

MINUTES

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Board of Fire Engineers Board, Committee, Office, Etc.

Date: March 4, 2013 Time: 6:30 p.m.
Present: Chief Rudge, Asst. Chief Day, Asst. Chief Hamilton,
Asst. Chief Hobin, Asst. Chief Gasco
Absent: None

Minutes from January 7 & February 4, 2013 were approved. Invoices were signed. Mail was read. Account balances were not available.

OLD & NEW BUSINESS

- Chief Rudge submitted the following truck maintenance report based on P.M.'s from 2/4/13:

- Engine 1: right rear strobe out, cracks under the cab, tow bar bent, right front directional lens broken, AED pads expired.
- Tower 1: ok
- Rescue 1: ok
- Engine 2: tank to pump pipe has been repaired, foam is getting into the tank during foam operations, relief valve handle broken at pump panel, need windshield washer fluid, light out on pump panel. Radio head set was repaired.
- Engine 4: rear discharge chute rotted, 4" relief valve on right side is leaking-also won't open, right rear back up light not working, right side wheel wells rotting through, right side step needs repair.
- Hose 1: rear marker light out, right rear work light out.
- Engine 3: needs steer tires, on spot chains not working, left alley lights out, spare SCBA out of service, the left and right rear cab doors won't latch properly.
- Forestry 1: ok
- Engine 5: pump panel lights out, left side flood light out.

Board members reviewed the list and reported on the items that have been repaired. Asst. Chief Gasco will contact Advanced Welding about the cracks on Engine 1. If Advanced is not available, the truck will be brought to Bill Haynes' former garage. The tow bar will be repaired as well. Engine 4 will be taken to Greenwood Fire to have the chute repaired. Chief Rudge will check on the solenoid needed for Engine 3's on-spots. Asst. Chief Hobin repaired the spare SCBA on Engine 3. Asst. Chief Day reported Engine 3's door latches have been repaired and Engine 5's pump panel lights are all set. New AED pads have been ordered. Asst. Chief Hamilton said the additional portables for Tower 1 have been ordered. Board members discussed purchasing the portables with the credit from Minuteman rather than from the Donation Account. No final decision was made.

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TOWN CLERK

13 MAR 19 PM 1:14

MILBURY, MASS.

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- Chief Rudge told the Board District 7 provided Ambulance Run Sheets. The group is also developing a Mutual Aid Policy and an Incident Management Team Policy (IMAT). The goal of the IMAT would be to provide available fire chiefs to an incident who could assist the incident commander. Chief Rudge asked both Asst. Chief Hamilton and Asst. Chief Hobin to update the Board after each District 7 meeting.
- Chief Rudge told the Board he met with the Bicentennial Committee to go over the party planned for 6/15/13 and the parade scheduled for 6/23/13. The party will be held at the Asa Waters Mansion from noon to 5:00 p.m. with the Library, Post Office and McGrath Schools participating. The Fire Department will plan an Open House on that date to display the new trucks. At this time, the Elm Street will not be closed. On behalf of the Bicentennial Committee, Millbury Fire invited fire departments from District 7 & District 8 to participate in the parade. Millbury will be placed at the front of the parade so they can return to service quickly.
- Chief Rudge checked with VFIS concerning the National Safety driver training class that Tom LaVallee attended. VFIS suggested FF. LaVallee take their emergency vehicle course since it is geared towards fire apparatus. The only class in the area is in western Connecticut and is full. The Board tabled appointing FF. LaVallee as a certified driver trainer until he completes the VFIS class.
- Retired Asst. Chief Dore asked to remain as a member of the Mass. Call/Volunteer Firefighters Association. As of now, there is no fee for retired members. Next year, the rate for firefighters will go to \$15 ea. and the rate for retired members will be \$10. Board members agreed to enroll Mr. Dore as a retired member. Membership for other retired firefighters will be decided on a case-by-case review.
- Asst. Chief Day is working on a court date for violations at 33 Sutton Road.
- Asst. Chief Day said he and Bob Blackman would inspect Mill-Tex by the end of the week. The occupancy of the building requires a working sprinkler system. The system has been out of service since September 2012. Board members questioned when the fire department becomes liable because they did not insist on repairs. It was decided to give Mill-Tex two weeks to repair the sprinkler. If the system is not operational at the end of two weeks, the building inspector will be asked to mark the building

