

FINANCE COMMITTEE
Minutes

Date: February 13, 2012

Time: 7:00 p.m.

Present: O'Connor, Gauthier, Kupcinskis, Girard, Bartosiewicz, Hebert

Absent: None

Meeting called to order at 7:00 p.m.

Brian Turbitt, Finance Director, was in at 7:00 p.m. to discuss Reserve Fund Transfers

Motioned by Gauthier, seconded by Hebert to accept the minutes of September 26, 2011 as written. Unanimous.

Reserve Fund Transfers

Fire Department: Boiler Replacement and Asbestos Removal-\$34,500

Steven Hebert: How old was the boiler?

Brian Turbitt: It was probably as old as the building. They did have regular maintenance done on it.

Michael O'Connor: How do they get authorization to do this without the money?

Brian Turbitt: Emergency procurement is allowed by the State in certain circumstances. This is one of those circumstances.

Motioned by Hebert, seconded by Gauthier to transfer \$34,500 from the Reserve Fund to Account Number, 01-220-5800-00000-0000-500. Unanimous.

Brian Turbitt stepped out of the meeting to gather paperwork explaining the additional Reserve Fund Transfers.

Motioned by Gauthier, seconded by Kupcinskis to recommend a total budget for the Finance Committee for FY2013 of \$1250. Unanimous

Michael O'Connor: I will schedule our public hearing for Monday, March 12, 2012 at 7:00 p.m. The Charter states that our public hearing must be scheduled between seven to fourteen days after the Town Manager presents the budget to the Board of Selectmen. Our meeting on March 5, 2012 will be too soon to have the public hearing.

Brian Turbitt returned to the meeting.

Assistant Assessor-\$18,930

Brian Turbitt: This would be to pay the new Assistant Assessor for the remainder of this fiscal year.

Donald Gauthier: This should have been in the budget. The Town Manager should know in advance when someone is retiring.

Brian Turbitt: We were going to include it in next year's budget, since the retirement was scheduled for July 1.

Donald Gauthier: We need to make sure that retirements are allowed for in the budget from now on.

Motioned by Hebert, seconded by Kupcinkas to transfer \$18,900 from the Reserve Fund to Account Number 01-141-5112-00000-0000-500. Unanimous.

Head Clerk, Assessor's Office-\$14,465

Motioned by Hebert, seconded by Kupcinkas to transfer \$14,465 from the Reserve Fund to Account Number 01-141-5113-00000-0000-500. Unanimous.

Brian Turbitt left at 7:25 p.m.

Michael O'Connor discusses the Conflict of Interest Policy

Michael O'Connor discussed the proposed School Department Budget

Michael O'Connor: It is difficult to discuss this budget until we get the Town's side from the Town Manager.

A copy of the proposed FY2013 Local Aid was handed out

Michael O'Connor: The Free Cash is just over \$1,000,000. This won't be there next year. It is unknown what the Town Manager's plan is for this amount. The School Committee's public hearing is Wednesday, February 15, 2012 at 7:00 p.m.

Michael O'Connor handed out copies of the Chapter 70 Foundation budget from the DESE.

Michael O'Connor: There is going to be a Warrant Article asking the voters if they want to change the Police Chief's position from Civil Service to Non-Civil Service.

Motioned by Gauthier, seconded by Kupcinkas to adjourn at 8:15 p.m. Unanimous.