

FINANCE COMMITTEE
Minutes

Date: June 3, 2013

Time: 7:00 p.m.

Present: O'Connor, Kupcinkas, Bartosiewicz, O'Connell, Hebert

Absent: Girard

Meeting called to order at 7:00 p.m.

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MILLBURY, MASS.

REORGANIZATION

Motioned by Kupcinkas, seconded by Bartosiewicz to nominate Michael O'Connor as Chairman. There were no other nominations.

Vote on motion: Unanimous. O'Connor is Chairman.

Motioned by Kupcinkas, seconded by Bartosiewicz to nominate Steve Hebert as Vice-Chairman. There were no other nominations.

Vote on motion: Unanimous. Hebert is Vice-Chairman.

Motioned by Kupcinkas, seconded by Bartosiewicz to nominate Daniel Girard as Clerk. There were no other nominations.

Vote on motion: Unanimous. Girard is Clerk.

Welcome Jennifer O'Connell to the Finance Committee.

Public Hearing on the FY2014 Budget was opened at 7:02 p.m.

E. Bernard Plante, Bob Spain and Brian Turbitt were present at the public hearing.

Michael O'Connor: The Mass Senate changed the State Aid numbers. This required an additional adjustment from the May 7, 2013 Annual Town Meeting.

There were no questions at the public hearing.

Motioned by Bartosiewicz, seconded by Kupcinkas to close the public hearing at 7:10 p.m. Unanimous.

Michael O'Connor went over the Warrant for the Special Town Meeting.

Michael O'Connor: Article 1 is the budget, which I will go over after finishing the Warrant. Article 2 is a transfer of funds between departments.

Article 2-Motioned by Hebert, seconded by Kupcinkas to recommend the transfer of the sum of Twenty Four Thousand Five Hundred Six Dollars and Twenty Five Cents (\$24,506.25) for the purposes of Article 2. Unanimous.

Michael O'Connor: Article 3 is a transfer of funds to allot for the first payment for the School Articles. The Municipal side was to come up with \$50,000 and the school was to come up with \$42,000. The Municipal side actually contributed \$35,000 and the School came up with the rest.

Brian Turbitt: The School encumbered \$25,000 from last year's budget to cover outstanding bills. It is still there, and I checked with Rick and he said there is nothing outstanding at this time.

Motioned by Hebert, seconded by Kupcinkas to recommend the transfer of the sum of Ninety Five Thousand Dollars and No Cents (\$95,000.00) for the purposes of Article 3. Unanimous.

Article 4-Fire Department Transfer of funds

Motioned by Hebert, seconded by Kupcinkas to recommend the transfer of the sum of Six Thousand Dollars (\$6,000) for the purposes of Article 4. Unanimous.

Article 5-School Technology

Motioned by Hebert, seconded by Kupcinkas to recommend that \$175,000 be appropriated and borrowed for the purposes of Article 5. Unanimous.

Michael O'Connor: I received an e-mail from the Superintendent with a link about another Town that changed their Math Curriculum and the cost was \$150,000. There was no backup listed in the link.

Article 6-School Textbooks

Motioned by Hebert, seconded by Kupcinkas to recommend that \$103,588 be appropriated and borrowed for the purposes of Article 6. Unanimous.

Article 7-Citizen Petition-Legislative Change

Motioned by Hebert, seconded by Kupcinkas to recommend that Article 7 be indefinitely postponed. Unanimous.

Article 1-Budget Recommendations

Town Manager:

Motioned by Hebert, seconded by Kupcinskaskas to recommend to raise and appropriate for Salaries and Wages (all) \$163,148, General Expenses, \$16,100 for a total of \$179,248 for the purpose of funding this budget. Unanimous.

Board of Assessors:

Motioned by Hebert, seconded by Kupcinskaskas to recommend to raise and appropriate for Salaries and Wages (all) \$113,008, General Expenses \$15,507 for a total of \$128,515 for the purpose of funding this budget. Unanimous.

Town Hall:

Motioned by Hebert, seconded by Kupcinskaskas to recommend to raise and appropriate for Salaries and Wages (all) \$40,940, General Expenses \$90,800 for a total of \$131,740 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinskaskas to recommend a total for General Government of \$1,482,020. Unanimous.

Police Department:

Motioned by Hebert, seconded by Kupcinskaskas to recommend to raise and appropriate for Salaries and Wages (all) \$2,057,047, General Expenses \$104,035, Capital Outlay \$61,251 for a total of \$2,222,333 for the purpose of funding this budget. Unanimous.

Emergency Management:

Motioned by Hebert, seconded by Kupcinskaskas to recommend to raise and appropriate for Salaries and Wages (all) \$3,000, General Expenses \$13,500 for a total of \$16,500 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinskaskas to recommend a total for Public Safety of \$3,130,381. Unanimous.