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with a half "x" and to notify the owner's insurance company of the action. The symbol means that interior hazards exist to such a degree that interior operations shall be conducted with extreme caution. The incident commander could limit firefighters from entering the building and conducting only exterior fire suppression actions. Board members also discussed having Mill-Tex hire a fire watch detail until the system is repaired.

- Asst. Chief Hamilton will order a window punch for Rescue 1.
- Asst. Chief Gasco made a motion to purchase enclosures for the radiators in the new officer's room at Fire HQ. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote.
- Asst. Chief Hamilton looked into the cost of new phones for the Board. He said the phone is affordable, but the service is almost triple what we pay now. Board members agreed to table this item.
- Chief Rudge will meet with Bob Spain on 3/9/13 to review the Fire Department's budget for FY14. He would like to have an estimate for the replacement of SCBA's. The information is available in the application for the Assistance to Firefighters Grant.
- John Riel dropped off plans for the repairs to Fire HQ. He estimated the cost at \$80,000. Mr. Riel will submit an invoice for a deposit so he can draw up plans for the addition to Station 2. They should be ready in a couple of weeks. Chief Rudge would like an estimate for the project for his meeting with Mr. Spain.
- Asst. Chief Hobin is getting an estimate to paint the apparatus floor at Station 3.
- Asst. Chief Hobin said he reviewed Oxford's Social Media Policy. Auburn Fire also provided a copy of their policy. Asst. Chief Hobin felt Millbury's S.O.G. #19 covered all issues. He said the policy can be applied to any firefighter taking pictures at the fire scene. After some discussion, the Board agreed to re-issue the S.O.G. and to review it at the training session scheduled for 3/11/13.
- The ice rescue training scheduled for 3/18/13 will be cancelled due to the lack of ice.
- Lt. LaVallee reported a new "stop" is needed for the Tower. Asst. Chief Hamilton will see if he can get a piece of curbing to use as a stop at Fire HQ.
- Asst. Chief Gasco said the confined space equipment has been ordered. He will be notified when it is being shipped.

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- Asst. Chief Gasco said the tone texting service should be up and running on 3/6/13. Chief Rudge asked that the dispatcher send a tone for testing purposes. Asst. Chief Gasco will arrange this once the installation is complete.
- Asst. Chief Gasco told the Board the new officer's room at Fire HQ is being set up tonight. Only the officers and company clerk will have access to the computer.
- Asst. Chief Gasco reported the piping for the generator has been installed. Chief Rudge will have the propane tank removed.
- Asst. Chief Gasco said he still needs to get an estimate for the repairs to the damage on Rescue 1.
- Sutton Fire will do the identification cards.
- Chief Rudge said Rescue 1 needs absorbent pads. Asst. Chief Gasco will get prices. Chief Rudge will ask Dorenzo's if they would be willing to donate some.
- Asst. Chief Day said the part needed for the thermostat at Fire HQ has been ordered.
- Asst. Chief Day needs information on deck guns used for large propane tank installations. Superior Oil is considering installing two large tanks on Providence Street. Chief Rudge said he can provide the information.
- Asst. Chief Hamilton told the Board that District 7 is offering training on their new S.A.F.E. Trailer. The Fire Department must have someone certified in the use of the trailer before it can be used. After some discussion, it was agreed to open the training to all members. There are several sessions being offered both day and evening times.
- Asst. Chief Hamilton told the Board that Homeland Security received a grant that will be distributed to area towns. Funding is based on the town's population. A list of available equipment can be reviewed by the Board. Asst. Chief Hamilton will update the Board as more information is received.
- Asst. Chief Hamilton said District 7 is looking for towns willing to host classes conducted by the Dept. of Fire Services that will be open to all District 7 fire departments.
- Board members were told that the fluid (phosphate ester) for Pierce trucks is only available through Pierce or Minuteman. Board members questioned if it can be used with Hurst equipment. Asst. Chief Gasco will follow up on this and report to the Board. Asst. Chief Day suggested getting the information in writing.

