

MINUTES

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Board of Fire Engineers Board, Committee, Office, Etc.

Date: October 16, 2017 Time: 6:30 P.M.
Present: Chief Hamilton, Deputy Chief Rudge, Asst. Chief Gasco,
Absent: Asst. Chief Piscitelli (vacation), Asst. Chief Silver (working)

Minutes from October 2, 2017 will be amended before they are approved.
Invoices were signed. Mail was read. Account balances were reviewed.

6:45 P.M. FF. OTTO MEDINA

FF. Medina met with the Board to discuss his attendance and commitment to the Fire Department. He said he has more free time now and expects to improve his attendance. He wants to stay on. After some discussion, Asst. Chief Gasco made a motion to reappoint Otto Medina as a regular firefighter retroactive to 7/1/17. Deputy Chief Rudge made a second to the motion and it carried on a 3-0 vote.

REVIEW QUARTERLIES

The Board reviewed quarterly reports for the third quarter. Deputy Chief Rudge will speak to FF. Coppola about his attendance. All others were satisfactory.

PRE INCIDENT PLANS

There was nothing new to report on pre incident plans.

OLD & NEW BUSINESS

- Asst. Chief Silver let Chief Hamilton know that he and Capt. Swenson met with the crew at Station 3 over the weekend.
- The Board of Selectmen will address remote participation at board meetings on 10/24/17. Open Meeting Laws allow remote participation as long as Selectmen accept it first. Chief Hamilton said he spoke with Jayne Davolio, Town Clerk, about this and she is opposed to the idea.
- Recruit Colton Paszkowski will graduate from the Mass. Academy's Call/Volunteer Recruit Training program on 11/1/17.
- FF. Sam Macconnell completed and passed driver training. Captains will be notified that he can drive any engine company.
- FF. James Goyette completed and passed pump operations training. He still needs to go through driver training before he can drive.
- FF. Bill Stevens will meet with the Board on 11/6/17 to discuss his return to active duty and his station assignment.
- FF. John Nicholson submitted a doctor's note stating he can return to active duty as of 10/12/17.
- A company officers meeting will be held on 11/6/17.
- The Board reviewed a Standard Operating Guideline for the use of Forestry
 1. Approval will take place when a full board is present.

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TOWN CLERK
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MINUTES CONTINUED

DATE 10/16/17

BOARD OF FIRE ENGINEERS


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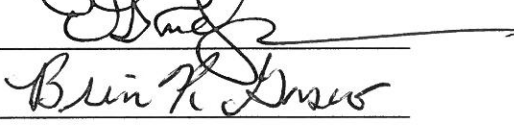
- Turn-down letters were received for both requests submitted for the AFG grants. A new application period will open soon.
- The National Honor Society will hold a ceremonial bon fire at the High School on 10/21/17. Engine 3 will provide coverage on site.
- Chief Hamilton told the Board the dry hydrant at Ramshorn was tested and is operational. He said adapters and hard suction were needed to use the hydrant. Asst. Chief Gasco suggested putting a cap on the hydrant instead. He made a motion to purchase a cap and two 5' lengths of hard suction. Deputy Chief Rudge made a second to the motion and it carried on a 3-0 vote.
- Minuteman Trucks wants to inspect the paint on Tower 1 and Rescue 1. The warranty will expire soon. This will be done on 10/18/17.
- Asst. Chief Gasco made a motion to order a dozen pairs of gloves. Deputy Chief Rudge made a second to the motion and it carried on a 3-0 vote. Chief Hamilton will place the order.
- The Board discussed replacing the outdated pediatric electrodes for the defibrillators. MECTA suggested not replacing them unless the fire trucks cover sporting events or school events. Based on this, the Board decided not to replace the electrodes.
- Asst. Chief Gasco said Rt. 146 Supply has a new roof saw that the department can demo. He will pick it up.
- Board members talked about changing the uniform hat to a bell style. This will be brought up when a full Board is present.
- Linc Bordeaux offered an old barn on his property to the fire department to use for training. Deputy Chief Rudge will check it out.
- Chief Hamilton said he would like to increase inspection fees next year. He suggested going from \$25 to \$40 and increasing the pay for the inspectors. A decision will be made when a full Board is present.
- Chief Hamilton provided the following apparatus report:
 - Engine 1: passenger side step light out, passenger side top work light out, right front hubcap damaged.
 - Tower 1: all set
 - Rescue 1: all set
 - Engine 2: driver's side quartz light out, trash line valve leaks
 - Engine 4: rear bumper marker lights out, discharge #3 does not shut completely
 - Hose 1: driver's side rear spot light out, primer pump needs oil
 - Engine 3: passenger & driver's side puddle lights out, misc. compartment lights out, water tank gauge problems
 - Forestry 1: all set
 - Engine 5: passenger side panel lights out, passenger air horn out
- Chief Hamilton said the new fire alarm systems at Stations 2, 3, & 5 are all set.

MINUTES CONTINUED

- Deputy Chief Rudge said he was disappointed with the low number of company officers at the Open House. He also said we need to stress what a Class C uniform is.
- Deputy Chief Rudge asked about a Plymovent drop for Hose 1. Chief Hamilton said this is being worked on.
- Deputy Chief Rudge asked why Bill Stevens did not turn in his gear when he went out on leave. Chief Hamilton said he should have followed up.
- Chief Hamilton said Capt. Swenson is doing well. The crew understands they need to comply and step it up. Asst. Chief Gasco said he also spoke with Capt. Swenson. Deputy Chief Rudge asked if the captain had any recommendations for a lieutenant. Chief Hamilton said it was still too early.

Deputy Chief Rudge made a motion to adjourn at 20:00.





BOARD OF FIRE ENGINEERS

Regina A. Markey, Head Clerk