

FINANCE COMMITTEE
Minutes

Date: March 26, 2012

Time: 7:00 p.m.

Present: O'Connor, Kupcinkas, Hebert, Bartosiewicz, Girard, Gauthier

Absent: None

Meeting called to order at 7:00 p.m.

Motioned by Gauthier, seconded by Kupcinkas to accept the minutes of March 19, 2012 as written.
Unanimous.

Michael O'Connor: We will be voting the budget tonight. We also have the wording for Article 4. We received an updated warrant from the Town Manager. He will be presenting it to the Board of Selectmen tomorrow night. They are expected to close the warrant tomorrow.

BUDGET RECOMMENDATIONS

Budget 1-Town Moderator

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$200 for a total of \$200 for the purpose of funding this budget. Unanimous.

Budget 2-Board of Selectmen

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$16,800, General Expenses, \$1,250 for a total of \$18,050 for the purpose of funding this budget. Unanimous.

Budget 3-Town Manager

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$180,988, General Expenses, \$15,100 for a total of \$196,088 for the purpose of funding this budget. Unanimous.

Budget 4-Finance Committee

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$1,000, General Expenses, \$250 for a total of \$1,250 for the purpose of funding this budget. Unanimous.

Budget 5-Reserve Fund

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Reserve Fund, \$75,000 for a total of \$75,000 for the purpose of funding this budget. Unanimous.

Budget 6-Finance Director/Town Accountant

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$130,700, General Expenses, \$4,295 for a total of \$134,995 for the purpose of funding this budget. Unanimous.

Budget 7-Town Audit

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses, \$27,500 for a total of \$27,500 for the purpose of funding this budget. Unanimous.

Budget 8-Board of Assessors

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$113,147, General Expenses, \$9,677 for a total of \$122,824 for the purpose of funding this budget. Unanimous.

Budget 9-Treasurer/Tax Collector

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$160,056, General Expenses, \$60,059 for a total of \$220,115 for the purpose of funding this budget. Unanimous.

Budget 10-Town Counsel

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses, \$110,000 for a total of \$110,000 for the purpose of funding this budget. Unanimous.

Budget 11-Town Hall Computer Operations

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses, \$111,765, Capital Outlay, \$20,000 for a total of \$131,765 for the purpose of funding this budget. Unanimous.

Budget 12-Town Clerk

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$110,737, General Expenses, \$36,590 for a total of \$147,327 for the purpose of funding this budget. Unanimous.

Budget 13-Elections and Registrars

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$15,631, General Expenses, \$18,728 for a total of \$34,359 for the purpose of funding this budget. Unanimous.

Budget 14-Conservations Commission

Motioned by Hebert, seconded by Kupcinskaskas to recommend to raise and appropriate for Salaries and Wages (All), \$28,185, General Expenses, \$1,775 for a total of \$29,960 for the purpose of funding this budget. Unanimous.

Budget 15-Planning Board

Motioned by Hebert, seconded by Kupcinskaskas to recommend to raise and appropriate for Salaries and Wages (All), \$37,435, General Expenses, \$2,250 for a total of \$39,685 for the purpose of funding this budget. Unanimous.

Budget 16-Board of Appeals

Motioned by Hebert, seconded by Kupcinskaskas to recommend to raise and appropriate for General Expenses, \$1 for a total of \$1 for the purpose of funding this budget. Unanimous.

Budget 17-Town Planner

Motioned by Hebert, seconded by Kupcinskaskas to recommend to raise and appropriate for Salaries and Wages (All), \$62,130, General Expenses, \$1,800 for a total of \$63,930 for the purpose of funding this budget. Unanimous.

Budget 18-Redevelopment Authority

Motioned by Hebert, seconded by Kupcinskaskas to recommend to raise and appropriate for General Expenses \$1 for a total of \$1 for the purpose of funding this budget. Unanimous.

Budget 19-Town Hall

Motioned by Hebert, seconded by Kupcinskaskas to recommend to raise and appropriate for Salaries and Wages (All), \$44,764, General Expenses, \$97,750 for a total of \$142,514 for the purpose of funding this budget. Unanimous.

