

MINUTES

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Board of Fire Engineers
Board, Committee, Office, Etc.

12 MAR 25 PM 1:10
MILLBURY, VT

Date: February 27, 2012 Time: 6:30 p.m.
Present: Chief Belsito, Asst. Chief Day, Asst. Chief Dore,
Asst. Chief Rudge, Asst. Chief Hamilton
Absent: None

Minutes from February 6 were approved with one change. Invoices were signed. Mail was read. Account balances were available.

FIREFIGHTER IDENTIFICATION BADGES

Asst. Chief Day asked about providing identification badges for the newer members. Asst. Chief Hamilton said the ID machine is no longer working. Hamilton said District 7 received funding to provide Federal ID's for all members but this will not be implemented for some time. Discussion took place. Chief Belsito had a sample of an ID used in Grafton. He said Grafton Fire offered to make ID's for Millbury. Board members agreed to have Chief Belsito arrange to have Grafton make the ID's. The Town Clerk will be asked for permission to use the Town Seal.

EVACUATION PLAN FOR CORDIS MILLS

Asst. Chief Dore brought up the matter of an evacuation plan for Cordis Mills. He suggested using the same plan as used at 95 Elm Street. Discussion took place. Asst. Chief Rudge said the plan was always to evacuate when the alarm sounded. He saw no reason to change this. Asst. Chief Day agreed and would not be in favor of having them "stay in place". Discussion took place. Asst. Chief Rudge made a motion to follow the procedure that when the alarm sounds, everyone evacuates the building. This was seconded by Asst. Chief Dore and carried on a 5-0 vote. Dore said the owner should be notified to pass this on to the tenants.

MILLBURY FIRE RUN CARDS

Asst. Chief Hamilton presented run cards to the Board. The cards would be used for multi-alarm calls, making it easier for the dispatchers to know which Towns to notify when additional equipment/manpower/station coverage is needed. After some discussion, Asst. Chief Hamilton made a motion to adopt and implement the run cards. This was seconded by Asst. Chief Dore and carried on a 5-0 vote. Hamilton will explain the cards to the dispatchers.

OLD & NEW BUSINESS

- Board members reviewed the report from Greenwood Emergency Vehicles concerning the leak on Engine 4. The Board also reviewed an offer from Greenwood to pump test the trucks at a cost of \$650 each. Discussion took place. Asst. Chief Rudge made a motion to repair the

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- leaking output shaft on Engine 4 and to have the pump tested. This was seconded by Asst. Chief Day and carried on a 5-0 vote.
- Chief Belsito read the following fire alarm report submitted by Gordon Siebenhaar: "Nothing new to report, keeping records of all circuits, and all circuits check ok. Have several pole transfers to do. Will start testing and checking boxes in March."
 - Asst. Chief Day purchased the cordless drill for the Fire Alarm Truck.
 - Asst. Chief Rudge reported the radio system is working well.
 - Asst. Chief Hamilton said gear and gloves are all set at this time.
 - Lt. Silver is doing Rapid Intervention Team training in Oxford tonight with a crew from Millbury. Additional training will be done on Saturday and Sunday.
 - The Explorer Post is completing CPR/First Responder training and will assist Asst. Chief Dore with repairing grave markers.
 - There was nothing new to report on the Public Safety Building Study Committee.
 - Millbury Fire did not receive a "Fire Department of the Month" award from Mass. Call. The 90-application period has expired.
 - A signed contract for the new Tower was sent out today.
 - Chief Belsito is waiting for a third quote for the camera that will be installed on Rescue 1.
 - Chief Belsito reported a problem with the light tower on Rescue 1. Minuteman looked at the tower today and ordered a new circuit board. Minuteman also took care of a recent safety recall that affected the truck.
 - The antenna at Station 2 has been bolted down.
 - There has been no word on the FEMA grant. Asst. Chief Dore said he spoke with Dave Parr, regional Homeland Security representative, who said Millbury is still in the running.
 - The Town is looking for subscribers for the new cell tower to be located at Butler Farm.
 - The Carpenter's School has started the siding at Station 5. Board members commented on how nice the station looks.
 - Asst. Chief Day reported the light on the pole in front of Fire HQ has been repaired. National Grid will move the wires on the pole at some point.
 - Asst. Chief Dore reported the Tree Warden started trimming the trees at Station 3.
 - Engine 3 still needs to have the pump packings adjusted. All other trucks have been checked.
 - Asst. Chief Dore will follow-up on the chimney repairs to be done at Station 3.
 - The window at Fire HQ still needs to be repaired.

