

FINANCE COMMITTEE

Minutes

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TOWN CLERK
2019 APR 23 AM 8:46
MILLIS, MASS.
Time: 6:30 p.m.

Date: April 16, 2019

Present: Noonan, Kupcinskis, Cooney, Cofske

Absent: O'Connell, Kuphal, Kennedy

Meeting called to order at 6:30 p.m.

Motioned by Kupcinskis, seconded by Noonan to accept the minutes of January 22, 2019 as written.
Unanimous.

Motioned by Noonan, seconded by Cooney to accept the minutes of April 11, 2019 as written.
Unanimous.

BUDGET RECOMMENDATIONS

Town Clerk:

Motioned by Cofske, seconded by Noonan to reconsider the previous vote on this budget. Unanimous.
Motioned by Cofske, seconded by Noonan to recommend to raise and appropriate for Salaries and Wages (All) \$181,044, General Expenses \$56,718 for a total of \$237,762 for the purpose of funding this budget. Unanimous.

Planning and Development:

Motioned by Cofske, seconded by Noonan to reconsider the previous vote on this budget. Unanimous.
Motioned by Cofske, seconded by Kupcinskis to recommend to raise and appropriate for Salaries and Wages (All) \$203,849, General Expenses \$15,300 for a total of \$219,149 for the purpose of funding this budget. Unanimous.

Motioned by Cofske, seconded by Kupcinskis to recommend a total for General Government of \$2,025,516. Unanimous.

Public Works Maintenance and Operations:

Motioned by Cofske, seconded by Kupcinskis to recommend to raise and appropriate for Salaries and Wages (All) \$846,677, General Expenses \$28,500, Capital Outlay \$25,000 for a total of \$900,177 for the purpose of funding this budget. Unanimous.

Jamie Kelly: I have a different number for Salaries. It is a \$10,000 difference.

Highway:

Motioned by Cofske, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses \$275,000 for a total of \$275,000 for the purpose of funding this budget. Unanimous.

Motioned by Cofske, seconded by Kupcinkas to recommend a total for Public Works of \$2,025,781. Unanimous.

Council on Aging:

Dave Marciello: We have had a lot of discussion on this budget. It would be my recommendation to fund an assistant. Whether you fund half a year or a full year is up to you. They originally wanted \$23,000. I would request you consider this full time for the whole year or at least part of the year. I would like the Town to fully fund this rather than have them use grant money to pay for this.

Steve Noonan: Will they be keeping the part time people?

Dave Marciello: Yes, they will.

Judy O'Connor: All of the people in the office are in the union. I cannot change anything with their hours. I had to leave a conference to "man" the Senior Center. We were already shorthanded at the time. The senior worker that was scheduled to come in called in sick. I have 3 part time people and a senior worker. I am asking for a part time, non-union person to help manage the Senior Center in my absence.

Jamie Kelly: The duties cannot be performed by the clerical staff.

Dave Cofske: The request is for a 19 hour, \$23,000 position. This is a non-union, non-benefit position.

Dave Marciello: We were going to use a grant to fund the additional hours but I have the levy capacity to fund the full position. We have been discussing this for a couple of years. We need someone at a Masters level, right out of college.

Dave Cofske: Are you asking to increase the amount for the salary?

Dave Marciello: Yes, I am. We are looking at \$30,000 for half a year or \$60,000 for a full year. This will be a full time position next year.

Jamie Kelly: This should be titled Program Administrator. An Administrative Assistant would be a union position.

Kaye Peltier: We are not looking to remove any of our present staff.

Nicole Cooney: If we give them the position and one of their part timers decides to retire, would that be a problem with the union if we moved some of the work to the new position?

Jamie Kelly: There could be some problems.

Dave Cofske: Would the COA re-organize their staffing if someone were to retire?

Kaye Peltier: We should continue to check on our staffing to make sure we are utilizing them in the correct ways.

Judy O'Connor: Everything will change as time goes on.

Steve Noonan: I am not willing to go to \$30,000. I was looking toward \$20,000.

Judy O'Connor: We based the rate on what the Head Clerk makes.

Dave Marciello: Based on their needs, this would push the position further out.

Albert Kupcinkas: I think we should go with their original amount of \$23,000.

Dave Marciello: They would have to wait until the end of January for this person to be hired. My recommendation is if you don't want to give them what was asked for, then scrap the whole thing and not give them anything.

Albert Kupcinkas: If we give them the \$23,000, then they can determine how many hours they want to have them work.

Motioned by Cofske to recommend to raise and appropriate for Salaries and Wages (All) \$146,036, General Expenses \$65,050 for a total of \$211,086 for the purpose of funding this budget. There was no second.

Motioned by Kupcinkas, seconded by Cooney to recommend to raise and appropriate for Salaries and Wages (All) \$149,489, General Expenses \$65,050 for a total of \$214,539 for the purpose of funding this budget. Unanimous.

Kaye Peltier: That does not reflect an amount that was discussed at a previous meeting when you said you would add money back in the budget.

Motioned by Kupcinkas, seconded by Noonan to recommend a total for Health and Human Services of \$558,245. Unanimous.

Dave Cofske: I have a note from Jen that says we need to check the dollar amount for the Operating Assessment for Blackstone Valley Tech. The number I have is \$1,020,484.

Andrew Vanni: That is a correct number.

Motioned by Kupcinkas, seconded by Noonan to recommend a total for General Fund of \$42,930,085. Unanimous.

Motioned by Kupcinkas, seconded by Noonan to recommend a total for Enterprise Fund of \$1,980,738. Unanimous.

Motioned by Kupcinkas, seconded by Noonan to recommend a total for General and Enterprise Fund of \$44,910,823. Unanimous.

Dave Marciello went over the Special Town Meeting Warrant.

Dave Marciello: I respectfully ask you to make your recommendations at Town Meeting.

Motioned by Noonan, seconded by Kupcinkas to make the recommendations for the Special Town Meeting Warrant at the Town Meeting. Unanimous.

Dave Marciello went over the Annual Town Meeting Warrant.

Dave Marciello: I respectfully as you to make the recommendations at Town Meeting.

Motioned by Cofske, seconded by Noonan to make the recommendations for the Annual Town Meeting Warrant at the Town Meeting. Unanimous.

Next meeting scheduled for Monday, April 22nd at 6:30 p.m.

Motioned by Cofske, seconded by Cooney to adjourn at 7:38 p.m. Unanimous.

Albert P. Mupinski

[Signature]

John Noonan

Nicol L. Cooney