Budget 20-Town Report

Motioned by Hebert, seconded by Kupcinskaskas to recommend to raise and appropriate for General Expenses, \$2,800 for a total of \$2,800 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinskaskas to recommend a total for General Government of \$1,498,364. Unanimous.

Budget 21-Police Department

Motioned by Hebert, seconded by Kupcinskaskas to recommend to raise and appropriate for Salaries and Wages (All), \$1,993,791, General Expenses, \$95,450, Capital Outlay, \$79,751 for a total of \$2,168,992 for the purpose of funding this budget. Gauthier opposed, rest for. Motion passes.

Budget 22-Fire Department

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$336,024, General Expenses, \$96,190, Capital Outlay, \$18,000, Fire Hydrant Expenses, \$173,000 for a total of \$623,214 for the purpose of funding this budget. Unanimous.

Budget 23-Ambulance Service

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses, \$76,400 for a total of \$76,400 for the purpose of funding this budget. Unanimous.

Budget 24-Building Inspector

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$68,100, General Expenses, \$2,500 for a total of \$70,600 for the purpose of funding this budget. Unanimous.

Budget 25-Plumbing/Gas Inspector

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$18,634, General Expenses, \$500 for a total of \$19,134 for the purpose of funding this budget. Unanimous.

Budget 26-Sealer of Weights and Measures

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses, \$1 for a total of \$1 for the purpose of funding this budget. Unanimous.

Budget 27-Electrical Inspector

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$15,888, General Expenses, \$900 for a total of \$16,788 for the purpose of funding this budget. Unanimous.

Budget 28-Emergency Management

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses, \$4,000 for a total of \$4,000 for the purpose of funding this budget. Unanimous.

Budget 29-Animal Control Officer

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses, \$27,000 for a total of \$27,000 for the purpose of funding this budget. Unanimous.

Budget 30-Tree Warden

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$5,125, General Expenses, \$24,500 for a total of \$29,625 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for Public Safety of \$3,035,754. Gauthier opposed, rest for. Motion passes.

Budget 31-Millbury School Department

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries (Elected), \$10,224, Administration, \$544,218, Instruction, \$12,844,917, Other Services, \$1,683,993, Operations and Maintenance, \$1,782,031, Tuition and Programs with Other Districts, \$1,098,603, Athletics Expenses, \$122,425, Windle Field Expenses, \$6,450 for a total of \$18,092,861 for the purpose of funding this budget. Unanimous.

Budget 32-Blackstone Valley Regional Vocational H.S.

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Annual Operating Assessment, \$642,883, Debt Excluded Capital Expenses, \$50,018, Salaries Elected, \$1,928, General Expenses, \$500, Agricultural School, \$22,300 for a total of \$717,629 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for Public Education of \$18,810,490. Unanimous.

Budget 33-Public Works Administration

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$90,000, General Expenses, \$8,830 for a total of \$98,830 for the purpose of funding this budget. Unanimous.

Budget 34-Public Works Maintenance and Operations

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$625,299, General Expenses, \$18,336 for a total of \$643,635 for the purpose of funding this budget. Unanimous.

Budget 35-Highway

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses, \$197,700, Capital Outlay, \$154,000 for a total of \$351,700 for the purpose of funding this budget. Unanimous.

Budget 36-Snow and Ice Removal

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$55,000, General Expenses, \$105,000 for a total of \$160,000 for the purpose of funding this budget. Unanimous.

Budget 37-Street Lighting

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses, \$92,000 for a total of \$92,000 for the purpose of funding this budget. Unanimous.

Budget 38-Solid Waste Management

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses, \$77,100, Capital Outlay, \$5,000 for a total of \$82,100 for the purpose of funding this budget. Unanimous.

Budget 39-Highway, Cemeteries, Parks & Fields Maintenance

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$19,980, General Expenses, \$40,200, Capital Outlay, \$15,000 for a total of \$75,180 for the purpose of funding this budget. Unanimous.

Budget 40-Cemeteries

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$17,620, General Expenses, \$24,000, Capital Outlay, \$6,000 for a total of \$47,620 for the purpose of funding this budget. Unanimous.

