

FINANCE COMMITTEE

Minutes

Date: April 12, 2010

Time: 7:00 p.m.

Present: O'Connor, Kupcinkas, Gauthier, Hebert, Bartosiewicz, Girard

Absent: Hamilton

Meeting called to order at 7:00 p.m.

Motioned by Gauthier, seconded by Hebert to accept the minutes of April 5, 2010 as written.
Unanimous.

Motioned by Gauthier, seconded by Kupcinkas to pay \$9.95 to WB Mason for a name plate for John Bartosiewicz from account number 01-131-5780-0000. Unanimous.

Michael O'Connor: I have provided you with four items this evening. I furnished you with a draft of our letter to the Townspeople, the warrant, with our recommendations, the budget for FY2011 and the proforma for FY2011. Brian has furnished us with the wording at the end of Article 4. We will be voting on the budget tonight with the municipal side at 36.22% of the deficit and the schools at 63.78% of the deficit.

BUDGET RECOMMENDATIONS

Budget 1-Town Moderator

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$200 for a total of \$200 for the purpose of funding this budget. Unanimous.

Budget 2-Board of Selectmen

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$16,800, General Expenses \$1,250, Capital Outlay -0- for a total of \$18,050 for the purpose of funding this budget. Unanimous.

Budget 3-Town Manager

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$172,707, General Expenses \$14,800, Capital Outlay -0- for a total of \$187,507 for the purpose of funding this budget. Unanimous.

Budget 4-Finance Committee

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$1,100, General Expenses \$400 for a total of \$1,500 for the purpose of funding this budget. Unanimous.

Budget 5-Reserve Fund

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Reserve Fund \$75,000 for a total of \$75,000 for the purpose of funding this budget. Unanimous.

Budget 6-Finance Director/Town Accountant

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$123,500, General Expenses \$4,295, Capital Outlay -0- for a total of \$127,795 for the purpose of funding this budget. Unanimous.

Budget 7-Town Audit

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for General Expenses \$27,500 for a total of \$27,500 for the purpose of funding this budget. Unanimous.

Budget 8-Board of Assessors

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$119,827, General Expenses \$8,777, Capital Outlay -0- for a total of \$128,604 for the purpose of funding this budget. Unanimous.

Budget 9-Treasurer/Tax Collector

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$153,778, General Expenses \$60,003, Capital Outlay -0- for a total of \$213,781 for the purpose of funding this budget. Unanimous.

Budget 10-Town Counsel

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for General Expenses \$110,000 for a total of \$110,000 for the purpose of funding this budget. Unanimous.

Budget 11-Town Hall Computer Operations

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for General Expenses \$112,406, Capital Outlay \$51,000 for a total of \$163,406 for the purpose of funding this budget. Unanimous.

Budget 12-Town Clerk

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$113,988, General Expenses \$34,000, Capital Outlay -0- for a total of \$147,988 for the purpose of funding this budget. Unanimous.

Budget 13-Elections and Registrars

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$13,198, General Expenses \$16,536, Capital Outlay -0- for a total of \$29,734 for the purpose of funding this budget. Unanimous.

Budget 14-Conservation Commission

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$25,528, General Expenses \$1,775, Capital Outlay -0- for a total of \$27,303 for the purpose of funding this budget. Unanimous.

Budget 15-Planning Board

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$36,206, General Expenses \$2,250, Capital Outlay -0- for a total of \$38,456 for the purpose of funding this budget. Unanimous.

Budget 16-Board of Appeals

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriated for Salaries and Wages (All) -0-, General Expenses \$1, Capital Outlay -0- for a total of \$1 for the purpose of funding this budget. Unanimous.

Budget 17-Town Planner

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriated for Salaries and Wages (All) \$60,319, General Expenses \$1,800, Capital Outlay -0- for a total of \$62,119 for the purpose of funding this budget. Unanimous.

Budget 18-Redevelopment Authority

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for General Expenses \$1, Capital Outlay -0- for a total of \$1 for the purpose of funding this budget. Unanimous.

Budget 19-Town Hall

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$43,241, General Expenses \$97,750, Capital Outlay -0- for a total of \$140,991 for the purpose of funding this budget. Unanimous.

Budget 20-Town Report

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for General Expenses \$2800 for a total of \$2800 for the purpose of funding this budget.

Donald Gauthier: I thought this was going to be done in-house to save money.

Brian Turbitt: All of the printing cannot be done in-house. Some of it is being done here, but not all of it.

Vote on the motion: Unanimous.

