Invoices were signed. Account balances were reviewed. Mail was read.

S.O.G. # 11 Press Releases & S.O.G. #12 State Fire Marshal

Board members reviewed the changes to the Standard Operating Guideline (SOG) for dealing with the press. Deputy Chief Rudge made a motion to accept the SOG as changed. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote.

Board members reviewed the changes to SOG #12. Chief Hamilton took the information directly from the State Fire Marshal's web site. Discussion took place. Asst. Chief Silver wanted to include the specific guidelines indicating when to notify the State Fire Marshal. Discussion took place. The Board agreed to review this at the next meeting.

RAMSHORN DAM PROJECT

Chief Hamilton told the Board the project has been put on hold because the bids came in higher than expected. The Town will seek additional funding for the project at the next Town Meeting.

The dry hydrant has been repaired. Engine 2 will test it at some point.

TURNOUT GEAR POLICY

Asst. Chief Piscitelli is working on a policy for the care of turnout gear.

PRE-INCIDENT PLANS (PIP)

Asst. Chief Silver is working on the PIP for Print Guard. Asst. Chief Piscitelli is revising the PIP for Wheelabrator. Asst. Chief Gasco will finalize a PIP for Fox Bus. Deputy Chief Rudge is waiting for information for the Bramanville Industrial Complex before drawing up a PIP for the location.

OLD & NEW BUSINESS

- Asst. Chief Silver prepared a training schedule for the remainder of March and April. He said at this point, he realizes not everyone wants to take the full RIT program. His goal is to have everyone trained to do the basics. He presented the following training schedule: March 21-RIT Training; March 28-Tour of Wyman's Millbury facility; April 4-CPR/First Responder; April-11 Hydrogen Cyanide presented by MFA; April 18-Holiday; April 25 - Propane Training. Deputy Chief Rudge asked who was going to do the RIT

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MILLBURY, MASS
TOWN ENGINEER

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training-he wanted someone designated at each station to conduct the training. Asst. Chief Silver will take care of this. Arrangements will be made to do the propane training at IBA. Asst. Chief Gasco made a motion to accept the schedule as presented. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote. Asst. Chiefs Gasco and Silver will work on the remainder of the training schedule. They need to designate one Monday night for the Relief Association Meeting.

- Chief Hamilton updated the Board on the latest District 7 meeting. ~Asst. Chief Silver volunteered to serve on the Training Committee. ~The District has portable heaters that are available for district towns. ~District 7 is trying to arrange the presentation of "Transitional Fire Attack and Flow Path" throughout district towns. The Board would still like to view this as a group on an off-night.
- The windows for Station 2 will be ordered this week.
- Asst. Chief Silver noted the standpipes at Wheelabrator were being used at the last fire. Asst. Chief Piscitelli will check on this before completing the PIP. He will also confirm that the layout of the facility is still as indicated in the Resource Book.
- Chief Hamilton spoke with Bigelow Electric about Station 2's generator. He was told the fly reel was replaced but it sat on the shelf for so long that it looked used. The problem may be an issue with the shaft. This would be an expensive repair. Chief Hamilton got a quote of \$5000 for a gas-fired generator. Board members agreed to leave the generator in place until the gas line is installed. A gas-fired generator will be purchased then.
- Boucher Energy provided an estimate to install a gas-fired boiler at Station 2. Because of the cost, the project will need to go out to bid. Specs will be drawn up as soon as possible. Bob Spain agreed to fund some of the project with the balance coming from the Fire Department's budget. The work will be done this fiscal year.
- Chief Hamilton said the Ramshorn Pond gatehouse was given a street address of 32 Dolan Road.
- Asst. Chief Silver will meet with Weld Power on 3/11 to inspect Engine 3's generator.
- Chief Hamilton and Asst. Chief Piscitelli met with the Finance Committee on 3/5/16 to review the budget for FY17. Overall, the Finance Committee had nothing but praise for the Fire Department and supported the budget proposal. It was their recommendation that the Fire Department purchase a dryer. This will be looked into. The Supplies, Purchase of Services, Professional Development, and Mileage accounts were level funded. The Board had requested a 2% in Salaries. Mr. Spain cut this to 1.5% (except for union personnel). Capital items included protective clothing, conversion to 4" hose, and the replacement of the bucket truck. The 4"

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hose proposal did not include the valve needed on each truck. The Board may purchase these at the end of the fiscal year if funds remain.

- Two surplus generators are available through the Dept. of Conservation and Recreation. Both are 10Kw. Chief Hamilton inspected the generators and they will be delivered sometime in the next two weeks. One will go to Station 3 the other may be used at Station 5 or kept as surplus for now.
- The Grafton portables have been delivered. They need to be programmed and engraved. One will go to Engine 3, the others to each Board member.
- A meeting of the Public Safety Building Sighting Committee is being arranged for next week. Committee members toured the police stations in Grafton and Oxford. The size of the building (s) and site(s) need to be determined before moving forward.
- Asst. Chief Gasco will bring Engine 1's hose bed cover to New England Trim for repair. He prefers replacing the snaps rather than going to Velcro.
- The Millbury Housing Authority is upgrading the alarm system at 95 Elm Street. Phase I of the project will include a new panel and the installation of smoke and heat detectors in each bedroom as well as in the living area.
- Chief Hamilton would like to attend the FPAM conference being held in April in Sturbridge. The cost is \$90 for one day. Asst. Chief Gasco made a motion to pay for Chief Hamilton to attend one day of the FPAM conference. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote. Chief Hamilton is especially interested in the presentation dealing with ISO record keeping.
- Deputy Chief Rudge: asked how many guys showed up for the inspection training done last week. Chief Hamilton said 14 were in the class. Some were there to learn about smoke/CO requirements. Others were interested in doing inspections. The Board needs to determine how and how many to appoint as inspectors.
Deputy Chief Rudge reported there is oxygen being used and stored at 4 Thomas Hill Road. A notice will be sent out.
Deputy Chief Rudge asked if the lights (ABS etc.) on Tower 1 were checked. Chief Hamilton said the truck was taken to Ballard Mack. They think it is a computer issue and are looking for a "test" part to determine if it is.
- Asst. Chief Gasco: asked which trucks have GPS units. He was told Best Buy donated four several years ago and each Engine has one. Asst. Chief Gasco would like one for Tower 1, Rescue 1, and Engine 4. He will get prices for the next meeting.
- Asst. Chief Piscitelli: told the Board the house numbers on Upton Street need to be checked. House #3 & #4 are behind another house. The street crosses Millbury Avenue with one side going from 3 to 10 while the other side goes from 21 to 33. Chief Hamilton will check with Chief Desorcy.
- Asst. Chief Piscitelli also questioned why one dispatcher told a resident to open their windows for a carbon monoxide call before the fire department

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arrived. The resident should have been told to evacuate the home until the fire department could determine if CO was present and what was causing it. Chief Hamilton will look into this.

- Asst. Chief Silver: had nothing new to report.
- Chief Hamilton said he was asked about putting a team together to compete in a trivia contest. This is being hosted by Dollars for Scholars. He will see if there is any interest.
- The seminar "Surviving the Insult" is being offered in Grafton tomorrow night. The class deals with evaluating interior fire conditions and ensuring firefighter safety. Millbury has eight who will attend.

Asst. Chief Piscitelli made a motion to adjourn. Meeting adjourned at 8:18 p.m.

Rich P. Hunt
Ed Wes
Brian K. Mason
Asst. Chief Hamilton
Asst. Chief Silver

Regina A. Markey, Clerk