

MINUTES

Board of Fire Engineers
Board, Committee, Office, Etc.

Date: February 11, 2015 Time: 6:30 P.M.
Present: Chief Rudge, Asst. Chief Hamilton, Asst. Chief Hobin,
Asst. Chief Piscitelli
Absent: Asst. Chief Gasco

Minutes from 1/5/15 were approved. Invoices were signed. Mail was read. Account balances were reviewed.

7:00 P.M.- LADIES AUXILIARY

Tracey LaVallee, Pamela Kosiba, Heather Newlands, Susan Hamilton, Marie Kosiba, Jennifer Njoroge, Donna Day, and Karen Kosiba met with the Board to review a few items. Before starting, Chief Rudge thanked the women for the excellent job they did during the blizzard. It was much appreciated. Chief Rudge told the Ladies that the Fire Department will pay for their membership in the Mass. Call Volunteer Firefighters Association. This will entitle them to all the benefits of the firefighters.

Tracey LaVallee told the Board that the Sutton Auxiliary asked them to join their group. Discussion took place. Board members preferred the group remains separate. They had no problem with the group assisting in other towns when needed, but felt Millbury should retain its own identity. The group must have permission from the fire chief or a board member before responding to another town-and Millbury always comes first! The group has their own liability coverage but thought they were covered by the Town when responding to an incident. Discussion took place about who can activate the Auxiliary. Chief Rudge said all activations or information comes through the fire chief or the Board of Fire Engineers.

REVIEW QUARTERLIES

Board members reviewed the quarterly reports for the fourth quarter. All were satisfied with attendance.

REVIEW S.O.G.'s

Standard Operating Guidelines (SOG) #1 and #2 were first up to be revised. Asst. Chief Hamilton said the two SOG's could be combined. He provided a revision for the Board to review. Asst Chief Hobin questioned if the Safety Officer could do both ground safety and accountability. Discussion took place. Asst. Chief Hamilton will revise the SOG and present it at the next Board meeting.

OLD & NEW BUSINESS

- Before the Ladies Auxiliary met with the Board, Chief Rudge read a letter from Capt. Silver requesting that the members of the Auxiliary be added to the Mass. Call Volunteer Firefighters Association (MCVFA) and that the Fire

RECEIVED
TOWN OF MILLBURY
15 MAR - 6 PM 1:57
MILLBURY, MASS.

MINUTES CONTINUED

DATE 2/11/15

BOARD OF FIRE ENGINEERS

Page 2 of 4

Department pay the cost. Capt. Silver went on to say, "We call on the Ladies to be out there with us and to put themselves in harm's way sometimes." By joining the MCVFA, Capt. Silver explained the Auxiliary would be entitled to the same benefits as the firefighters. After some discussion, Asst. Chief Hobin made a motion to include the Ladies Auxiliary members in the MCVFA and that the Fire Department pays for it. This was seconded by Asst. Chief Piscitelli and carried on a 4-0 vote. Asst. Chief Hamilton asked if the Auxiliary was covered under the Town's insurance. This will be looked into. The Board also discussed who has the authority to activate the group. It was agreed that only the Fire Chief or a member of the Board of Fire Engineers can activate the group since they are the Millbury Fire Ladies Auxiliary.

- Chief Rudge read a letter from Carrie Prest asking for permission to use Fire HQ on 5/15/15 as a registration spot for a Masonic Road Race. The group will need the space from 5:00 p.m. to 8:00 p.m. Asst. Chief Hamilton made a motion to allow the group to use Fire HQ as a registration spot. This was seconded by Asst. Chief Hobin and carried on a 4-0 vote.
- The owner of the Xtra Mart questioned the false alarm fee recently imposed because the false alarms were caused by burned food. According to the policy, a false alarm would not be incurred because of burned food. Discussion took place. Asst. Chief Hamilton will look into the issue. He will meet with a representative of the company to inspect the smoke detector involved.
- Chief Rudge said the increase in the false fire alarm fee was voted on at Town Meeting in May, 2009. The Town Manager submitted an Article that would increase the fees to \$500 for a third offense, \$1000 for a fourth offense, and \$2500 for each offense after that. The Finance Committee amended the Article to a \$300 fee for the third and subsequent offenses. This was approved and went into effect on 7/1/09. The Board of Fire Engineers was never notified of the change.
- Chief Rudge informed the Board that the Board of Selectman placed the bylaw concerning pyrotechnics on the Warrant of the May, 2009 Town Meeting. The bylaw forbids pyrotechnic devices from being used inside a building. Violators would be charged a fine of \$300.
- Chief Rudge provided the following truck repair report based on P.M.'s done on 1/5/15:
 - Engine 1: air leak, headlights not operating properly (go out when hi-beams are on), driver's side step light is out, passenger side center strobe out, Circle D light broken, cracks under cab need welding
 - Tower 1: ok
 - Rescue 1: ok
 - Engine 2: three red strobe lights are out, rust bubbles around door handles

MINUTES CONTINUED

DATE 2/11/15

BOARD OF FIRE ENGINEERS

Page 3 of 4

Engine 4: rust areas over rear wheel wells, hose clamp feet are broken, 1 SCBA pack broken

Hose 1: bar light shuts off occasionally

Engine 3: rear spot light missing (driver's side), foam tank B light out, air horn not working, light bar light out, transmission gauge not working, generator mount broken, lights shut off when generator is running

Forestry 1: windshield washer pump not working

Engine 5: no report submitted.

