

MINUTES

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Board of Fire Engineers Board, Committee, Office, Etc.

Date: January 6, 2014 Time: 6:00 P.M.
Present: Chief Rudge, Asst. Chief Hamilton, Asst. Chief Hobin,
Asst. Chief Gasco, Asst. Chief Piscitelli
Absent: None

Minutes from December 16, 2013 were approved. Invoices were signed. Mail was read. Account balances were reviewed.

6:00 P.M. CAPTAINS & LIEUTENANTS MEETING

All company officers were in attendance for the meeting. Chief Rudge started off by wishing everyone a happy new year. He then reviewed the following:

1. Details for the funeral services for former Fire Chief Donald Gover.
2. The building at 29 Main Street is for sale and the sprinkler system is no longer active. He stressed the need to access the FDC's to supply the sprinkler system.
3. Caledonian Alloys has applied for a license to store titanium shavings. The license was approved pending the fire chief's approval. A fire safety analysis is being reviewed by the State Fire Marshal's Office.
4. Photo ID's were distributed. Those still needing one should contact Asst. Chief Hobin.
5. MSA and Magnum presented their SCBA's to the Board. ISI is scheduled for 1/27/14. Asst. Chief Hamilton submitted the FEMA grant application for replacement of the SCBA's. The Board intends to replace the SCBA's in the next fiscal year-with or without a grant. They place an Article on the Warrant of the next Town Meeting for this purpose.
6. Asst. Chief Hamilton also submitted a grant application for a new brush truck.
7. Marine 1 was turned over to the Town Manager for disposal. The Board is looking into an inflatable boat.
8. The Fire Department received a 2004 Ford F350 through the Dept. of Conservation & Recreation.
9. Millbury Fire will send five recruits to the Call/Volunteer Recruit Training course in Stow. Training begins 1/11/14.
10. The Public Safety Building Siting Committee is working on plans for a new building. The Committee will seek an Article for plans this year and an Article for construction the following year. The addition to Station 2 is "on hold" for now.
11. Training for District 7's Technical Rescue Team will begin at the end of March. Asst. Chief Gasco will meet with those who are interested to review the requirements. The Team will require a lengthy time commitment and extensive training.
12. Golf shirts will be ordered if funds remain at the end of the fiscal year.
13. Until a new town mechanic is hired, Chief Rudge asked the officers to handle minor repairs on the trucks (light bulbs, fluids, etc.) Major repairs will be handled by the Board.
14. Engine 1 is going in next week for valve repairs. Arrangements will be made to have the packings adjusted on Engine 3 after that.
15. Officers were asked to note the amount of water and hydrant used at a fire incident or to fill the trucks. This is needed for the monthly water usage report required by Aquarion Water. Lt King said this includes filling the trucks at the stations.

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Chief Rudge then opened the meeting up to questions.

1. Capt. Newlands asked if the S.O.G.'s for Fox Bus and the Transfer Station were going to be revised. He was told that several of the S.O.G.'s needed updating and would be revised soon. Chief Rudge asked if the S.O.G.'s are being reviewed on Monday nights.
2. Capt. Newlands asked what was being stored at the former NENSCO property. He was told that RBP Chemical Technology is located in the building but no chemicals are on site or manufactured there.
3. Lt. Cadrin asked if more live burn training could be done (this is a morale booster). The Board explained that in order to use Auburn's training tower, certified personnel had to be on scene. Asst. Chief Hamilton stated he is looking into FFI&II certification for all firefighters.
4. Lt. King asked if the former Snip & Curl building could be used for training. This will be looked into.
5. Lt. Lahair said a radio has been missing off Rescue 1 since the last fire watch detail was done at the Wheelock Inn. He also questioned how someone was selected to do the detail. Discussion took place. Details are not handled by the fire dept.-this is up to the building owner. When equipment is taken off any truck, the Board or company captain should be notified beforehand.
6. Officers asked if tours could be done of Steelcraft, the Sewer Dept., the Deluxe Cinema, and 50 Howe Avenue. Asst. Chief Hobin said he will keep this in mind for the next training schedule. This quarter's schedule has a lot of holidays and mandated training.
7. Lt. LaVallee asked what the consequences were for those who were not CPR/First Responder certified. He was told the Board is looking into this.
8. Capt. King asked if the old fire extinguisher from Station 2 was available. It might have antique value. He was told the extinguisher was scrapped.
9. Capt. King reported FF. Al Nicholson needed gloves, RIT equipment is needed, Engine 4 is missing a tank cover, and Station 2 still has Sutton's hard suction hose. He also asked if Engine 2's nozzle was repaired and if the station's generator was working. Asst. Chief Hamilton will handle the gloves, nozzle, and tank cover cap. Capt. Silver will take care of the RIT equipment. Chief Rudge told Capt. King to try hooking up the red wire on the generator and to return the suction hose to Sutton anytime.
10. Lt. King asked about the status of gear that was 10-years old. Is it compliant and are we covered/protected. Chief Rudge explained the 10-year "rule" was an NFPA recommendation and not a requirement. Discussion took place. If the gear is damaged, it should not be used. If it had little use over the 10-year period, more than likely it is covered. Asst. Chief Hamilton noted that when the gear was manufactured, it was NFPA compliant. As long as it isn't damaged, it should be covered.
11. Capt. Silver asked if the oil gauge level on the oil tank at Station 3 could be replaced. Board members agreed it should be replaced. Capt. Silver said the floor at Station 3 was done. The Board commended Station 3 for doing such a good job.
12. Capt. Silver asked if he could set-up some walk thru's. Chief Rudge said as long as the Board and owners are notified beforehand, it was okay. Capt. Silver asked about a pre-plan for the Mid State Sewerage building on Riverlin Street. He was told only equipment is housed there.
13. Lt. Stevens said the alternator light on Forestry 1 is on and mentioned the tank fill in the station (left bay) is leaking. Both items will be checked.
14. Capt. Brock said the Siamese (6 to 2 ½ Y) on Engine 5 needs to be replaced or rebuilt. Also, the fuel tank on Engine 5's generator is leaking.

