

# MINUTES

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## Board of Fire Engineers Board, Committee, Office, Etc.

Date: March 3, 2014 Time: 6:30 P.M.  
Present: Chief Rudge, Asst. Chief Hamilton, Asst. Chief Hobin,  
Asst. Chief Gasco  
Absent: Asst. Chief Piscitelli (vacation)

Minutes from February 3, 2014 were approved. Invoices were signed. Mail was read. Account balances were reviewed.

### 6:45 P.M. INTERVIEW-CIERRA O'DAY

Ms. Cierra O'Day met with the Board to review her application for membership. Ms. O'Day is currently a member of Millbury's Explorer group-she would like to join the Fire Department. After the interview, Asst. Chief Hamilton made a motion to appoint Ms. O'Day as a recruit-in-training pending a successful physical exam, C.O.R.I. report, and physical ability test. This was seconded by Asst. Chief Gasco and carried on a 4-0 vote. Ms. O'Day will be assigned to Station 2.

### REVIEW OF CAMERA OPERATIONS

Board members reviewed standard operating guidelines for the operation of the camera on Rescue 1. They were prepared by Jeffrey Dore. Chief Rudge suggested a clause be added indicating that all non-fire recordings must have prior approval of the Fire Chief or his designee. The Board was satisfied with everything else. Asst. Chief Hamilton made a motion to accept the guidelines. This was seconded by Asst. Chief Gasco and carried on a 4-0 vote. This will become S.O.G. #28-Rescue 1 Camera Operations.

### OLD & NEW BUSINESS

- Chief Rudge told the Board that Dorenzo replaced the alternator on Engine 4. He submitted the following truck repair report based on p.m.'s done on 2/3/14:

Engine 1: cab needs to be welded, air leak, officer side light bar out, 20lb. fire extinguisher needs to be recharged.

Rescue 1: right rear steep has been pushed in (no one reported it), portable radio missing.

Tower 1: low power steering light on (have Lt. add power steering fluid and watch), office mud flap torn off (in Engineer's Office).

Engine 2: no report submitted.

Engine 4: no report submitted.

Hose 1: no report submitted.

Engine 3: truck stalled 3 times when attempting to pull out for pm's, generator mounting bracket bolt snapped, missing 1 SCBA, missing 1 SCBA bottle, engine coolant low, need new windshield wipers, left alley light out on light bar, rear scene light OOS, sire comes on when radio PTT button is depressed, transmission temperature gauge broken, rear discharge gauge stuck at 100Psi, rear discharge leaks, discharge 4 leaks, engine oil low, diamond plate between

1 MAR 19 PM  
RECEIVED  
TOWER 1

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cab and body of truck is missing screws and rattles, hard suction holder on ladder rack is broken, first low compartments on left and right side need new door switches (open door light turns on), 1 length of hard suction OOS, pump packings leak, cannot get draft, air horns don't work most of the time, it's hit or miss (sounds awful when they do work), leaks a lot of oil, chock block holder is damaged, missing front left hub cap.

Forestry 1: right side marker light out, left head light comes and goes, battery light on, siren turns on with windshield wipers, drive shaft clunks, needs oil, needs power steering fluid, needs antifreeze, belt squeals when wheel is turned, red pump won't start.

Engine 5: generator fuel tank leaks (Capt. is repairing), pull handle for deck gun broken, need 6 x 2.5 Siamese replaced.

