

**FINANCIAL MANAGEMENT PLANNING COMMITTEE MEETING**  
**Regular Session**

**Date:** November 10, 2015  
**Present:** Rick Bedard, Michelle Desorcy, Donald Desorcy, Kevin Plante, Bernie Plante, Rob McNeil and Katie McKenna.  
**Time:** 3:30 p.m.  
**Location:** Town Hall, Large Conference Room  
127 Elm Street, Millbury MA

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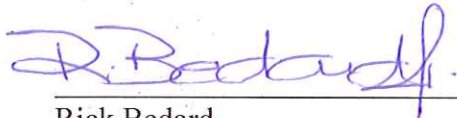
- Meeting was called to order by Rick Bedard at 3:30 p.m.
- **Acceptance of Meeting Minutes:**
  - October 14, 2015
  - All in favor and signed
- **Discussion about the Town's FY 2016 Capital Project Listing–DRAFT (Form A).**
  - Rick has the form on 7 foam boards to present at the public information session.
  - Kevin thought it was good to present the information in the same way as we received it.
  - Rob brought up how it was mentioned at the Selectman's meeting about FY17 being frontloaded with projects due to projects being put off and getting moved to the next year.
    - May want to mention this at the beginning of the information session
  - Bernie mentioned how 90% of his list we HAVE to do; that it's not a wishlist.
    - Can't keep putting projects off, must look down the road.
    - Emergency procurement is more expensive and projects become more expensive each year they are put off.
  - The list is posted on the Town and School websites.
- **Discussion regarding Public Information Meeting on November 16, 2015.**
  - Rick will begin with an abridged version of his presentation to the Selectboard.
  - Let the public know our steps and that we are looking to conduct a survey.
  - Don brought up the need for explanations of the projects
    - Invitation will be sent to Dept. heads so they can explain their projects if they are able to attend.
  - Michelle brought up the point to remember that this is not a debate, just informational.
  - There was an ad in the Chronicle and Amanda Collins will be placing an Article in this week's Chronicle.
  - Michelle recommended we get this on Cable Access too
- **Discussion about Public Survey.**
  - Kevin brought up that if we were waiting to conduct the survey with Laurie for the Master Plan; it seems to be months away and we need to act sooner.
  - Seems we need to conduct survey on our own; prior to giving information to the Town Manager
  - Michelle mentioned how there is a whole science to conducting surveys (based on Laurie's e-mail)
  - Rob mentioned the importance of input from townspeople.

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TOWN HALL

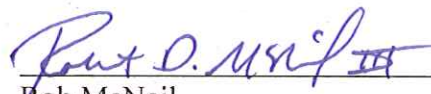
- Need to know the impact projects will have on the tax rate, need to know when debt is coming off, etc.
  - Hope to have citizens that know their assessed value so they can see the project in tax dollar value and how it will directly impact their tax bill.
- Michelle – need to come up with general questions such as “would you consider a Prop 2 ½ Override”
- Michelle will compile the survey and each member was asked to come up with 3-5 questions for the survey.
- How to reach all residents
  - Have access at Senior Center and Library for those without computer access at home.
  - Town and School Facebook
- **Discussion about next steps for report submittal to Town Manager.**
  - Paragraph to Town Manager
  - Can submit Form B that we were given for each project.
- **Any other business not reasonably anticipated.**
  - None
- **Next FMPC meeting scheduled for November 24<sup>th</sup> at 3:30 PM – Selectmen’s room.**
- **Meeting adjourned 4:15 PM.**

Respectfully submitted,  
Katie McKenna, Financial Management Planning Committee Clerk

Approved:



Rick Bedard



Rob McNeil



Michelle Desorcy



Kevin Plante



Donald Desorcy



Bernie Plante



Katie McKenna