

FINANCE COMMITTEE
Minutes

Date: June 9, 2009

Time: 7:00pm.

Present: O'Connor, Girard, Kupcinkas, Gauthier, Hamilton, Hebert

Absent: None

Meeting called to order at 7:00p.m.

Tom Fox, Town Moderator, was in at 7:00p.m.

Motioned by Gauthier, seconded by Kupcinkas to open the Public Hearing. Unanimous.

Michael O'Connor: The warrant has five articles. I have just been informed that one of the articles may not be a legal article.

Brian Turbitt: You can pass that article. It is for FY2010.

Michael O'Connor: The first article is to redo Article 4 of the Annual Town Meeting. Article 3 is for a prior year unpaid bill.

Tom Fox: this would need a 90% vote at the Special Town Meeting.

Michael O'Connor: Article 4 is on there because the Town Manager did not have a figure for the Annual Town Meeting.

Tom Fox: Is this a confirmed number?

Michael O'Connor: that is the figure that he gave to me. Article 5 is for work to be done on the Aerial Scope. The truck is going out next week, but will not be billed prior to June 30th. This would authorize the expenditure beyond the June 30th date. The amount approved by the Fiscal 2009 Annual Town Meeting was for \$31,408. Bob explained that this would authorize spending beyond June 30.

Tom Fox: The wording is very vague. It doesn't explain where the transfers are going.

Michael O'Connor: It explains what it is paying for. It just doesn't state a specific account.

Tom Fox: I hope that Town Counsel looked at these before the warrant was posted. I would like to make sure that Town Counsel has reviewed all of these articles. I want to make sure that what we bring to Town Meeting is already reviewed.

Bob Spain, Town Manager, was in at 7:20p.m.

Michael O'Connor: Articles 4 and 5 are written in a way that we haven't seen before.

Bob Spain: They are being transferred to the article so that the bills can be paid after June 30. The Finance Director will set up a special account for these articles so that they can be accessed when payment is needed.

Tom Fox: The town meeting should know where the money is going.

Michael O'Connor: The Town Manager and the School Superintendent gave us their changes. The Town Manager kept the State Aid as it was on May 5. The total changes come to about \$230,000, which is less than 1% of the total budget. The School Department savings from insurance is \$174,511, which will be included in their budget under instruction. We need to vote on these numbers at the Special Town Meeting. There was a control system that was needed for the Gasoline/Diesel account. That was fixed in this fiscal year, which saved the Town \$19,400. The Fire Hydrant Expenses came in \$5,000 over what was voted on at Town Meeting. We will need to rescind the votes and re-vote the new numbers.

Daniel Girard: Do we need to break all of this out?

Michael O'Connor: We just need to explain that no management positions have had any salary changes. We will be rescinding what was voted on and re-voting the dollar amount. Is this similar to what would be done at Town Meeting?

Tom Fox: I have never done this before. You don't need to rescind the votes since it was voted on at town Meeting. You just have to vote the new numbers.

Michael O'Connor: If we get State numbers before the 23rd, then there will be more adjustments made.

Tom Fox: I don't feel comfortable with the State figures that we have.

Michael O'Connor: I will make sure that our cover letter states that the State numbers have not changed since the May 5 Annual Town Meeting.

Motioned by Kupcinkas, seconded by Girard to close the public hearing at 7:50p.m. Unanimous.

SPECIAL TOWN MEETING WARRANT RECOMMENDATIONS

Article 2-Revolving Fund-School Department

Motioned by Hebert, seconded by Girard to recommend that Article 2 be accepted as written.

Michael O'Connor: There are a lot of reasons for having a Revolving Fund. These have to be audited every year.

Vote on the motion: Gauthier opposed, rest for.

Article 3-Hydrant Services-Prior year bill

Motioned by Gauthier, seconded by Kupcinkas to recommend that Article 3 be accepted as written. Unanimous.

Article 4-Police Department

Motioned by Gauthier, seconded by Kupcinkas to recommend that Article 4 be accepted as written. Unanimous.

Article 5-Fire Department

Motioned by Gauthier, seconded by Kupcinskis to recommend that Article 5 be accepted as written. Unanimous.

Article 1-Budget Recommendations for FY2010

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate the following amendments for Article 4 of the Annual Town Meeting for Fiscal 2010; Town Manager Salaries and Wages (all), \$184,262 for a total budget of \$199,212; Finance Director Salaries and Wages (all) \$149,183 for a total budget of \$153,478; Board of Assessors Salaries and Wages (all) \$119,827 for a total budget of \$129,594; Treasurer/Tax Collector Salaries and Wages (all) \$148,654 for a total budget of \$208,657; Town Clerk Salaries and Wages (all) \$130,222 for a total budget of \$163,576; Total General Government, \$1,495,716; Police Department Salaries and Wages (all) \$1,902,916 for a total budget of \$2,068,607; Fire Department Salaries and Wages (all) \$321,692, Fire Hydrant Expenses, \$173,000 for a total budget of \$612,882; Building Inspector Salaries and Wages (all) \$102,856 for a total budget of \$103,856; Total Public Safety \$2,957,540; Millbury School Department Salaries Elected \$10,224, Administration \$466,012, Instruction \$12,303,370, Other Services \$1,524,372, Operations and maintenance \$1,847,408, Tuition and Programs with Other Districts \$1,002,140, Community Service \$10,000, Athletics Expenses \$106,790, Windle Field Expenses \$6,540 for a total budget of \$17,276,766; Total Public Education \$18,043,444; Public Works Administration Salaries and Wages (all) \$117,144 for a total budget of \$124,034; Municipal Gasoline and Diesel Fuel Capital Outlay –0- for a total budget of \$145,500; total Public Works \$1,563,941; Board of Health Salaries and Wages (all) \$69,976 for a total budget of \$81,776; Total Public Health and Human Services \$387,043; Employee Benefits Health Insurance and HMO Expenses-Town \$959,477, Health Insurance and HMO Expenses-School \$3,166,041 for a total budget of \$5,445,283; total Employee Benefits \$5,445,283 for the purpose of Article 1. Unanimous.

Motioned by Gauthier, seconded by Kupcinskis to accept the minutes of May 5, 2009 as written. Unanimous.

Motioned by Gauthier, seconded by Kupcinskis to authorize the payment of \$26.22 to the Telegram and Gazette for the Public Hearing Notice of the Finance Committee, from the Finance Committee Other Expenses Account. Unanimous.

Motioned by Hebert, seconded by O'Connor to adjourn the meeting at 8:15p.m. Unanimous.