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15. Lt Krumsiek asked about the Viper on Engine 5. He was told to bring it to Fire HQ. He also asked about placing a speaker on the pump panel. He was told this could not be done because of an issue with feedback.

7:00 P.M. INTERVIEW -JOSEPH DeANGELIS

Mr. De Angelis was not able to meet with the Board tonight because he was called into work. His interview will be rescheduled for 1/27/14.

APPROVAL OF TRAINING SCHEDULE

Board members reviewed the training schedule prepared by Asst. Chief Hobin. The tour of the Upper Blackstone on 1/13/14 was confirmed and HQ & Station 3 will go at 7:00 pm with Station 2 & Station 5 going at 7:30 pm. A check list will be drawn up to be used for pump operations training. Company captains will conduct the training. Asst. Chief Hamilton made a motion to accept the training schedule with noted amendments. This was seconded by Asst. Chief Piscitelli and carried on a 5-0 vote.

REVIEW QUARTERLY REPORTS

Quarterly reports from all stations were reviewed. Asst. Chief Hamilton spoke with FF. Doherty about his low attendance. FF. Doherty said his work schedule has changed and his attendance should improve. Chief Rudge was satisfied with Station 2's attendance. Board members agreed to call in FF. Brian Stowell and FF. John Leavens to discuss their lack of attendance over the last year. FF. Chris Dalton will be brought in to discuss his low attendance over the last quarter. Meetings will be set for 2/3/14. Asst. Chief Piscitelli was satisfied with Station 5's attendance. He asked about the status of FF. Ryan Day. Discussion took place and the Board talked about those who receive credit for years of service when they are out on an extended medical leave. Asst. Chief Hamilton made a motion to send Ryan Day a letter asking for an update on his status and his intentions to return to the Fire Department. This was seconded by Asst Chief Gasco and carried on a 5-0 vote. FF. Day will also be notified that the Board is considering making a change to the LOSAP that could affect his credit for years of service.

OLD & NEW BUSINESS

- Lt. Lahair reported some funds remain in the Color Guard account at Trippi's. He will check on the balance.
- Minuteman provided an estimate of \$1,444.47 to install the air compressor on Rescue 1. Asst. Chief Gasco made a motion to have the work done. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote.
- Chief Rudge said Specialty Vehicles will do the repairs on Engine 1 next week. Also, Pete's Tire Barn has two tires for Engine 5. Asst. Chief Piscitelli told the Board that Capt. Brock is available during the day to take the trucks for repairs.

