

# MINUTES

Page 1 of 3

## Board of Fire Engineers Board, Committee, Office, Etc.

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Date: March 5, 2018 Time: 6:30 P.M.  
Present: Chief Hamilton, Deputy Chief Rudge, Asst. Chief Gasco,  
Asst. Chief Silver  
Absent: Asst. Chief Piscitelli (vacation)

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Minutes from February 5, 2018 were approved. Invoices were signed. Mail was read. Account balances were reviewed.

### **6:45 P.M. INTERVIEW MADISON GASCO**

Madison Gasco met with the Board to review her application for membership. She is a member of the Explorer Post. Asst. Chief Silver made a motion to appoint Ms. Gasco as a recruit in training pending a successful physical exam, drug screening, physical ability test, and C.O.R.I. report. This was seconded by Deputy Chief Rudge and carried on a 4-0 vote. Ms. Gasco will be assigned to HQ.

### **7:00 P.M. INTERVIEW MYLES HEBERT**

Myles Hebert met with the Board to review his application for membership. He is a member of the Explorer Post. Asst. Chief Silver made a motion to appoint Mr. Hebert as a recruit in training pending a successful physical exam, drug screening, physical ability test, and C.O.R.I. report. This was seconded by Asst. Chief Gasco and carried on a 4-0 vote. Mr. Hebert will be assigned to Station 3.

### **DISTRICT 7 RIT POLICY**

The Board will review the policy and make a decision when all members are present.

### **TRAINING SCHEDULE FOR 2018**

There was nothing new to report on the training schedule for 2018.

### **PRE INCIDENT PLANS**

There was nothing new to report on pre-incident plans.

### **OLD & NEW BUSINESS**

- Chief Hamilton reported Chief Desorcy is looking into Knox Boxes for the police department. Discussion took place and the Board agreed the Police should have their own.
- Chief Hamilton reported the opticoms have been installed in Engine 1 and Rescue 1. The developers of Cobblestone Village purchased the units as part of their subdivision requirements. The DPW will repair the traffic light at Riverlin/Grafton Street so they can be activated by the opticoms.
- Millbury Fire will assist MedStar with their fundraising efforts to purchase a LUCAS 3 (CPR unit) for Millbury's ALS ambulance.

RECEIVED  
TOWN CLERK  
18 MAR 21 PM 1:28  
MILLBURY, MASS

## MINUTES CONTINUED

DATE 3/5/18

BOARD OF FIRE ENGINEERS

Page 2 of 3

- Chief Hamilton said he received revised plans for a church to be built on McCracken Road.
- FF. Bill Stevens submitted a letter asking for a six-month leave of absence. Asst. Chief Silver made a motion to grant Bill Stevens a six-month leave of absence beginning 3/5/18. This was seconded by Asst. Chief Gasco and carried on a 4-0 vote. FF. Stevens will have to submit a doctor's letter stating he can resume firefighting duties before he can return to the fire department.
- Chief Hamilton signed up to take the Fire Prevention Officer 2 class at the Firefighting Academy.
- Chief Hamilton would like to attend the FPAM conference being held in Southbridge. The cost is \$90. Asst. Chief Gasco made a motion to pay for the Chief's attendance at the FPAM conference. This was seconded by Asst. Chief Silver and carried on a 4-0 vote.
- Chief Hamilton read a letter from the Lion's Club asking for permission for their annual carnival and fireworks display. Fireworks will be held on July 3 & July 4. The Board approved the request pending applicable permits being submitted.
- The Board discussed the ISO report and the Town's new ISO rating.
- Chief Hamilton reported two dispatchers will attend the Mayday Class being held in Spencer.
- The Board reviewed a Standard Operating Guideline (SOG) for the activation of the Ladies Auxiliary. The SOG will be acted on when a full Board is present.
- The Ladies Auxiliary will be hosting a meat raffle at the St. Charles on 3/10/18.
- Keys have been placed in the Knox Box at the new solar farm on Greenwood Street.
- ATT will provide a quote for each engineer for the new first responder service.
- District 7 is hosting a class by Dr. David Griffin on 4/12/18 highlighting the Charleston 9 firefighters who perished in a furniture warehouse fire in South Carolina. The cost is \$25 per ticket. The Board agreed that anyone who wants to attend will pay for their own ticket.
- District 7 is hosting a class by Joe Nedder on 1<sup>st</sup> Due Company Officers. He did the same class for Millbury last year. Classes will be held in May in Grafton and the cost is \$25.
- Chief Hamilton reported the structure at 58 West Main Street has been demolished. A five-unit structure is going up in its place.
- Deputy Chief Rudge asked if Millbury was doing station coverage for Sutton for Ken Smith's retirement party. This is being held on 3/17/18. Chief

# MINUTES CONTINUED

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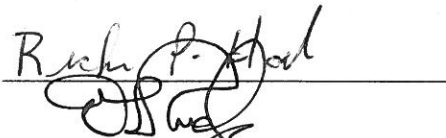
BOARD OF FIRE ENGINEERS

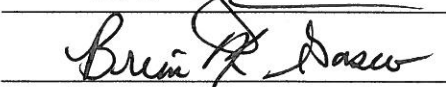
Page 3 of 3

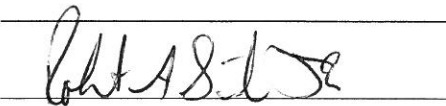
Hamilton said yes and asked if Deputy Chief Rudge could arrange the coverage with the crew at Station 2.

- Deputy Chief Rudge asked about a meeting for the new public safety building. Chief Hamilton said nothing has been scheduled yet.
- Asst. Chief Gasco is still looking into an ID machine for the fire department.
- Asst. Chief Gasco said the small equipment fuel has been delivered.
- Asst. Chief Gasco said the batteries for the saw-z-all are not available at Home Depot.
- Asst. Chief Gasco talked about Grafton's fundraiser to replace their canteen truck. He said the truck has taken care of us several times and suggested making a donation. Discussion took place. It was agreed to ask everyone to kick in \$10 for the fundraiser.
- Asst. Chief Silver said he got accepted into NFPA's Interviewing and Testimony Class. This will be held in Emmitsburg, MD at the end of May. He said he would be paying his own expenses since this is above and beyond his requirements for the fire investigator position he requested for Millbury Fire.
- The Fire Investigator position will be determined when a full Board is present.
- Asst. Chief Silver asked about flagpoles for Station 3 and Station 5. The Board asked him to put together a plan on location and cost for them to review.

Deputy Chief Rudge made a motion to adjourn at 20:00.

  
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BOARD OF FIRE ENGINEERS