

FINANCE COMMITTEE
Minutes

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13 APR 17 AM 9:03
MILLBURY, MASS.

Date: April 1, 2013

Time: 7:00 p.m.

Present: O'Connor, Bartosiewicz, Hebert, Girard, Kupcinkas

Absent: Gauthier

Meeting called to order at 7:00 p.m.

Motioned by Kupcinkas, seconded by Bartosiewicz to accept the minutes of March 25, 2013 as written.
Unanimous.

Meeting Schedule

Michael O'Connor: The Town Clerk has informed me that the Town Hall will be closed for the Patriots Day holiday, so we will not be meeting then. I spoke to Tom Fox and he is available to meet with us on Monday, April 22, 2013. We should have the State figures in on April 10, 2013. We will need to schedule a meeting during the week of the 15th of April if there are any changes to the figures that would affect our budget. Our book needs to go to the publisher on the 22nd.

Brian Turbitt, Finance Director, was in to discuss a couple of Reserve Fund Transfers, at 7:00 p.m.

Motioned by Hebert, seconded by Kupcinkas to move that the town vote to raise the sum of Thirty Eight Million Eighty Nine Thousand Eight Hundred Fifty Three Dollars (\$38,089,853) necessary to defray the expenses and charges of the Town of Millbury in Fiscal Year 2014, the period of July 1, 2013 through June 30, 2014, including the salaries of Town Officers, costs of public education, debt and interest payments, and providing municipal services; and to authorize the Board of Sewer Commissioners to appropriate the sum of Two Million Nine Hundred Sixty Nine Thousand Nine Hundred Fifty Three Dollars (\$2,969,953) from the Fiscal Year 2014 Millbury Sewer Enterprise Fund User Revenue, and to authorize the Board of Sewer Commissioners to raise said Two Million Nine Hundred Sixty Nine Thousand Nine Hundred Fifty Three Dollars (\$2,969,953) for the expenses of the Sewer Department, including indirect and debt services costs, and further to meet said appropriation as follows:

- A. Raise and appropriate the sum of Thirty Five Million Fifty Four Thousand Five Hundred Twenty Three Dollars (\$35,054,523);
- B. Transfer the sum of One Million Two Hundred Six Thousand Two Hundred Twenty Dollars (\$1,206,220) from the Fiscal Year 2014 Millbury Sewer Enterprise Fund User revenue Account for the Sewer Department's operating expenses and charges;

C. Transfer the sum of Three Hundred Twelve Thousand Ninety Seven Dollars (\$312,097) from the Fiscal Year 2014 Millbury Sewer Enterprise Fund User Revenue Account for the indirect costs of the Sewer Department;

D. Transfer the sum of One Hundred Twenty Two Thousand Four Hundred Twenty Dollars (\$122,420) from the Fiscal Year 2014 Millbury Sewer Enterprise Fund User Revenue Account for debt service costs in the General Fund;

E. Transfer the sum of Five Hundred Thousand Dollars (\$500,000) from the Millbury Enterprise Retained Earnings Account for Operating expenses and charges;

F. Transfer the sum of Eight Hundred Twenty Nine Thousand Two Hundred Sixteen Dollars (\$829,216) from the Fiscal Year 2014 Millbury Sewer Enterprise Fund User Revenue Account for debt service costs in the General Fund;

G. Transfer the sum of Sixty Five Thousand Three Hundred Seventy Seven Dollars (\$65,377) from the Reserve for Debt Service Account to the Budget Line #52, Debt Service Account.

The vote was unanimous.

RESERVE FUND TRANSFERS

Brian Turbitt: The Veterans Services account needs \$30,000 to get them through the end of the fiscal year. Their client base has increased.

Motioned by Hebert, seconded by Kupcinkas to transfer \$30,000 from the Reserve Fund to account number 01-543-5780-00000-0000-540. Unanimous.

Brian Turbitt: The other transfer I have is because we just found out that Phil Day will be retiring before the end of the fiscal year. We need to pay him for unused sick days and vacation days. We were not aware of this when we set up the budget for this year.

Motioned by Hebert, seconded by Kupcinkas to transfer \$10,000 from the Reserve Fund to account number 01-192-5113-00000-0000-500. Unanimous.

Brian Turbitt left at 7:20 p.m.

WARRANT RECOMMENDATIONS

Article 5-Free Cash

Motioned by Hebert, seconded by Bartosiewicz to recommend that Article 5 be accepted as written. Unanimous.

Article 6-CIP

Motioned by Hebert, seconded by Girard to recommend that \$100,000 be raised and appropriated for the purposes of Article 6.1. Unanimous

Motioned by Hebert, seconded by Girard to recommend that \$49,500 be raised and appropriated for the purposes of Article 6.2. Unanimous.

Article 7-Technology for School Department

Motioned by Hebert, seconded by Kupcinkas to recommend that Article 7 be indefinitely postponed. Unanimous.

Article 8-Meth Textbooks for School Department

Motioned by Hebert, seconded by Kupcinkas to recommend that Article 8 be indefinitely postponed. Unanimous.

Article 9-Medicaid Reimbursement

Motioned by Hebert, seconded by Kupcinkas to recommend that \$96,036 be raised and appropriated for the purposes of Article 9. Unanimous.

Article 10-Revolving Funds

Motioned by Hebert, seconded by Kupcinkas to recommend that Article 10 be accepted as written. Unanimous.

Article 11-Elders Services Program

Motioned by Hebert, seconded by Girard to recommend that \$20,000 be raised and appropriated for the purposes of Article 11. Unanimous.

Article 12-Washington Street Park

Motioned by Hebert, seconded by Girard to recommend that Article 12 be accepted as written. Unanimous.