Millbury School Department:

Motioned by Hebert, seconded by Kupcinskaskas to recommend to raise and appropriate a total of \$18,677,802 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinskaskas to recommend a total for Public Education of \$19,444,437. Unanimous.

Public Works Maintenance and Operations:

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$601,769, General Expenses \$28,650 for a total of \$630,419 for the purpose of funding this budget. Unanimous.

Solid Waste Management:

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses \$76,500, Capital Outlay \$15,000 for a total of \$91,500 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for Public Works of \$1,703,019. Unanimous.

Council-on-Aging:

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$108,673, General Expenses \$35,050 for a total of \$143,723 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for Public Health and Human Services of \$419,981. Unanimous.

Employee Benefits:

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Unemployment Insurance Compensation Expenses \$50,000, Health Insurance and HMO Expenses Town \$1,071,140, Health Insurance and HMO Expenses School \$3,549,200, Medicare Expenses \$260,000 for a new total of \$6,318,830 for the purposes of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for Employee Benefits of \$6,318,830. Unanimous.

General and Liability Insurance Expenses:

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General and Liability Insurance Expenses \$350,000 for a total of \$350,000 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for General Insurances of \$350,000. Unanimous.

Motioned by Hebert, seconded by Kupcinskis to recommend a total for General Fund of \$35,942,974. Unanimous.

Sewer Systems Operations & Maintenance:

Motioned by Hebert, seconded by Kupcinskis to recommend to raise and appropriate for Salaries and UBWPAD Assessment \$783,062, Sewer Expansion Project Debt Service Assessment \$50,000, Capital Outlay \$175,000 for a total of \$1,558,058 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinskis to recommend a total for General and Enterprise Funds of \$37,501,032. Unanimous.

Motioned by Hebert, seconded by Kupcinskis to move that the town vote to raise the sum of Thirty Seven Million Five Hundred One Thousand Thirty Two Dollars (\$37,501,032) necessary to defray the expenses and charges of the Town of Millbury in Fiscal Year 2014, the period of July 1, 2013 through June 30, 2014, including the salaries of Town officers, costs of public education, debt and interest payments, and providing municipal services and to authorize interest payments, and providing municipal services; and to authorize the Board of Sewer Commissioners to appropriate the sum of Two Million Eight Hundred Twenty One Thousand Seven Hundred Ninety One Dollars (\$2,821,791) from the Fiscal Year 2014 Millbury Sewer Enterprise Fund User Revenue, and to authorize the Board of Sewer Commissioners to raise said Two Million Eight Hundred Twenty One Thousand Seven Hundred Ninety One Dollars (\$2,821,791) for the expenses of the Sewer Department, including indirect and debt services costs, and further to meet said appropriation as follows:

- A. Raise and appropriate the sum of Thirty Four Million Six Hundred Thirteen Thousand Eight Hundred Sixty Four Dollars (\$34,613,864);
- B. Transfer the sum of One Million Two Hundred Eight Thousand Fifty Eight Dollars (\$1,208,058) from the Fiscal Year 2014 Millbury Sewer Enterprise Fund User Revenue Account for the Sewer Department's operating expenses and charges;
- E. Transfer the sum of Three Hundred Fifty Thousand Dollars (\$350,000) from the Millbury Enterprise Retained Earnings Account for Operating expenses and charges;

Vote on the motion: Unanimous.

Michael O'Connor: That is all of our recommendations that needed to be made to get to a balanced budget for the Fiscal Year 2014. We will be meeting at 6:30 p.m. on the 18th of June. We will have a 33B Transfer to consider. What does this concern?

Bob Spain: This is for Legal Counsel.

Michael O'Connor: Where is the money coming from?

Bob Spain: I am not sure at this time.

Brian Turbitt: You will know in advance of the Town Meeting.

Michael O'Connor: We normally do not meet after the Town Meeting until we have our schedule for the following Fiscal Year. We may need to meet in November or December.

Motioned by Kupcinkas, seconded by Hebert to accept the minutes of May 7, 2013 as written.
Bartosiewicz and O'Connell abstained, rest for.

Bob Spain: This process has been the hardest that I have had to deal with. A majority of the cuts came from cuts in personnel. It was not an easy decision.

Michael O'Connor: My suggestion is to have a general meeting with the School Administration, Town Administration, the Board of Selectmen and the Finance Committee early in the year, before the budgets are finalized to discuss what we are looking at to keep under the levy limit.

Bob Spain: The stress came later because the numbers came in late.

Jen O'Connell: Has anyone given any thought to self insurance for the health insurance?

Bob Spain: We did look into it and found that it was not cost effective.

Motioned by Hebert, seconded by Kupcinkas to adjourn at 8:05 p.m. Unanimous.

Michael O'Connor
Albert P. Kupcinkas
Jennifer O'Connell
Bob Spain
John Bartz