Motioned by Hebert, seconded by Gauthier to recommend a total for General Government of \$1,502,736. Unanimous.

Budget 21-Police Department

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$1,808,369, General Expenses \$73,463, Capital Outlay \$65,635 for a total of \$1,947,467 for the purpose of funding this budget. Unanimous.

Budget 22-Fire Department

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$321,692, General Expenses \$98,190, Capital Outlay \$27,300, Fire Hydrant Expenses \$173,000 for a total of \$620,182 for the purpose of funding this budget. Unanimous.

Budget 23-Ambulance Services

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for General Expenses \$78,000, Capital Outlay -0- for a total of \$78,000 for the purpose of funding this budget. Unanimous.

Budget 24-Building Inspector

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$66,900, General Expenses \$2,500, Capital Outlay -0- for a total of \$69,400 for the purpose of funding this budget. Unanimous.

Budget 25-Plumbing/Gas Inspector

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$18,334, General Expenses \$500, Capital Outlay -0- for a total of \$18,834 for the purpose of funding this budget. Unanimous.

Budget 26-Sealer of Weights and Measures

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) -0-, General Expenses \$1, Capital Outlay -0- for a total of \$1 for the purpose of funding this budget. Unanimous.

Budget 27-Electrical Inspector

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$16,490, General Expenses \$900, Capital Outlay -0- for a total of \$17,390 for the purpose of funding this budget. Unanimous.

Budget 28-Emergency Management

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) -0-, General Expenses \$4,000, Capital Outlay -0- for a total of \$4,000 for the purpose of funding this budget. Unanimous.

Budget 29-Animal Control Officer

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) -0-, General Expenses \$27,000, Capital Outlay -0- for a total of \$27,000 for the purpose of funding this budget. Unanimous.

Budget 30-Tree Warden

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$5,000, General Expenses \$23,500, Capital Outlay -0- for a total of \$28,500 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Gauthier to recommend a total for Public Safety of \$2,810,774. Unanimous.

Budget 31-Millbury School Department

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate a total of \$16,864,031 for the purpose of funding this budget. Unanimous.

Budget 32-Blackstone Valley Voc. Tec. HS

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Annual Operating Assessment \$721,381, Debt Excluded Capital Expenses \$52,659, Salaries Elected \$1,928, General Expenses \$500, Capital Outlay -0- for a total of \$776,468 for the purpose of funding this budget. Donald Gauthier: Did we check to see if they could cut anything?

Michael O'Connor: I did speak with Hanratty and he asked if we wanted a meeting. The budget is up because we have 4-6 more students than last year.

Donald Gauthier: The increase isn't bad with an extra 4-6 students.

Vote on the motion: Unanimous.

Motioned by Hebert, seconded by Gauthier to recommend a total for Public Education of \$17,640,499. Unanimous.

Dan Girard came in at 7:30 p.m.

Budget 33-Public Works Administration

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$116,856, General Expenses \$5,330, Capital Outlay -0- for a total of \$122,186 for the purpose of funding this budget. Unanimous.

Budget 34-Public Works Maintenance and Operations

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$539,277, General Expenses \$9,604, Capital Outlay \$1,000 for a total of \$549,881 for the purpose of funding this budget. Unanimous.

Budget 35-Highway

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for General Expenses \$192,000, Capital Outlay \$140,000 for a total of \$332,000 for the purpose of funding this budget. Unanimous.

Budget 36-Snow and Ice Removal

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$55,000, General Expenses \$105,000, Capital Outlay -0- for a total of \$160,000 for the purpose of funding this budget. Unanimous.

Budget 37-Street Lighting

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for General Expenses \$92,000, Capital Outlay -0- for a total of \$92,000 for the purpose of funding this budget. Unanimous.

Budget 38-Solid Waste Management

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) -0-, General Expenses \$77,100, Capital Outlay \$2,000 for a total of \$79,100 for the purpose of funding this budget. Unanimous.

Budget 39-Highway, Cemeteries, Parks & Fields Maintenance

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$17,400, General Expenses \$40,200, Capital Outlay \$14,000 for a total of \$71,600 for the purpose of funding this budget. Unanimous.

Budget 40-Cemeteries

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$17,260, General Expenses \$7,150, Capital Outlay -0- for a total of \$24,410 for the purpose of funding this budget. Unanimous.

Budget 41-Municipal Gasoline and Diesel Fuel

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for General Expenses \$125,000, Capital Outlay -0- for a total of \$125,000 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Gauthier to recommend a total for Public Works of \$1,556,177. Unanimous.

