

# MINUTES

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## Board of Fire Engineers Board, Committee, Office, Etc.

Date: January 4, 2016

Time: 6:30 P.M.

Present: Chief Hamilton, Deputy Chief Rudge, Asst. Chief Gasco,  
Asst. Chief Piscitelli,

Absent: Asst. Chief Silver

Minutes from 12/21/15 were approved. Invoices were signed. Account balances were reviewed. Mail was read.

### **REVIEW QUARTERLIES**

Quarterlies for HQ, Station 2, and Station 5 were reviewed. A quarterly for Station 3 was not submitted. Asst. Chief Gasco will have the captain speak to those with low attendance at Fire HQ. He wants FF. Matthew Morrissey called in for the next Board meeting for his lack of attendance. Deputy Chief Rudge will speak to those with low attendance at Station 2. Asst. Chief Piscitelli noted the low attendance of FF. Day and FF. Adams lack of attendance on Monday nights. Board members agreed that FF. Day travels often for work but does respond when home. FF. Adams will be asked about Monday nights.

### **PRE-INCIDENT PLANS**

Chief Hamilton presented a Pre Incident Plan (PIP) for Linden Apartments-Pearl Street. He said the Housing Authority is ordering a Knox Box for each housing complex. After the Board reviewed the plan, Deputy Chief Rudge made a motion to accept the PIP as written. This was seconded by Asst. Chief Gasco and carried on a 4-0 vote.

### **OLD & NEW BUSINESS**

- Board members discussed the status of Aaron Cluett. Mr. Cluett was given a military leave in June, 2013. Mr. Cluett is no longer in the military and does not live in Millbury. Chief Hamilton will contact him for more information.
- Deputy Chief Rudge made a motion to cancel the Board meeting scheduled for January 25 2016. This was seconded by Asst. Chief Gasco and carried on a 4-0 vote. The start time of the February 1<sup>st</sup> meeting will be changed to 6:00 p.m. to accommodate the company officers meeting.
- The RIT packs have been delivered. They need to be set up with cutters and webbing-Asst. Chief Gasco made a motion to purchase the equipment needed. This was seconded by Asst. Chief Piscitelli and carried on a 4-0 vote. Training for the RIT packs will be held in February.
- Dave Flynn, MSA, told Chief Hamilton the company is trying to develop a lithium battery for the SCBA's. In the meantime, MSA sent a case of 9-volt batteries. During presentations of the G1 SCBA, MSA told the Board the regular batteries would last at least six-months. That has not been the

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- case. MSA offered to outfit Millbury with lithium batteries (when available) and provide four chargers at no cost. Chief Hamilton told the Board the accountability system needs to be set up on the laptop.
- FF. Swenson is meeting tonight with those who need pump training to determine a schedule. (Later in the meeting, FF. Swenson told the Board the first class will be held on 1/11/16 at 9:00 a.m.)
  - Chief Hamilton is working on the Assistance to Firefighters Grant. This needs to be submitted by 1/15/16. The Board agreed to apply for a brush truck and hose.
  - The Mass. Firefighting Academy will hold a call/volunteer recruit class beginning 2/28/16. All paperwork must be submitted by 2/1/16. Asst. Chief Silver will check with the recruits eligible to take the class.
  - Window replacement at Station 2 is "in the works".
  - The Training Schedule needs to be finalized for February and March. CPR classes are scheduled for 3/14/16 and 4/4/16.
  - Chief Hamilton told the Board the budget for FY17 is due on 1/15/16. A 2% increase in salaries will be included. Board members agreed to include the purchase of gear and an E-draulic cutter for the JAWS as Capital Outlay projects. Chief Hamilton will get estimates for the cutter and batteries. The Board agreed to include replacing the boiler at Station 2 as a capital expense if the project is not done this fiscal year.
  - Chief Hamilton reported the Town will be hiring a Human Resource Director. The position will be shared between the Town and the School.
  - Chief Hamilton told the Board that Recruit Harrington's gear does not fit properly. He would like to replace FF. Steve Kosiba's gear and pass his to Harrington. Asst. Chief Piscitelli made a motion to purchase gear for Steven Kosiba and pass the old gear to Fran Harrington. This was seconded by Asst. Chief Gasco and carried on a 4-0 vote.
  - Chief Hamilton told the Board that bulbs for strobe lights are no longer being manufactured. LED lighting is being used in its place. He asked Specialty Vehicles to provide an estimate to replace all the lights on one truck. The old style lights will be used on the other trucks until nothing is left.
  - Deputy Chief Rudge said Steve Daly will provide a more detailed layout of the Bramanville Industrial Park.
  - Chief Hamilton ordered two phones-one for the front office at Fire HQ and one for Station 2.
  - Deputy Chief Rudge said he read the letter from VFIS asking to set-up a phone meeting with the Board to review the LOSAP. Board members agreed they would prefer to meet with VFIS reps in person. Deputy Chief Rudge suggested asking for an estimate to increase the years of service to 40 at the current rate of \$6 per year. Chief Hamilton will notify VFIS.

**MINUTES CONTINUED**

- The Public Safety Building Sighting Committee will tour buildings in Westboro and Grafton on 1/15/16.
- Asst. Chief Gasco asked about the Grafton portables. Chief Hamilton said they are in Leicester and should be here on 1/7/16.
- Asst. Chief Piscitelli asked about gear racks for Stations 3 & 5. The Board asked him to contact Asst. Chief Silver and have prices for the next meeting.
- Chief Hamilton said most of the repairs on Engine 4 have been done except for the leak. Ballard Mack will replace the gauge on Hose 1 and a sensor on Engine 2.
- IBA Print will provide an estimate to print the new Rules & Regulations handbooks.

Asst. Chief Piscitelli made a motion to adjourn. Meeting adjourned at 7:45 p.m.

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*[Signature]*  
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*Asst. Chief Gasco*  
*Asst. Chief Piscitelli*  
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*Asst. Chief Silver*

Regina A. Markey, Clerk