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- At this time, the hydrant at the Sewer Department will be left in place. Aquarion Water may reduce the cost.
- There are several firefighters who need to complete the State Ethics Training. April 2, 2012 is the compliance deadline.
- George Prunier will supply a written estimate for the modifications proposed for Station 2.
- A contract needs to be drawn up to replace the front window at Station 3.
- Board members were not sure if the guide wire at Station 3 was repaired.
- Asst. Chief Hamilton said the steering box on Engine 5 is still dry and seems to be okay.
- Asst. Chief Rudge told the Board that Lake Singletary is full enough so that the dry hydrant can be used. He reported there is a leak in Round Pond as well as Brierly Pond. When the wall is repaired, a new gate will be installed to correct the problems.
- Asst. Chief Hamilton will order the Command Board. Brian Turbitt contacted Pfizer to clear up the issue with the matching donation.
- Recruit Chris Pageau is doing well in the District 7 recruit class.
- FF. Mike Couture and Lt. Krumsiek will be asked to turn in their old uniforms since a new one was purchased for each.
- Asst. Chief Hamilton installed the new handlight in Engine 2. Discussion took place. Asst. Chief Dore made a motion to purchase a handlight for Engine 3. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote.
- The oil tank at Fire HQ will be emptied and removed. The tank enclosure will be modified and used as a storage space.
- John Riel will submit a written estimate for the wall repairs at Fire HQ. He gave a verbal estimate of \$80,000.
- Chief Belsito provided the following maintenance report:
 - Engine 1: weld under the cab at the driver's side front wheel seal, driver's side rear strobe is out, driver's side rear door window falls off track.
 - Scope: all set
 - Rescue 1: all set
 - Hose 1: oil leak at bottom of lube filter, main hose going to engine block, lower radiator hose needs replacing.
 - Engine 2: all set
 - Engine 4: to be discussed.
 - Engine 3: passenger rear spare bottle compartment has no latch, foam tank B light is out, chock block holder on right side is loose.
 - Forestry 1: driver's side hand light charger not working
 - Engine 5: all set. Asst. Chief Hamilton is keeping an eye on the steering pump. At this time, it is not leaking.
- Asst. Chief Dore reported the back-up alarm on Engine 3 is not working. Asst. Chief Hamilton will check it.

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- Asst. Chief Day said the access road to the Deering property (Riverlin Street) is blocked by downed trees. The Dept. of Conservation and Recreation will be asked if the fire department can clear the road or if they will do it.
- Asst. Chief Day said he cannot always hear Chief Belsito on the radio. Asst. Chief Hamilton will adjust Chief Belsito's mike.
- Asst. Chief Dore asked that a review of radio communication procedures to be done with the entire department. This will be scheduled in April. Board members agreed this should be done every year.
- Asst. Chief Rudge asked that the Minutes of 2/6/12 be corrected. The propane tank discussed is located at Superior Oil and not Fire HQ. It is a 100-gallon tank and not a 100-pound tank. The Minutes will be revised.
- Asst. Chief Hamilton presented a new policy for the Board to consider. Hamilton suggested that when a firefighter goes out on a leave of absence (either personal or medical), all town-owned gear and equipment be turned in until he returns to active duty. Discussion took place. Asst. Chief Hamilton made a motion to implement the policy. This was seconded by Asst. Chief Day and carried on a 5-0 vote. Notices will be sent to those on leaves to turn in all gear/equipment as soon as possible.
- Lt. Newlands recently attended an Oil Burner Seminar with Chief Belsito, Asst. Chief Hamilton, and Capt. King. Lt. Newlands is now authorized to do oil burner inspections.

Asst. Chief Rudge made a motion to adjourn. Meeting adjourned at 7:30 PM.








