

FINANCE COMMITTEE  
Minutes

Date: September 15, 2015

Time: 7:00 p.m.

Present: Kennedy, Noonan, Cofske, Hebert, O'Connell

Absent: Kupcinkas, Khalife

Meeting called to order at 7:00 p.m.

Motioned by Hebert, seconded by Noonan to accept the minutes of June 22, 2015 as written.  
Unanimous.

Katie McKenna, Finance Director was in to meet the members.

Jennifer O'Connell: Welcome David Cofske, Chris Kennedy and Steve Noonan to the Finance Committee. Antony Khalife couldn't make tonight's meeting.

Motioned by Hebert, seconded by Kennedy to approve payment of \$204.00 for annual dues to the Association of Town Finance Committees from account number 01-131-5780-00000-0000-500. Unanimous.

#### Discussion of Approach to the FY2017 Budget

Katie McKenna: The budget process starts very soon. It starts after the audit is completed.

Jennifer O'Connell: Last year we sent a letter to the School Superintendent with concerns we would need answers to. We will probably ask at a Board of Selectmen's meeting rather than send out a letter this year. The Board of Selectmen may have some of the same questions. Bob Myers has a meeting with Bob Spain in October. I will probably sit in on that meeting.

Katie McKenna to get a PDF file of this year's budget for the Committee members.

Jennifer O'Connell: I checked the Charter and we would get involved in some of the contract meetings if we so choose.

David Cofske: Some of the contracts were not written well.

Chris Kennedy: I don't want to overstep our role, but if it is part of what we do, then we should look into it.

Katie McKenna: You would probably have to talk to Bob about that.

Jennifer O'Connell: With Chief Howell leaving, how is this affecting the budget?

Katie McKenna: We are watching the budget. The Administrative line is at zero right now. It looks like we could just squeeze by, but Don and I will keep an eye on it. We still have open officer positions, which may help.

Jennifer O'Connell: Knowing that 2 positions had contracts coming to an end during the next year or so, was there any severance budgeted for?

Katie McKenna: I am not sure if they ever had this done. I know it wasn't budgeted for in this budget.

Jennifer O'Connell to speak to Bob Spain concerning televising Finance Committee meetings.

Jennifer O'Connell: Our next meeting will be on Tuesday, October 20, 2015 at 7:00 p.m. I would like to schedule the next meeting at the end of each of our meetings, to make sure that it is a good date for everyone.

Jennifer O'Connell, Steve Hebert and Chris Kennedy not in favor of televising Finance Committee meetings.

Motioned by Hebert, seconded by Noonan to adjourn at 8:00 p.m. Unanimous.

*Jennifer O'Connell*  
*Steve Hebert*  
*Anthony Khalife*  
*Don [Signature]*