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- Chief Rudge said the Public Safety meeting scheduled for 12/19/13 was cancelled.
- The budget for FY15 is due on 1/9/14. The budget proposal included a 1% salary increase. The truck maintenance line was tripled due to the lack of a town mechanic. Capital Outlay will include \$12,000 for gear and \$5,000 for a netting system at Fire HQ to catch falling debris. The Board will also place an Article on the Town Warrant for \$350,000 to replace the SCBA's.
- Millbury Health Care is back online and the key is in the Knox box.
- The Board will have the calling hours for Donald Gover announced on the Worcester County band on Tuesday and Wednesday.
- Asst. Chief Hamilton said one more battery needs to be installed at the Butler Farm.
- Asst. Chief Hamilton is waiting for two more boards to upgrade the portable radios.
- Engine 1's oxygen bottle needs to be filled.
- The compartments on Rescue 1 need to be measured for the inflatable boat.
- A purple K extinguisher needs to be ordered for Engine 3.
- Linda Gosselin has not been contacted regarding representing the Fire Dept. for EMT affiliation.
- Garden hoses for the portable pumps need to be purchased.
- The Mass Firefighting Academy will be contacted to arrange hosting an Ethanol training seminar for area fire departments.
- Asst. Chief Hobin will check the drafting issue on Engine 3.
- The hose bed cover for Engine 3 is all set.
- Asst. Chief Hobin will re-schedule the railroad safety training.
- Engine 2's gas meter needs to be calibrated.
- Mark Strom will be asked to submit an invoice for the repairs he did on Marine 1.
- Asst. Chief Gasco said Dosco cannot find the material to make a tray for Rescue 1. Chief Rudge asked if the fire department buys the roller set up, can Dosco make just the tray. Asst. Chief Gasco will check on this.
- Asst. Chief Gasco will meet with those who are interested in District 7's Technical Rescue Team. Haz-mat requirements were changed to awareness level rather than operational. Asst. Chief Gasco will report back to the Board after the meeting.
- Asst. Chief Piscitelli received quotes for putting up netting to catch falling debris at Fire HQ. Board members agreed to ask for \$5,000 as a Capital Outlay project in next year's budget.
- This year's Ethics training requires an on-line program/certificate. Board members agreed that firefighters will receive a credit response for completing the on-line program. Certificates must be turned into the

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- Engineer's Office no later than March 1, 2014. Information will be posted in each station and emailed to firefighters.
- Asst. Chief Hamilton made a motion to purchase one more training manual for the Mass. Firefighting Academy's Call/Volunteer course. This was seconded by Asst. Chief Gasco and carried on a 5-0 vote. The manual will be kept in the Engineer's Office.
 - Board members talked about those who continue to receive credit for service in the LOSAP when they are out on an extended medical leave. This would not apply to those who were injured during a fire department activity. The Board is considering suspending credit for years of service until the firefighter returns to active duty. They agreed it was not fair to those who are actively earning their credit. The Board needs to determine a length of time before suspending the credit. VFIS will be contacted to get their opinion on the matter.
 - Asst. Chief Hamilton will attend the S.A.F.E. Educator Program beginning 1/16/14. When the 40-hour course is complete, he will be certified as a S.A.F.E. educator. Chief Rudge commended him for his commitment.
 - Asst. Chief Hamilton said he would like to apply for a Fire Prevention and Code Enforcement Grant. If awarded, the funds would be used to educate town residents on location of smoke & CO detectors and possibly offer home visits to ensure they are properly located.
 - Asst. Chief Hobin told the Board he will be attending the Safety Officer course in Stow on January 16 & 17. Chief Rudge commended Asst. Chief Hobin for his commitment.
 - Asst. Chief Hobin had estimates for a drip pan for Engine 3. They ranged in price from \$330 to \$640. Asst. Chief Gasco said to check NAPA for their drip pans. They could be less expensive.
 - Asst. Chief Gasco said the Saw-z-all on Rescue 1 needs new batteries. He made a motion to purchase 2-24volt batteries for the saw. This was seconded by Asst. Chief Hamilton and carried on a 5-0 vote. Both chiefs will check for prices before ordering.
 - Asst. Chief Piscitelli told the Board that Capt. Brock is available during the day to drive vehicles for repairs.
 - Chief Rudge asked if there were any comments about the officers meeting. Asst. Chief Gasco said some of the items mentioned should have been brought to the Board sooner-especially problems with equipment. Otherwise, all agreed the meeting went well.

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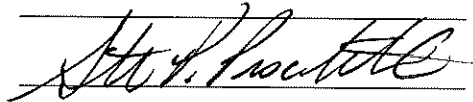
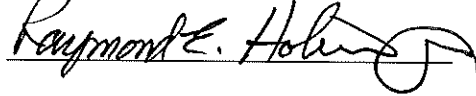
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Asst. Chief Hamilton made a motion to adjourn. The meeting adjourned at 9:30 p.m.



Richard P. Hank



Regina A. Markey, Clerk