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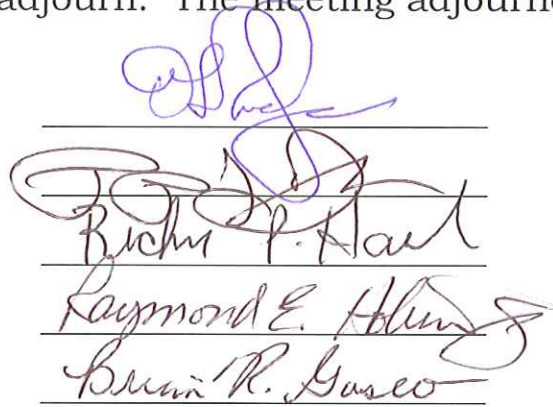
- Asst. Chief Hobin said he will inspect Barrday tomorrow for their hazardous processing permit. He will also do training on the use of fire extinguishers at the company at a later date.
- Chief Rudge told the Board that Barrday would be removing underground storage tanks and replacing them with aboveground.
- Asst. Chief Hobin told the Board that Capt. Silver requested that captains be allowed to carry radios. Discussion took place. The Board was not in favor of this. Capt. Silver will be notified.
- Asst. Chief Hobin made a motion to approve a leave of absence for FF. Michael Couture. Asst. Chief Day seconded the motion for discussion purposes. After some discussion, Asst. Chief Hobin rescinded his motion. More information will be obtained before the Board acts on the request.
- Asst. Chief Hobin said he will attend a class in Pittsfield on 3/13 & 3/14 with the Emergency Management Director. The class deals with emergency planning for schools. He would like to attend NSTAR's Gas Safety Seminar, but it is scheduled on the same day.
- Asst. Chief Hobin said he wanted to bring up the fire at 206 West Main Street. He had concerns that the policy of wearing gear was not followed. Chief Rudge said this has already been addressed.
- Asst. Chief Gasco reported he received his leather boots.
- Asst. Chief Gasco asked about Neal Belhumeur's status-is he a recruit? Although he needs to do driver training and pump training, he has already taken the District 7 recruit class and completed a physical ability test. Discussion took place. Asst. Chief Gasco made a motion to appoint Neal Belhumeur as a regular firefighter effective 3/11/13 and to give him one year to complete driver training and pump operations training. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote.
- Asst. Chief Hamilton made a motion to purchase a pair of bunker pants for FF. Kyle Morrissey. This was seconded by Asst. Chief Day and carried on a 5-0 vote. Board members agreed to purchase more gear if funds were available at the end of the fiscal year.
- Chief Rudge asked about the Live Burn Guidelines. He said this has been on the Agenda for several months. Discussion took place. It was agreed that Asst. Chief Hobin will speak to Auburn Fire about several issues and report to the Board before any decision is made.

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- Asst. Chief Day suggested the Board notify the Selectmen of his retirement (6/30/13) and ask that a replacement be in place for 7/1/13. Board members agreed to send a letter to the Board of Selectmen.

Asst. Chief Day made a motion to adjourn. The meeting adjourned at 8:30 p.m.



Three handwritten signatures in blue ink are stacked vertically, each written over a horizontal line. The signatures are: 1. A stylized signature in blue ink. 2. A signature that reads "Rich P. Hart". 3. A signature that reads "Raymond E. Hlin".

Regina A. Markey, Head Clerk