

MINUTES

Page 1 of 4

Board of Fire Engineers Board, Committee, Office, Etc.

Date: January 23, 2017 Time: 6:30 P.M.
Present: Chief Hamilton, Deputy Chief Rudge, Asst. Chief Gasco,
Asst. Chief Piscitelli, Asst. Chief Silver
Absent: None

Minutes from December 19 and January 9 were approved. Invoices were signed. Mail was read. Account balances reviewed.

UPDATES

The following were asked to meet with the Board to review their status and the possibility of returning to active duty:

6:45 p.m.-FF. Steven Couture-expects to return to active duty at the end of February, 2017.

7:00 p.m.-FF. Michael Sciascia-did not meet with the Board

7:15 p.m.-FF. Nicholas Rinaldo-expects to return to active duty in mid-February.

7:30 p.m.-FF. Mark S. Strom-did not meet with the Board.

7:45 P.M. - FF. OTTO MEDINA

FF. Medina was not able to meet with the Board but he did tell Chief Hamilton that his training for Framingham is done and his attendance should improve.

AUTOMATIC MUTUAL AID RESPONSE (RIT)

Board members reviewed a training schedule for the Tri-Town Mutual Aid RIT response. Dates are scheduled in March and April and will be done at 29 Main Street. This is the final training needed and those who attend the required sessions will receive a certificate.

Firefighters can attend on a different date than scheduled as long as both halves of the training are done.

PRE INCIDENT PLANS

Chief Hamilton revised the pre-incident plan (PIP) for the Asa Waters Mansion and drew up a new PIP for Ray's True Value. Board members reviewed both. Several revisions will be made and the plans will be submitted again. No action was taken on the PIP for CareOne.

OLD & NEW BUSINESS

- Board members tried on gloves purchased from The Fire Store. Asst. Chief Gasco made a motion to purchase a dozen pairs of the Pro-tech 8 Titan gloves. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote. The demo pairs from Firematic will be returned.

RECEIVED
TOWN CLERK
FEB 27 2017
MIDDLEBURY

MINUTES CONTINUED

DATE 1/23/17

BOARD OF FIRE ENGINEERS

Page 2 of 4

- Chief Hamilton told the Board the Explorers did a training drill at Station 2. FF. LaCrosse and FF. King assisted. Both did an excellent job and the Explorers got a lot out of it.
 - An updated Emergency Contact list was distributed to Board members. This included the new town manager's-Dave Marciello-contact info. Asst. Chief Silver asked if the Electrical Inspector's number should be on the list. This will be checked.
 - Chief Hamilton gave the following apparatus report based on P.M.'s done on 1/9/17:
 - Engine 1: Repairs in process by Specialty Vehicle
 - Tower 1: All set
 - Rescue 1: All set
 - Engine 2: driver's side quartz light out; driver's side washer hose broken; oil pressure gauge intermittent; 2 ½" crosslay gauge not working.
 - Engine 4: All set
 - Hose 1: Battery terminal corrosion (batteries scheduled to be replaced).
 - Engine 3: Passenger side under door marker light out.
 - Forestry 1: problem with horn
 - Engine 5: passenger side panel lights out; RIT pack air bottle on/off valve bent
- Chief Hamilton noted that batteries will be replaced in Engine 2, Engine 5, and Hose 1.
- The vent on the air bottle from Engine 5's RIT pack is bent. Firematic will be contacted to repair it.
 - Chief Hamilton put together a list of staging positions for the ambulance crew to follow when they respond with the fire department.
 - Laurie Stewart notified the Board that she will be leaving Barrday. Board members agreed she did an excellent job and will be missed.
 - Steve Kosiba, EMA director, notified Chief Hamilton that the Local Emergency Planning Committee (LEPC) that Millbury belongs to was recently recognized and certified by MEMA. The LEPC consists of Grafton, Millbury, Northbridge, Sutton and Upton. Each town is updating their Comprehensive Emergency Management Plan (CEMP).
 - A Meet & Greet will be held for the new town manager on Wednesday, January 25, 2017 from 3:00 p.m. to 6:00 p.m. at the Asa Waters Mansion. Everyone is invited to attend.
 - During a recent department head meeting, it was noted that all town departments should have been receiving a "solar credit" on their electric bills. Until now, only the school department was receiving the credit. This will be changed and the fire department should see a 37% decrease in its bills. The Town Manager is considering consolidating all municipal electric bills into one invoice.
 - Chief Hamilton said the Energy Advisory Committee recently approved to install LED lights in half of the Town's street lights. Funding for the conversion to be done at the fire stations may not be available at this time.

MINUTES CONTINUED

DATE 1/23/17

BOARD OF FIRE ENGINEERS

Page 3 of 4

- District 7 formed a "District Assist Team". This consists of a group of chiefs who are available to provide command level support to District 7 towns when needed. They can be used for: incident safety, planning, accountability, etc.
- The next District 7 meeting will be held on 1/26/17 in Oxford.
- Chief Hamilton attended a meeting regarding the Ramshorn Dam project. He asked the contractors for a black iron dry hydrant. They proposed using ductile iron for the piping and PVC for the strainer and the steamer hose connection. Chief Hamilton felt only one type of material should be used and the Board agreed. Deputy Chief Rudge suggested PVC Schedule 80 for all parts of the hydrant. Asst. Chief Gasco agreed and added that the strainer must allow for at least 1500 gpm. Chief Hamilton will present this to the contractors.
- Todd Kamper's brother donated a mailbox in the shape of Engine 3 to the fire department.
- Chief Hamilton gave a copy of a fire department ID to Steven Kosiba so a template could be made.
- Chief Hamilton said the Officers class is going well and there are only two classes left.
- Deputy Chief Rudge: told the Board Station 2's Ice Fishing Derby has been postponed to 2/19/17. He asked Chief Hamilton if he attended the Mass. Pike meeting updating the removal of the toll booths. Chief Hamilton was not able to attend. Deputy Chief Rudge brought up the issues with dispatching. He said this was a good time to bring the problems to the attention of the Police Chief. Discussion took place. Chief Hamilton will speak with Chief Desorcy.
- Asst. Chief Gasco: asked for an update on Engine 5's fan. Chief Hamilton said Fire Tech & Safety sent the fan back to the factory. He will check with Roger Knipe for an update. Asst. Chief Gasco said there was a problem with the job shirts, but they should be ready soon.
- Asst. Chief Piscitelli: wants to know what the problem was with Engine 5's fan. The fan was brand new but did not work-he wants to know why.
- Asst. Chief Silver: would like to work with Asst. Chief Gasco to complete the training schedule for the remainder of the year.
- Chief Hamilton suggesting holding one Board meeting on 2/6/17 and cancelling the meeting scheduled for 2/27/17. Board members agreed. A company officers meeting will be scheduled for 2/6/17 and the start time of the meeting will be changed to 6:00 p.m.
- Deputy Chief Rudge suggested placing hash marks on either the Department's Class A uniform or job shirts. The marks would indicate years of service. Discussion took place. Chief Hamilton will get information for the Board to review.

MINUTES CONTINUED

DATE 1/23/17 BOARD OF FIRE ENGINEERS Page 4 of 4

Asst. Chief Piscitelli made a motion to adjourn, and the meeting adjourned at 8:30 p.m.

Rich. F. Hall

Asst. Chief Piscitelli

Robert A. Silveira
BOARD OF FIRE ENGINEERS

Regina A. Markey, Clerk