Budget 41-Municipal Gasoline and Diesel Fuel

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses, \$185,000 for a total of \$185,000 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for Public Works of \$1,736,065. Unanimous.

Budget 42-Board of Health

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$42,385, General Expenses, \$67,500 for a total of \$109,885 for the purpose of funding this budget. Unanimous.

Budget 44-Council-On-Aging

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$117,045, General Expenses, \$32,596 for a total of \$149,641 for the purpose of funding this budget. Unanimous.

Budget 45-Veterans' Services

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$15,753, General Expenses, \$130,100 for a total of \$145,853 for the purpose of funding this budget. Unanimous.

Budget 46-Disability Commission

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses, \$500 for a total of \$500 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for Public Health and Human Services of \$405,879. Unanimous.

Budget 47-Public Library

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$209,295, General Expenses, \$97,020, Capital Outlay, \$61,000 for a total of \$367,315 for the purpose of funding this budget. Unanimous.

Budget 48-Park Commission

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$2,000, General Expenses, \$700 for a total of \$2,700 for the purpose of funding this budget. Unanimous.

Budget 49-Asa Waters Mansion

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$45,130 for a total of \$45,130 for the purpose of funding this budget. Gauthier, Girard and Bartosiewicz opposed. Hebert, Kupcinkas and O'Connor for. O'Connor passes motion.

Budget 50-Historical Commission

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses, \$400 for a total of \$400 for the purpose of funding this budget. Unanimous.

Budget 51-Memorial Day & Veterans Day Observances

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses, \$1,000 for a total of \$1,000 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for Cultural and Recreation of \$416,545. Gauthier, Girard and Bartosiewicz opposed. Hebert, Kupcinkas and O'Connor for. O'Connor passes motion.

Budget 52-Debt Service

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Long-Term Debt-Principal, \$1,721,288, Long-Term Debt-Interest, \$729,416, Short-Term Debt-Interest, \$20,000 for a total of \$2,470,704 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for Debt Service of \$2,470,704. Unanimous.

Budget 53-Employee Benefits

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Worcester Regional Retirement System Assessment, \$1,047,484, Workers' Compensation Insurance Expenses, \$131,000, Unemployment Insurance Compensation Expenses, \$55,000, Group Health and HMO Plan Administration Expenses, \$10,000, Health Insurance and HMO Expenses-Town, \$1,026,424, Health Insurance and HMO Expenses-School, \$3,524,459, Group Life Insurance Insurance Expenses-Town, \$1,760, Group Life Insurance Insurance Expenses-School, \$3,600, Inpatient Trust Fund, \$20,000, Medicare Expenses, \$265,000 for a total of \$6,084,727 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for Employee Benefits of \$6,084,727. Unanimous.

Budget 54-General and Liability Insurance Expenses

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General and Liability Insurance Expenses, \$335,000 for a total of \$335,000 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for General Insurances of \$335,000. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for General Fund of \$34,793,528. Gauthier, Bartosiewicz and Girard opposed. Hebert, Kupcinkas and O'Connor for. O'Connor passes motion.

Budget 55-Sewer Systems Operations & Maintenance

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (All), \$216,621, General Expenses, \$318,139, UBWPAD Assessment, \$719,018, Sewer Expansion Project Debt Service Assessment, \$50,000, Capital Outlay, \$147,750 for a total of \$1,451,528 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for Sewer Enterprise Fund O & M Costs and Charges of \$1,451,528. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for General and Enterprise Funds of \$36,245,056. Gauthier, Bartosiewicz and Girard opposed. Hebert, Kupcinkas and O'Connor for. O'Connor passes motion.

Michael O'Connor: Brian will be coming in to discuss the Article 4 Recommendation. I want to ask him about the Agricultural School line item too. It is in the budget and it is in the Warrant.

Brian Turbitt, Finance Director, was in to discuss the Article 4 Budget Recommendation, at 7:30 p.m.

Michael O'Connor: The Blackstone Valley budget includes a line for the Agricultural School and there is a Warrant article for the same thing.