Budget 42-Board of Health

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$69,976, General Expenses \$11,500, Capital Outlay -0- for a total of \$81,476 for the purpose of funding this budget. Unanimous.

Budget 43-Human Services

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for General Expenses \$32,000, Capital Outlay -0- for a total of \$32,000 for the purpose of funding this budget. Unanimous.

Budget 44-Council-on-Aging

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$99,386, General Expenses \$32,320, Capital Outlay -0- for a total of \$131,706 for the purpose of funding this budget. Unanimous.

Budget 45-Veterans' Services

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$15,369, General Expenses \$62, Veterans' Benefits \$120,000 for a total of \$135,431 for the purpose of funding this budget. Unanimous.

Budget 46-Disability Commission

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for General Expenses \$500, Capital Outlay -0- for a total of \$500 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Gauthier to recommend a total for Public Health and Human Services of \$381,113. Unanimous.

Budget 47-Public Library

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$197,595, General Expenses \$96,840, Capital Outlay \$61,000 for a total of \$355,435 for the purpose of funding this budget. Unanimous.

Budget 48-Park Commission

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$2,000, General Expenses \$700, Capital Outlay -0- for a total of \$2,700 for the purpose of funding this budget. Unanimous.

Budget 49-Asa Waters Mansion

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$44,029, General Expenses -0-, Capital Outlay -0- for a total of \$44,029 for the purpose of funding this budget. Gauthier opposed, rest for.

Budget 50-Historical Commission

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for General Expenses \$400, Capital Outlay -0- for a total of \$400 for the purpose of funding this budget. Unanimous.

Budget 51-Memorial Day & Veterans Day Observances

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for General Expenses \$1,000 for a total of \$1,000 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Gauthier to recommend a total for Cultural and Recreation of \$403,564. Unanimous.

Budget 52-Debt Service

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Long-Term Debt-Principal \$1,773,773, Long-Term Debt-Interest \$819,298, Short-Term Debt-Interest \$20,000 for a total of \$2,613,070 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Gauthier to recommend a total for Debt Service of \$2,613,070. Unanimous.

Budget 53-Employee Benefits

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Worcester Regional Retirement System Assessment \$875,376, State Retirement System Assessment -0-, Workers' Compensation Insurance Expenses \$131,000, Unemployment Insurance Compensation Expenses \$65,000, Group Health and HMO Plan Administration Expenses \$10,000, Health Insurance and HMO Expenses-Town \$987,757, Health Insurance and HMO Expenses-School \$3,303,747, Group Life Insurance Expenses-Town \$1,760, Group Life Insurance Expenses-School \$3,600, Inpatient Trust Fund, \$20,000, Medicare Expenses \$250,000 for a total of \$5,648,240 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Gauthier to recommend a total for Employee Benefits of \$5,648,240. Unanimous.

Budget 54-General and Liability Insurance Expenses

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for General Liability Insurance Expenses \$325,000 for a total of \$325,000 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Gauthier to recommend a total for General Insurances of \$325,000. Unanimous.

Motioned by Hebert, seconded by Gauthier to recommend a total for the General Fund of \$32,881,174. Unanimous.

Budget 55-Sewer Systems Operations & Maintenance

Motioned by Hebert, seconded by Gauthier to recommend to raise and appropriate for Salaries and Wages (All) \$272,830, General Expenses \$284,380, UPWPAD Assessment \$573,147, Sewer Expansion Project Debt Service Assessment \$50,000, Capital Outlay \$34,204 for a total of \$1,214,561 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Gauthier to recommend a total General & Enterprise Funds of \$34,095,735. Unanimous.

Michael O'Connor: Brian said that the Sewer Commission may change Line E at their meeting tomorrow night. We can vote the wording and if anything changes we can re-vote on the night of Town Meeting.

Brian Turbitt: I don't think they will change the number, but it is possible.