Article 13-Washington Street Park

Motioned by Hebert, seconded by Kupcinkas to recommend the sum of \$85,000 be appropriated and borrowed for the purposes of Article 13. Unanimous.

Article 14-Sewer Maintenance

Motioned by Hebert, seconded by Kupcinkas to recommend the sum of \$50,000 be appropriated from the Retained Earnings of the Sewer Enterprise Fund to the Sewer Stabilization Fund for the purposes of Article 14. Unanimous.

Article 15-Brierly Pond Dam

Motioned by Hebert, seconded by Kupcinkas to recommend that Article 15 be indefinitely postponed. Unanimous.

Article 16-Ramshorn Pond Dam

Motioned by Hebert, seconded by Kupcinkas to recommend that Article 16 be indefinitely postponed. Unanimous.

Article 17-Lake Singletary

Motioned by Hebert, seconded by Kupcinkas to recommend that Article 17 be indefinitely postponed. Unanimous.

Article 18-Zoning-Animation and Changeable Messages

Motioned by Hebert, seconded by Kupcinkas to defer Article 18 to the Building Inspector for the recommendation. Unanimous.

Article 19-Zoning-Exempt Signs

Motioned by Hebert, seconded by Kupcinkas to defer Article 19 to the Building Inspector for the recommendation. Unanimous.

Article 20-Zoning-Political Signs

Motioned by Hebert, seconded by Girard to defer Article 20 to the Building Inspector for the recommendation. Unanimous.

Article 21-Zoning-Prohibited Signs

Motioned by Hebert, seconded by Girard to defer Article 21 to the Building Inspector for the recommendation. Unanimous.

Article 22-Zoning-Temporary Signs

Motioned by Hebert, seconded by Kupcinkas to defer Article 22 to the Building Inspector for the recommendation. Unanimous.

Article 23-District Regulations, Section 22.2

Motioned by Hebert, seconded by Kupcinkas to defer Article 23 to the Planning Board for the recommendation. Unanimous.

Article 24-District Regulations Section 25.13

Motioned by Hebert, seconded by Kupcinkas to defer Article 24 to the Planning Board for the recommendation. Unanimous.

Article 25-District Regulations Section 25.22

Motioned by Hebert, seconded by Kupcinkas to defer Article 25 to the Planning Board for the recommendation. Unanimous.

Article 26-district Regulations Section 26.2

Motioned by Hebert, seconded by Girard to defer Article 26 to the Planning Board for the recommendation. Unanimous.

Article 27-Environmental Analysis Procedures

Motioned by Hebert, seconded by Girard to defer Article 27 to the Planning Board for the recommendation. Unanimous.

Article 28-General Regulations Section 37

Motioned by Hebert, seconded by Kupcinkas to defer Article 28 to the Planning Board for the recommendation. Unanimous.

Article 29-Lieutenant Position

Motioned by Hebert, seconded by Bartosiewicz to defer Article 29 to the Chief of Police for the recommendation. Unanimous.

Article 30-Lt William S. Haynes III Memorial Drive

Motioned by Hebert, seconded by Kupcinkas to defer Article 30 to the Planning Board for the recommendation. Unanimous.

Article 31-Elm Street Easement

Motioned by Hebert, seconded by Kupcinkas to defer Article 31 to the Town Planner for the recommendation. Unanimous.

Article 32-Town Counsel-General Expenses

Motioned by Hebert, seconded by Kupcinkas to recommend that \$110,000 be transferred from Account #01-914-5127-00000-0000-560 Health Insurance for the purposes of Article 32. Unanimous.

Article 33-Snow and Ice Removal

Motioned by Hebert, seconded by Kupcinkas to recommend that \$200,000 be transferred from Fund Balance Reserve for Overlay surplus to Snow and Ice Removal-Salaries and Wages in the amount of \$35,000 and Snow and Ice Removal-General Expenses in the amount of \$165,000 for the purposes of Article 33. Unanimous.

Article 34-Sewer Expansion Project

Motioned by Hebert, seconded by Kupcinkas to recommend that Article 34 be accepted as written. Unanimous.

Article 35-Upper Blackstone Project

Motioned by Hebert, seconded by Kupcinkas to recommend that Article 35 be accepted as written. Unanimous.

Article 36-Old Common Road

Motioned by Hebert, seconded by Kupcinkas to recommend that Article 36 be accepted as written. Unanimous.

Article 37-Woolie World

Motioned by Hebert, seconded by Kupcinkas to recommend that Article 37 be accepted as written.
Unanimous.

Article 38-MGL, Chapter 40, Section 13D

Motioned by Hebert, seconded by Kupcinkas to recommend that Article 38 be accepted as written.
Unanimous.

Article 39-Traffic Signal Repairs-2010

Motioned by Hebert, seconded by Kupcinkas to recommend authorization of payment of a prior year bill in the amount of \$319.50 for the purposes of Article 39. Unanimous.

Article 40-Emergency Management-2010

Motioned by Hebert, seconded by Kupcinkas to recommend authorization of payment of a prior year bill in the amount of \$264.00 for the purpose of Article 40. Unanimous.

Article 41-Citizen Petition-Constitution

Motioned by Hebert, seconded by Kupcinkas to recommend that Article 41 be indefinitely postponed.
Unanimous.

Michael O'Connor: If the State does not change any numbers, we won't have to meet until the 22nd; otherwise we will meet on April 16th. We shouldn't need more than an hour to make corrections. I expect to see much discussion on the School budget at Town Meeting. They have not responded to our letter or the Town Manager's recommended cut. We will know on the 22nd how Tom Fox will handle this situation.

Motioned by Girard, seconded by Kupcinkas to adjourn at 8:00 p.m. Unanimous.

M. Hebert
A. Kupcinkas
John Barb