- Chief Rudge told the Board he will go to Worcester District Court tomorrow with other town employees for a hearing regarding the proposed closing of the roadway in front of 4 Sutton Road (former Royal House of Pizza).
- Chief Rudge updated the Board on the site selection for the public safety building. The first choice is Canal Street at the former Rice Lumber location. The second choice is Providence Street at the sewer plant.
- The Town Manager informed Chief Rudge that the request to replace the SCBA's would be treated as a debt exclusion. Chief Rudge is waiting for written confirmation of this from the Manager.
- The meeting with the Finance Committee to review the budget has been changed to March 18 at 7:00 p.m.
- Training at the new solar farm has been set for Saturday, March 8 at 9:00 a.m. Asst. Chief Gasco made a motion to make this a paid response. This was seconded by Asst. Chief Hamilton and carried on a 4-0 vote.
- Due to a change in the Open Meeting Laws, the Board's Agenda needs to be posted 48-hours prior to a meeting. Saturdays are no longer counted and the Board will need to close their Agenda for Monday meetings earlier than noon on the Friday prior to the meeting. Asst. Chief Gasco made a motion to close the Agenda for Monday meetings at noon on the prior Thursday. This was seconded by Asst. Chief Hamilton and carried on a 4-0 vote.
- Chief Rudge contacted several town departments to determine who owns the roadway in the rear of 95 Elm Street. His intent is to designate a fire lane in the area to eliminate parking congestion and allow easier access to the buildings in the back. Chief Rudge received a request from Nault Engineering to install an emergency generator in the rear of 95 Elm Street. As a condition of approval, Chief Rudge requested they install a fire lane. The company was agreeable to this.
- Station 3 requested permission to participate in a parade of fire and police vehicles that will take place on 3/6/14 in Pascoag, RI. This is to honor a seven-year old boy who has been diagnosed with leukemia for the second time. Asst. Chief Hobin made a motion to allow Engine 3 to participate. This was seconded by Asst. Chief Gasco and carried on a 4-0 vote.

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- Asst. Chief Hamilton gave an update on District 7: a survey for company officers is being conducted regarding training and other items, a portable heater trailer provided by Homeland Security arrived and is available, updates on Box 4 truck and district-wide communications were given. The next meeting is scheduled for 3/27/14 in Millville.
- Dates for the Fun Run need to be confirmed.
- Asst. Chief Hobin will attend a safety officer training course on 3/11 & 3/12/14.
- Asst. Chief Gasco spoke with the Grafton chief about Firefighter I & II certification. Grafton did not complete the program. The Board discussed completing the requirements for Millbury firefighters.
- The Board discussed the meters on each truck. Asst. Chief Hamilton made a motion to move the meters on Rescue 1 to Engine 1. This was seconded by Asst. Chief Gasco and carried on a 4-0 vote. Asst. Chief Hamilton will get a price for a new 4-gas meter for Engine 2. The Board needs to replace the meters on Engine 3 & Engine 5 since they are no longer manufactured and parts are harder to find.
- There was nothing new to report on the Technical Rescue team.
- Asst. Chief Hamilton brought up the new Employee Handbook recently approved by the Board of Selectmen. It was agreed to ask the Town Manager if and what portions of the Handbook apply to the Fire Department. Distribution of the books will be held until a reply is received.
- Recruit Tony Kalil told Asst. Chief Hamilton he is resigning from the Fire Department due to lack of time. He will submit this in writing.
- Board members reviewed run cards revised by Asst. Chief Hamilton. He made a motion to approve the run cards as amended. This was seconded by Asst. Chief Gasco and carried on a 4-0 vote. The cards will be sent to Chief Howell for distribution to the dispatchers.
- Asst. Chief Hamilton requested a "thank you" be sent to Millbury Savings Bank for the fire prevention information they included in their "On the Money" pamphlet. Board members agreed.
- Asst. Chief Hobin gave a report on a class he attended at the Mass. Firefighting Academy. The class dealt with responding to bombing incidents and was very informative. FF. Brian Dalton and FF. Ray Hobin, III also attended.
- Asst. Chief Hobin received a call from the railroad company wanting to reschedule the safety class from March to May. Pump training will be done next week in place of the railroad safety class.
- Autism training will be held on April 7 at Fire HQ for all companies instead of P.M.'s and company meetings.
- Asst. Chief Gasco told the Board Rescue 1 is missing a second haligan. One was placed on the old Scope when they lost one. Asst. Chief Gasco made a

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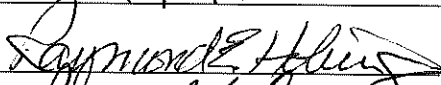
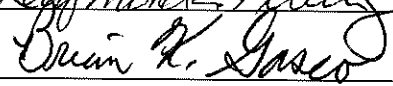
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motion to purchase a haligan for Rescue 1. This was seconded by Asst. Chief Hamilton and carried on a 4-0 vote.

- The Board was updated on who did not complete the CPR portion of the refresher class.

Asst. Chief Hobin made a motion to adjourn. The meeting adjourned at 8:30 p.m.

  
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Robert P. Hart  
  
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Raymond E. Hling  
  
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Brian K. Gasco  
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Regina A. Markey, Clerk