Motioned by Hebert, seconded by Gauthier to move that the town vote to raise the sum of Thirty Four Million Ninety Five Thousand Seven Hundred Thirty Five Dollars (\$34,095,735) necessary to defray the expenses and charges of the Town of Millbury in Fiscal Year 2011, the period of July 1, 2010 through June 30, 2011, including the salaries of Town Officers, costs of public education, debt and interest payments, and providing municipal services; and to authorize the Board of Sewer Commissioners to appropriate the sum of Two Million Three Hundred Fifty Four Thousand Two Hundred Forty Dollars (\$2,354,240) from the Fiscal Year 2011 Millbury Sewer Enterprise Fund User Revenue, and to authorize the Board of Sewer Commissioners to raise said Two Million Three Hundred Fifty Four Thousand Two Hundred Forty Dollars (\$2,354,240) for the expenses of the Sewer Department, including indirect and debt services costs, and further to meet said appropriation as follows:

- A. Raise and appropriate the sum of Thirty One Million Six Hundred Fifty Nine Thousand Nine Hundred Thirty One Dollars (\$31,659,931);
- B. Transfer the sum of One Million Fourteen Thousand Five Hundred Sixty One Dollars (\$1,014,561) from the Fiscal Year 2011 Millbury Sewer Enterprise Fund User Revenue Account for the Sewer Department's operating expenses and charges;
- C. Transfer the sum of One Hundred Eighty Eight Thousand Five Hundred fifty Dollars (\$188,550) from the Fiscal Year 2011 Millbury Sewer Enterprise Fund User Revenue Account for the indirect costs of the Sewer Department;
- D. Transfer the sum of One Hundred Twenty One Thousand Nine Hundred Fourteen Dollars (\$121,914) from the Fiscal Year 2011 Millbury Sewer Enterprise Fund User Revenue Account for debt service costs in the General Fund;
- E. Transfer the sum of Two Hundred Thousand Dollars (\$200,000) from the Millbury Sewer Retained Earnings Account for the Sewer department's operating and operating charges;
- F. Transfer the sum of Eight Hundred Twenty Nine Thousand Two Hundred Fifteen Dollars (\$829,215) from the Fiscal Year 2011 Millbury Sewer Enterprise Fund User Revenue Account for debt services costs in the General Fund;
- G. Transfer the sum of Eighty One Thousand Five Hundred Sixty Four Dollars (\$81,564) from the Reserve for Debt Service Account to the Budget Line Item #52, Debt Service Account.

Vote on the motion: Unanimous.

The Committee went over the first draft of the Finance Committee letter for the handbook recommendations.

Michael O'Connor: I did schedule a meeting for Thursday evening in case there are any major changes that need to be made. I don't expect that we will have to meet Thursday night. I will e-mail everyone either Wednesday evening or Thursday morning to let you know what is going on.

Michael O'Connor: I have been informed that the account number in Article 46 is incorrect. I have been given the correct number.

Article 46-DPW Perpetual Care Dividends

Motioned by Hebert, seconded by Kupcinkas to rescind the vote made on April 5, 2010 on this article. Unanimous.

Motioned by Hebert, seconded by Gauthier to authorize the Director of Public Works to expend up to the sum of Eighteen Thousand Dollars and No Cents (\$18,000.00) from account number 84-491-5200-0013 perpetual care dividends account. Unanimous.

Tom Fox, Town Moderator, was in to go over the Annual Town Meeting Warrant and the Budget for the Annual Town Meeting at 8:00 p.m.

Michael O'Connor: There really isn't too much to the Warrant. There are several articles from the Planning Board and the Charter Review Committee.

Michael O'Connor went over the Warrant for the Moderator

Tom Fox: Should the School Department and the Board of Selectmen not come to an agreement, I would recommend that you have more than 200 copies of your recommendation book printed, because there may be more people there to defend the School Department budget.

Michael O'Connor: We can have additional copies made just in case.

Michael O'Connor: Articles 38 and 39 are for the Fire Department. We do not have firm figures yet. The bids will be opened a day or so before the Town Meeting. If it does not pass the ballot, it will not need to be voted on at Town Meeting. We are deferring Article 40 to the School Committee for their explanation.

Michael O'Connor: The budget that we voted tonight reflects the last deficit that we were informed of by the Town Manager. Can the School Committee go to Town Meeting without having voted on a number for their budget?

Tom Fox: They have voted their budget. They don't have to re-vote their budget.

Brian Turbitt: They are only required to vote on their budget that they want presented to the Town Manager, which they already did.

Tom Fox: If someone gets up and wants to pass the budget that was originally voted on, then we have a problem. You would need to figure out where to cut from.

Tom Fox: No one put an article on the Warrant for an override. No one had the courage to put in an article or a ballot question.

Brian Turbitt: The Charter requires a balanced budget be brought forward. Both parties have the option of asking for an override for their respective piece of the pie.

Michael O'Connor: Every year the school has asked for \$65 of every \$100 and the municipal side has asked for \$35 of every \$100. That is the point that I am trying to make. The percentages do not change because of the deficit.

Motioned by Gauthier, seconded by Kupcinkas to adjourn at 9:30 p.m. Unanimous.