

MINUTES

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Board of Fire Engineers Board, Committee, Office, Etc.

Date: May 7, 2018 Time: 6:30 P.M.
Present: Chief Hamilton, Deputy Chief Rudge, Asst. Chief Gasco,
Asst. Chief Piscitelli
Absent: Asst. Chief Silver

Minutes from April 23, 2018 were approved. Invoices were signed. Mail was read. Account balances were reviewed.

PRE INCIDENT PLANS

There was nothing new to report on pre-incident plans.

OLD & NEW BUSINESS

- Chief Hamilton reported that Asst. Chief Silver was meeting with the Lion's Club at this time to arrange a meat raffle fundraiser to benefit the Explorer Post.
- The Tri-State Firefighters Meet will be held on May 20, 2018 in Webster. Chief Hamilton asked the Board if they wanted to send a truck. It was agreed to send Forestry 1 and Hose 1 as long as someone was willing to take them.
- Chief Hamilton said there was no update on the rotary planned for Greenwood Street/McCracken Road.
- Board members reviewed the Rapid Intervention Team policy to be used by all members of District 7. Deputy Chief Rudge made a motion to accept the policy as a Standard Operating Guideline (S.O.G.). This was seconded by Asst. Chief Gasco and carried on a 4-0 vote. This will become S.O.G. #4A.
- Board members reviewed the S.O.G. prepared by Chief Hamilton for the activation and response of the Ladies Auxiliary. Asst. Chief Piscitelli made a motion to accept the S.O.G. as written. This was seconded by Deputy Chief Rudge and carried on a 4-0 vote. This will become S.O.G. #34.
- FF. Brian Coppola will be scheduled to meet with the Board on 5/21/18 at 6:45 p.m.
- A Scavenger Hunt will be held in Millbury on 5/26/18. The event will take place throughout the Town. Chief Hamilton wanted the Board to be aware of this.
- Chief Hamilton wants to get quotes for converting Station 3 to gas. The Board decided the boiler should be replaced as well. The work will be done in the next fiscal year.
- The Fire Department's budget was approved at Town Meeting. The Town Manager added \$5000 to the Professional Development Account to be used for incentives (recliners, large screen T.V., pizza night, etc.) to get the firefighters to hang out at the fire stations. The articles for 4" hose and

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- gear washer/dryers were also approved. Discussion took place. The 4" hose will go on Engine 2 and will be ordered after July 1. Asst. Chief Piscitelli made a motion to place the new washer at Station 5. This was seconded by Deputy Chief Rudge and carried on a 4-0 vote.
- Deputy Chief Rudge said the crew at Station 2 was reminded about wearing their gear for all incidents.
 - Chief Hamilton will schedule the installation of a hose drop for Hose 1 after July 1, 2018.
 - Asst. Chief Gasco is still looking into an ID printer and an SCBA bracket for Tower 1.
 - An officers meeting will be scheduled for June 4, 2018 at 6:00 p.m. as part of the Board meeting.
 - Chief Hamilton updated the Board on the status of the recruits and new firefighter. Mary Ann Smith scheduled her physical exam. Aaron Cluett and Nicholas Langevin were accepted into the Mass. Firefighting Academy's Recruit Training Class, which starts on 6/18/18. Mitchell Robbins passed the physical ability test. Myles Hebert is scheduled to take his on 5/10/18. Both recruits will apply for the next recruit class. Chief Hamilton will contact Madison Gasco for an update.
 - Chief Hamilton presented descriptions for a Fire Prevention Coordinator and a Fire Inspector Coordinator. Both positions were included in the next fiscal budget, which included a stipend. Each coordinator will be responsible for overseeing each program. Board members will review the descriptions and a decision will be made at the next meeting.
 - Chief Hamilton said he received a letter from Steve Murphy, owner of 32-34 Main Street, about reactivating the sprinkler system. Mr. Murphy stated it was not worth the expense to reactivate the system and he did have a permit from a previous fire chief to disengage it. Discussion took place. Chief Hamilton said the pizza side of the building had its own protection, but the liquor store needed something. He could require the owner to install a fire alarm monitoring system. Deputy Chief Rudge asked if the FDC would work if it was cleaned out. Chief Hamilton said yes, as an alternative, the FDC could be cleaned out and a Knox 4" storz cap installed. Chief Hamilton is scheduled to meet with the owner soon and will keep the Board updated.
 - Chief Hamilton asked if the technician who caused the damage at Station 2 would be willing to pay half of the repair bill. Board members did not think it was possible.
 - Deputy Chief Rudge said he noticed the suspension on Engine 4 needs to be rebuilt. It will be checked.

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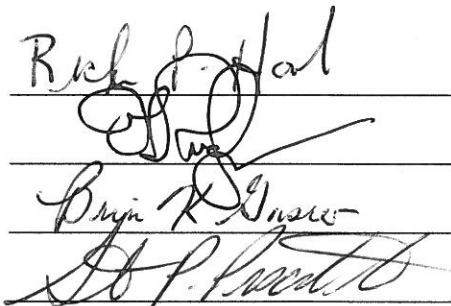
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- The Board discussed plans for a new fire station. The next meeting of the Public Building Siting Committee is set for May 29, 2018.
- Engine 2 is scheduled to participate in this year's Memorial Day Parade on May 28, 2018. All members will be invited to march with the Board. Assembly is at the V.F.W. by 9:00 a.m. in "Parade" uniform.
- Asst. Chief Gasco said that when Oxford has a fire that requires mutual aid, it seems the automatic response is that Engine 2 goes to Auburn for station coverage and Engine 1 goes to the scene. Engine 5 is then moved up to cover HQ. He asked if this should be a standard operating procedure. Asst. Chief Piscitelli agreed that when two trucks are out of town, then Engine 3 or Engine 5 should be moved to HQ. Discussion took place. The Board agreed it doesn't have to be put in writing, but should be kept in mind that the center station should be covered if two trucks are out of town.
- Matt Anderson will be asked to dress up the front of Fire HQ for Memorial Day. The Board will also ask him about doing some yard work at Station 2.
- Chief Hamilton purchased cleaning wipes-one box for each truck. They are to be used to wipe down your face/exposed skin after each fire.

Asst. Chief Piscitelli made a motion to adjourn at 19:57.



The image shows three handwritten signatures in black ink, each written over a horizontal line. The top signature is 'Rick P. Hall', the middle one is 'Brian R. Gasco', and the bottom one is 'A. P. Hamilton'.

BOARD OF FIRE ENGINEERS

Regina A. Markey, Head Clerk