

MINUTES

Page 1 of 3

Board of Fire Engineers Board, Committee, Office, Etc.

Date: November 5, 2018

Time: 6:30 P.M.

Present: Chief Hamilton, Asst. Chief Gasco, Asst. Chief Piscitelli, Asst. Chief Silver

Absent: Deputy Chief Rudge

Minutes from October 15, 2018 were approved. Invoices were signed. Mail was read. Account balances were reviewed.

6:45 P.M.-INTERVIEW TREVOR OLSON

Trevor Olsen met with the Board to review his application for membership. After the interview, Asst. Chief Piscitelli made a motion to appoint Mr. Olson as a recruit-in-training pending a successful physical exam, drug screening, physical ability test, and C.O.R.I. report. This was seconded by Asst. Chief Gasco and carried on a 4-0 vote. Mr. Olson will be assigned to Fire HQ.

7:00 P.M. LT. ANDREW KRUMSIEK

Lt. Krumsiek notified Chief Hamilton that he was working in Lawrence and could not attend tonight's meeting. He will be asked to come in another time.

ENGINE 3 REPLACEMENT

The Board will submit an Article to replace Engine 3 for the next Town Meeting. Chief Hamilton was told that the reviewers for the AFG grant would not consider Engine 3 old enough to be replaced. Chief Hamilton said it would be better to seek funds to replace Engine 3 through the Town. Board members agreed.

AFG GRANT

Chief Hamilton submitted the application for the AFG grant on 10/26/18. Chief Hamilton spoke with a FEMA grant coordinator who recommended Millbury ask for a replacement for Hose 1 rather than Engine 3. Chief Hamilton explained that Engine 3 would not be considered out of date and Millbury had a better chance of receiving funds to replace Hose 1. He applied for \$572,000 to purchase a Class A pumper that would replace Engine 1. The present Engine 1 would be used as a spare and would carry 5" hose. Chief Hamilton also applied for a micro grant to replace 41 nozzles and intake valves. The request was for \$41,000.

PRE INCIDENT PLANS

There were no pre-incident plans to review.

OLD & NEW BUSINESS

- The box number for the Transfer Station begins with a "5" although it is in Engine 3's district. Chief Hamilton asked the Board if the box should be re-numbered. It was agreed to leave it as it is.

RECEIVED
TOWN CLERK
MILLBURY, MASS.
2018 DEC 18 PM 1:46

MINUTES CONTINUED

DATE 11/5/18 BOARD OF FIRE ENGINEERS Page 2 of 3

- The Hudson Armory has been repaired and physical ability tests can be scheduled.
- An after-action meeting will be held tonight at 20:15 for those who responded to the Blackstone River incident on 11/1/18. Linda Gosselin will attend.
- Chief Hamilton told the Board that every department head must be evaluated at least once a year including the fire chief. Board members were given an evaluation form to use. They should be completed and turned in so the results can be compiled and reviewed during a Board meeting. Discussion took place. It was agreed to have all forms in to the clerk by 11/26/18. Results will be reviewed at the 12/3/18 meeting.
- The Request for Proposal (RFQ) for the preliminary design plans for a new fire station were not advertised as planned due to some changes.
- The Board sent a letter to the Ladies Auxiliary asking for funds to purchase a tool kit for each engine. The total cost would be about \$535. The Board is waiting for a reply.
- Nicholas Langevin graduated from the Fire Academy's recruit training program on 11/1/18. Asst. Chief Piscitelli made a motion to appoint Nick Langevin as a regular firefighter effective 11/1/18. This was seconded by Asst. Chief Gasco and carried on a 4-0 vote. Chief Hamilton suggested having FF. Langevin and FF. Smith sworn in at the next Selectmen's meeting. Board members agreed this would be good "PR". Chief Hamilton will handle arrangements.
- A sign language class for first responders will be held in Sutton on 11/13/18 at 6:30 p.m. All members are welcome to attend.
- Asst. Chief Gasco noted he will be away from 11/14 to 11/19/18. He will be attending his son's basic training graduation.
- W.D. Perkins tested and repaired all pumps (except for Engine 3). The company suggested doing monthly relief valve maintenance to avoid the pump seizing up. Board members agreed and the item will be added to the P.M. sheet. W.D. Perkins will draw up the procedure and forward it to Chief Hamilton.
- Asst. Chief Gasco suggested having Capt. Swenson review pump operations with all members. He will check with Capt. Swenson to set a date.
- Nick Rinaldo and Otto Medina returned all equipment. Neil Morrissey's registered letter was returned as "unclaimed". Chief Hamilton will follow up.
- Asst. Chief Gasco is preparing a training schedule for the remainder of the year. Asst. Chief Piscitelli suggested a tour of JEN Manufacturing. Asst. Chief Gasco would like to include tours of County Heat Treat and United Waste Management. Once completed, the schedule will be posted.
- Chief Hamilton said he tried to order a gear dryer but was told they are not

RECEIVED
TOWNSHIP CLERK
2018 DEC 8 PM 1:48
MILLBURY, MASS.

MINUTES CONTINUED

DATE 11/5/18

BOARD OF FIRE ENGINEERS

Page 3 of 3

- available now. He will try other manufacturers.
- Chief Hamilton said he will get prices for a gear washer. DFS has not made any decisions on purchasing and distributing gear washers throughout the State. The Board would like to purchase one for Station 5.
- Chief Hamilton said the uniform cabinet needs to be organized. Asst. Chief Gasco will handle this.
- Chief Hamilton asked why some of the SCBA pacs in the storage room have no batteries. Asst. Chief Gasco said the storage area was a mess. Asst. Chief Silver said he was not sure why but thought the Explorers may have been practicing with the units.
- Two Quonset huts will be installed in the rear of 50 Howe Avenue and will be used to store steel casting forms. Knox boxes will be placed on the units.
- Asst. Chief Gasco has not found a shower for the bathroom at Fire HQ.
- Asst. Chief Gasco had no update on an ID machine.
- The Board is waiting for an update from Deputy Chief Rudge for the repairs on Engine 4.
- Chief Hamilton got quotes on different size nozzles and the option to color-code them according to hose size.
- Asst. Chief Silver said there was an issue with one of the SCBA pacs-when the bottle is attached, the alarm sounds and cannot be turned off. Asst. Chief Gasco will check this.
- Asst. Chief Silver reminded the Board about the meat raffles to benefit the Explorer Post. They will be held on 11/17/18 and 3/9/19 at the St. Charles. He told the Board the number of Explorers is down. Board members noted that several applied to become regulars on the fire department.
- Chief Hamilton said the deadline for the Mary B. Grogan Grant was the same as the AFG grant. He did not have time to do both.
- The alarm system at CareOne is fully functional. Chief Hamilton will test it tomorrow.
- Chief Hamilton reminded the Board about the annual food drive being held on 11/10/18 at Goretti's. Any help will be appreciated.

Asst. Chief Piscitelli made a motion to adjourn at 19:30.

Rich P. Hall

[Signature]
[Signature]

BOARD OF FIRE ENGINEERS

RECEIVED
TOWN CLERK
24 DEC 18 PM 1:46
MILBURY, MASS.