Brian Turbitt: The Warrant article is for the current year and the budgeted line item is for next year. This is a student from Millbury who requested to go to Agricultural School and Blackstone Valley Tech does not offer that.

Brian Turbitt went over the Article 4 Budget Recommendation

Motioned by Hebert, seconded by Kupcinkas to move that the Town will vote to raise the sum of Thirty Six Million Two Hundred Forty Five Thousand Fifty Six Dollars (\$36,245,056) necessary to defray the expenses and charges of the Town of Millbury in Fiscal Year 2013, the period of July 1, 2012 through June 30, 2013, including the salaries of Town Officers, costs of public education, debt and interest payments, and providing municipal services; and to authorize the Board of Sewer Commissioners to appropriate the sum of Two Million Six Hundred Eighty Eight Thousand Two Hundred Ninety Three Dollars (\$2,688,293) from the Fiscal Year 2013 Millbury Sewer Enterprise Fund User Revenue, and to authorize the Board of Sewer Commissioners to raise said Two Million Six Hundred Eighty Eight Thousand Two Hundred Ninety Three Dollars (\$2,688,293) for the expenses of the Sewer Department, including indirect and debt services costs, and further to meet said appropriation as follows:

- A. Raise and appropriate the sum of Thirty Three Million Four Hundred Eighty Six Thousand Sixty One Dollars (\$33,486,061);
- B. Transfer the sum of One Million One Hundred Fifty One Thousand Five Hundred Twenty Eight Dollars (\$1,151,528) from the Fiscal Year 2013 Millbury Sewer Enterprise Fund User Revenue Account for the Sewer Department's operating expenses and charges;
- C. Transfer the amount of Two Hundred Eighty Five Thousand Three Hundred Four Dollars (\$285,304) from the Fiscal Year 2013 Millbury Sewer Enterprise Fund User Revenue Account for the indirect costs of the Sewer Department;
- D. Transfer the sum of One Hundred Twenty Two Thousand Two Hundred Forty Six Dollars (\$122,246) from the Fiscal Year 2013 Sewer Enterprise Fund User Revenue Account for debt service costs in the General Fund;
- E. Transfer the sum of Three Hundred Thousand Dollars (\$300,000) from the Millbury Sewer Enterprise Fund Retained Earnings Account for Operating expenses and charges;
- F. Transfer the sum of Eight Hundred Twenty Nine Thousand Two Hundred Fifteen (\$829,215) from the Fiscal Year 2013 Sewer Enterprise Fund User Revenue Account for debt service costs in the General Fund;
- G. Transfer the sum of Seventy Thousand Seven Hundred Two Dollars (\$70,702) from the Reserve for Debt Service Account to the Budget Line #52, Debt Service Account.

Gauthier, Girard and Bartosiewicz opposed. Hebert, Kupcinkas and O'Connor for. O'Connor passes motion.

Michael O'Connor: Bob Spain will be presenting the Warrant to the Board of Selectmen tomorrow night to have it closed. Will everyone be here next week to vote on it?

Steven Hebert: I will not be available.

Everyone else said that they would be available to meet and vote the warrant.

Michael O'Connor: I would like to vote the Warrant next week. This would give me two weeks to get it ready for print.

Michael O'Connor went over the warrant with the committee

Michael O'Connor: Article 19 needs to be reworded.

Brian Turbitt: I believe you would need to indefinitely postpone it then have it amended. The bond was taken by the Town last year and put into Free Cash. The Town Meeting has to vote to authorize the use of that money.

Michael O'Connor: I will check with Tom Fox on how to handle this.

Michael O'Connor: Since there are some issues with Article 10, Revolving Accounts, we should vote on this one tonight.

WARRANT ARTICLE RECOMMENDATIONS

Article 10-Revolving Accounts

Motioned by Hebert, seconded by Kupcinkas to recommend that Article 10 be accepted as written.

Unanimous.

Michael O'Connor: We will vote the rest of the Warrant next week. I will have all the language ready for Monday.

Motioned by Kupcinkas, seconded by Bartosiewicz to adjourn at 8:35 p.m. Unanimous.