

FINANCE COMMITTEE
Minutes

Date: November 18, 2013

Time: 7:00 p.m.

Present: O'Connor, Bartosiewicz, Kupcinskas, Hebert, O'Connell, Girard

Absent: None

Meeting called to order at 7:00 p.m.

Motioned by Kupcinskas, seconded by Hebert to accept the minutes of September 3, 2013.
Unanimous.

Brian Turbitt, Finance Director, was in to discuss and review the FY2013 Sewer Enterprise Fund and Year-end financials at 7:00 p.m.

Michael O'Connor: I want to go over the Budget Review Schedule, the Trend Analysis, the Enterprise Fund and meetings on television.

Brian Turbitt handed out a copy of the Enterprise Fund Revenue and Expenditures and Stabilization Funds.

Brian Turbitt: We are ahead in revenues by \$33,272.38. The sewer use on the Real Estate after November gets added to the Real Estate Taxes.

Michael O'Connor: How does the money get out of the Stabilization Fund?

Brian Turbitt: This is related to the Debt Service for the Sewer Expansion Project. Town Meeting has to authorize the removal of funds. They need a 2/3 vote to remove it. It was established with the intent of using it if Retained Earnings dropped considerably.

Michael O'Connor: Did the Sewer Commissioners set the rate yet?

Brian Turbitt: It was set and it should have been in your bill in either August or September.

Michael O'Connor handed out the Budget Review Schedule.

Michael O'Connor: The School Superintendent is presenting her budget to the School Committee on January 8, 2014. It is due to the Town Manager by February 20, 2014. Their public hearing is scheduled for February 26, 2014. The Town Manager is scheduled to present

RECEIVED
TOWN CLERK
14 JAN 22 AM 8:58
MILLBURY, MASS

the budget to the Board of Selectmen on March 6, 2014. The cutoff for Warrant Article submission is March 7, 2014, except for the Town Manager articles. We will meet with the major department heads on March 8, 2014. The Public Hearing for the Finance Committee is scheduled for March 17, 2014. We will schedule meetings for each Monday in March after the March 8th meeting and the 1st three Mondays in April, as needed. The recommendations go to print on April 21, 2014 and will be available to the public on the 28th of April. Town Meeting is scheduled for May 6, 2014. Unless something comes up, we will not be meeting until March 8, 2014.

Michael O'Connor handed out the Sexual Harassment Policy to the Committee.

Michael O'Connor handed out an 8-year analysis of the Town/School Budget.

Michael O'Connor discussed televising the Finance Committee Meetings.

Michael O'Connor: I have had two discussions with the Town Manager on this already. I told him we would be discussing this at our meeting. I told him that I would ask what the consensus of the members was.

Steve Hebert: I would like to see our voting of the budget and warrant televised because I feel that those meetings are informative.

Albert Kupcinkas: I would think it would have to be an all or nothing.

Michael O'Connor: Unless a solution is made, I would request that we meet in the Board of Health Office. I will inform the manager that the consensus of the Committee is that we don't televise the meetings. I will tell him we are open for discussion.

Motioned by Girard, seconded by Bartosiewicz to adjourn at 8:25 p.m. Unanimous.

Michael O'Connor
Jennifer Czapell
Dan [unclear]
John Barry

Albert P. Kupcinkas