

# MINUTES

Board of Fire Engineers  
Board, Committee, Office, Etc.

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Date: May 21, 2018 Time: 6:30 P.M.  
Present: Chief Hamilton, Deputy Chief Rudge, Asst. Chief Gasco,  
Asst. Chief Piscitelli  
Absent: Asst. Chief Silver

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Minutes from May 7, 2018 were approved. Invoices were signed. Mail was read. Account balances were reviewed.

## **6:45 P.M. FF. BRIAN COPPOLA**

FF. Coppola met with the Board to talk about his low attendance. Discussion took place. FF. Coppola agreed he would try to improve his attendance. The Board will review his attendance next quarter. Coppola told Chief Hamilton that his pager is not working and that his phone number has changed.

## **NEW FIRE STATION-SPACE NEEDS**

Board members reviewed the plot plan for 130 Elm Street. General discussion took place concerning the placement of a new fire station on the site, the need to lower the grade, the layout of the apparatus floor, the number and size of the bays, and the location of offices, storage areas, and meeting/bunk rooms. The Board will draw up a list of ideas and send them to the architect so preliminary drawings can be done. The next meeting of the Committee will be on 5/29/18.

## **FIRE PREVENTION COORDINATOR**

The job description for the Fire Prevention Coordinator was reviewed. The Board will wait until all members are present to act on it.

## **PUBLIC EDUCATION COORDINATOR**

The job description for the Public Education Coordinator was reviewed. The Board will wait until all members are present to act on it.

## **PRE INCIDENT PLANS**

There was nothing new to report on pre-incident plans.

## **OLD & NEW BUSINESS**

- Chief Hamilton reported that Asst. Chief Silver was attending a two-week fire investigation class at the National Fire Academy in Emmitsburg, MD.
- The Relief Association was meeting tonight. The Board will attend after this meeting adjourns.
- Engine 5 was taken to Motor Services to have the transmission issue checked. The problem was a turbine sensor with an estimate of at least \$2200 to repair. Discussion took place. Deputy Chief Rudge made a motion to have the repairs done. This was seconded by Asst. Chief Piscitelli

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and carried on a 4-0 vote. Capt. Brock will be notified that the truck is to be used only for a reported structure fire. Forestry 1 will be brought to Station 5 when the truck goes in for service.

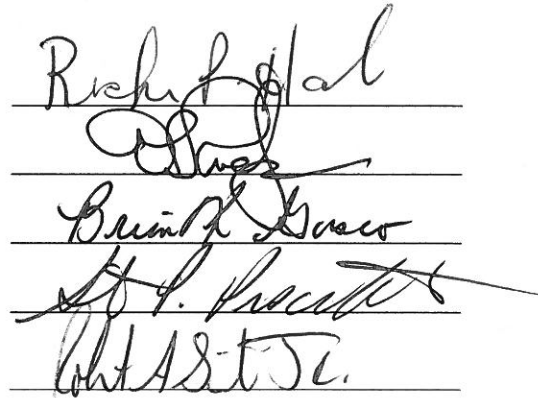
- A company officers meeting is scheduled for June 4, 2018 at 6:00 p.m.
- The Fire Department received a \$1000 donation from Sunrise Detox.
- The Town foreclosed on 19 JFK Drive.
- Someone from Sutton Fire will be here tonight to go over the use of Forestry 3. Millbury received the 1975 truck from Sutton last week. FF. LaVallee will handle repainting the truck.
- Chief Hamilton met NSTAR personnel at Station 3 to go over converting the station to gas. NSTAR said this was good timing since Grafton Road is being repaved-eliminating having to dig up and repair the road. MPC gave an estimate of \$20,000 to convert the station to gas.
- The two 30,000-gallon above ground propane tanks at 100 Worcester Providence Turnpike have been emptied and removed. The master box will be removed.
- Chief Hamilton will update the Board on the Memorial Day Parade once details have been confirmed.
- Chief Hamilton gave the following truck maintenance report based on P.M.'s done on 5/7/18:
  - Engine 1: light bar center lights out
  - Tower 1: left rear compartment shelf needs additional bracket
  - Rescue 1: Fittings for hydraulic system leaking
  - Engine 2: driver's side quartz light out, trash line valve leaks, compartment light out, paint issues
  - Engine 4: discharge #3 does not shut completely, driver's side rear strobe out, driver's side front strobe out, preconnect #2 gauge out of fluid, left 4" LDH gauge does not work, rust & paint issues
  - Hose 1: driver's side rear spotlight out, fuel gauge not working, front red light out.
  - Engine 3: no maintenance report submitted
  - Forestry 1: all set
  - Engine 5: passenger side panel light out, passenger air horn out, 110-volt outlet needs to be replaced, remote generator start not working
  - 4/27/18: Town Mechanic rebuilt front brakes on F2
  - 5/2/18: Ballard Truck serviced Engine 4
  - 5/3/18: Ballard Truck repaired officer's window and horn ring on Engine 1
  - 5/12/18: Picked up F3 from Sutton Fire
  - 5/14/18: Car 1 repaired Tower bucket lights
  - 5/14/18: Replaced Rescue 1's driver's rear LED light
  - 5/20/18: Engine 2 would not start-replaced starting solenoid
  - 5/21/18: Motor Service diagnosed Engine 5's transmission problem
- Asst. Chief Gasco is still gathering information for an ID machine.

**MINUTES CONTINUED**

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- Hose 1 received a trophy at the Tri-State Meet yesterday for oldest vehicle in service.
- Deputy Chief Rudge reported he was having issues with his pager. Chief Hamilton will look at.
- Asst. Chief Piscitelli asked about the status of the medical bills received from an injured firefighter. Chief Hamilton said everything was forwarded to the Town Manager.

Asst. Chief Piscitelli made a motion to adjourn at 19:30.

  
Four handwritten signatures are written on four horizontal lines. The signatures are: 1. Richard Gal, 2. [unclear], 3. Brian A. [unclear], 4. [unclear].

BOARD OF FIRE ENGINEERS

Regina A. Markey, Head Clerk