- Chief Rudge said Laurie Stewart provided an excellent summary of the hazmat incident that occurred at Barrday on 2/4/15. Ms. Stewart said the incident was handled properly and efficiently. A copy of the report is available for Board members to read.
- Due to weather conditions, the ice rescue training scheduled for 2/14/15 will be postponed. Notice will be sent to all stations.
- A hydrant detail will be set for Monday, 2/16/15. Chief Rudge will have the detail toned.
- Due to the amount of snow received, Chief Rudge would like a public service announcement done asking residents to check/clear any vents of snow. Asst. Chief Hamilton will put this on Millbury's Facebook page. It will also be placed on the cable station and Millbury's website.
- The Board reviewed the bids received for the Self Contained Breathing Apparatus (SCBA). Brigham Industries bid \$247,765 and had 26 exceptions to the bid specs. Firematic Supply bid \$366,577 with no exceptions. Asst. Chief Hamilton went through both bids and drew up a list of exceptions not acceptable to the Board. Discussion took place. Asst. Chief Hamilton made a motion to notify the Town Manager that the Board's recommendation would be to award the bid to Firematic Supply because they met more of the fire department's requirements for SCBA. This was seconded by Asst. Chief Piscitelli and carried on a 4-0 vote. A letter will be sent to Bob Spain.
- Chief Rudge said the FY16 budget was submitted but a date for review has not been set. He is still waiting for another estimate to replace the boiler at Station 2. Asst. Chief Hamilton said Andy Lavoie will provide an estimate.
- Chief Rudge said the Public Safety Building Sighting Committee is moving forward. The architect provided drawings of a building situated on the Howe Ave/Canal Street property. The building needs to be revised due to the locations of the egress/entry points. Another idea would be to erect two buildings-fire would enter/exit on Howe Avenue and police on Canal Street. The architect will also provide a drawing of the building on the Providence Street property. Chief Rudge said the Committee would like to place an article on the warrant for the next Town Meeting seeking funds to have plans drawn up. The article must be submitted before 3/3/15.
- Repairs at Steelcraft have been completed.

MINUTES CONTINUED

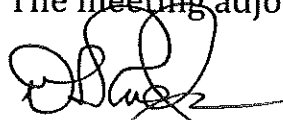
DATE 2/11/15

BOARD OF FIRE ENGINEERS

Page 4 of 4

- Asst. Chief Hamilton has the software for the radios for Engine 3 & Engine 5 and will work on programming.
- Asst. Chief Hamilton will get prices for a new smoke machine.
- The smoke detector program is moving ahead, and Asst. Chief Hamilton has ordered additional bed shakers.
- Not many attended the last District 7 meeting. The activation of the Technical Rescue team was discussed and a Communications Team is being worked on. The next meeting will be held in Charlton on 2/25/15.
- Asst. Chief Hobin told the Board he contacted Med Star about a CPR class and was told the supervisor has left. They are in the process of appointing a new supervisor.
- Asst. Chief Hobin is working on pump testing for FF. Jeff Kosiba. FF. Nick Rinaldo was injured at a recent call and his testing is on hold.
- Asst. Chief Piscitelli said he contacted Bigelow about the generator on Engine 5. They are so backed up that they cannot even look at the truck. He suggested taking the truck to Specialty Vehicle. Chief Rudge said other repairs could be done at the same time. Specialty will be contacted.
- Josh Piscitelli will be asked to do P.M.'s on Car 1, the fire alarm truck, Forestry 1, and the utility truck.
- Asst. Chief Piscitelli told the Board the handle for the deck gun is all set.
- Asst. Chief Piscitelli said the DPW is handling the snow at Station 5 and is doing a great job.
- Asst. Chief Hobin said the oil fill pipe at Station 3 is clear and accessible. Station 2's pipe is in the shed, but a path needs to be shoveled for access.
- Asst. Chief Hamilton would like to replace Engine 1's Circle D light with a standard light. Board members agreed.
- Millville Fire took Millbury's old flashlights and parts.
- Asst. Chief Hamilton said applications for the SAFER Grant are due by 3/6/15. He will apply for gear for the Explorers.

Asst. Chief Piscitelli made a motion to adjourn. The meeting adjourned at 8:38 p.m.



Rich P. Hal

Raymond E. Hobin

