

FINANCE COMMITTEE
Minutes

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MILLBURY, MASS

Date: April 11, 2017

Time: 7:00 p.m.

Present: Noonan, Kupcinkas, Kuphal, O'Connell, Cofske

Absent: Kennedy, Khalife

Meeting called to order at 7:05 p.m.

Motioned by Kupcinkas, seconded by Noonan to accept the minutes of April 3, 2017 as written. Unanimous.

Welcome new member: Kevin Kuphal.

Katie McKenna, Finance Director, was in at 7:00 p.m.

Kaye Peltier, Council on Aging, was in at 7:00 p.m.

Warrant Recommendations

Article 6.16-Codification of General By-laws

Jen O'Connell: The By-laws need to re-codified. This is a software update.

Motioned by O'Connell, seconded by Kupcinkas to recommend that \$4,800 be raised and appropriated for the purposes of Article 6.16. Unanimous.

Article 19-Feasibility Study-Raymond E. Shaw School

Motioned by Cofske, seconded by Kupcinkas to recommend that action on Article 19 be deferred to the School Committee. Unanimous.

Article 21-Mass General Law Chapter 40U

Motioned by Cofske, seconded by Kupcinkas to recommend that action on Article 21 be deferred to the Board of Selectmen. Unanimous.

Katie McKenna: There was a question about your voting on some of the articles. Our Free Cash Policy stabilizes the tax rate, then the Capital Projects article raises and appropriates the money. If you add up the numbers from Articles 5, 6 and 8, they should total what is in Article 9.

Budget Recommendations

School Department

Katie McKenna: The School asked for a little more money than what we had in their budget. I did give them back the increase in Chapter 70 Funds.

Motioned by Cofske, seconded by Kupcinkas to recommend that \$21,239,262 be raised and appropriated for the purpose of funding this budget. Unanimous.

Blackstone Valley Regional School

Motioned by Cofske, seconded by Kupcinkas to recommend to raise and appropriate for Annual Operating Assessment \$753,116, Debt Excluded Capital Expenses, \$39,556, Salaries (elected)\$1,928, General Expenses \$500, Agriculture School \$50,000 for a total of \$845,100 for the purpose of funding this budget. Unanimous.

Motioned by Cofske, seconded by Kupcinkas to recommend a total for Public Education of \$22,084,362. Unanimous.

Snow and Ice Removal

Motioned by Cofske, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$65,000, General Expenses \$110,000 for a total of \$175,000 for the purpose of funding this budget. Unanimous.

Motioned by Cofske, seconded by Kupcinkas to recommend a total for Public Works of \$1,806,034. Unanimous.

Council on Aging

Motioned by Cofske, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$133,172, General Expenses \$34,250 for a total of \$167,422 for the purpose of funding this budget. Unanimous.

Motioned by Cofske, seconded by Kupcinkas to recommend a total for Public Health and Human Services of \$481,941. Unanimous.

Debt Service

Motioned by Cofske, seconded by Kupcinkas to recommend to raise and appropriate for Long Term Debt-Principal \$1,943,249, Long Term Debt-Interest \$445,579, Short Term Debt-Interest \$25,000 for a total of \$2,413,828 for the purpose of funding this budget. Unanimous.

Motioned by Cofske, seconded by Kupcinkas to recommend a total for Debt Service of \$2,413,828. Unanimous.

Employee Benefits

Motioned by Cofske, seconded by Kupcinkas to recommend to raise and appropriate for Worcester Regional Retirement System Assessment \$1,590,876, Workers' Compensation Insurance Expenses \$310,000, Unemployment Insurance Compensation Expenses \$40,000, Group Health and HMO Plan Administration Expenses \$10,000, Health Insurance and HMO Expenses-Town \$1,242,113, Health Insurance and HMO Expenses-School \$4,180,481, Group Life Insurance Expenses-Town \$1,800, Group Life Insurance Expenses-School \$3,800, Medicare Expenses \$300,000, Inpatient Trust Fund \$30,000 for a total of \$7,709,070 for the purposes of funding this budget. Unanimous.

Motioned by Cofske, seconded by Kupcinkas to recommend a total for Employee Benefits of \$7,709,070. Unanimous.

Motioned by Cofske, seconded by Kupcinkas to recommend a total for General Fund of \$40,563,826. Unanimous.

Motioned by Cofske, seconded by Kupcinkas to recommend a total for General and Enterprise Funds of \$42,439,789. Unanimous.

Motioned by Cofske, seconded by Kupcinkas to recommend:

I move that the town will vote to raise the sum of Forty-two Million Four Hundred thirty-Nine Thousand Seven Hundred Eighty-Nine Dollars (\$42,439,789) necessary to defray the expenses and charges of the Town of Millbury in Fiscal Year

2018, the period of July 1, 2017 through June 30, 2018, including the salaries of Town Officers, costs of public education, debt and interest payments, and providing municipal services; and to authorize the Board of Sewer Commissioners to appropriate the sum of Three Million One Hundred Seventy-Three Thousand Six Hundred Eighty Dollars (\$3,173,680) from the Fiscal Year 2018 Millbury Sewer Enterprise Fund User Revenue, and the authorize the Board of Sewer Commissioners to raise said Three Million One Hundred Seventy-Three Thousand Six Hundred Eighty Dollars (\$3,173,680) for the expenses of the Sewer Department, including indirect and debt services costs, and further to meet said appropriation as follows:

- A. Raise and appropriate the sum of Thirty-Nine Million Two Hundred Forty-Three Thousand Six Hundred Thirty Dollars (\$39,243,630);
- B. Transfer the sum of One Million Eight Hundred Seventy-Five Thousand Nine Hundred Sixty-Three Dollars (\$1,875,963) from the Fiscal Year 2018 Millbury Sewer Enterprise Fund User Revenue Account for the Sewer Department's operating expenses and charges;
- C. Transfer the sum of Three Hundred Forty-Five Thousand Seventy-Four Dollars (\$345,074) from the Fiscal Year 2018 Millbury Sewer Enterprise Fund User Revenue Account for the indirect costs of the Sewer Department;
- D. Transfer the sum of One Hundred Twenty-Three Thousand Four Hundred Sixty-Eight Dollars (\$123,468) from the Fiscal Year 2018 Millbury Sewer Enterprise Fund User Revenue Account for debt service costs in the General Fund;
- E. Transfer the sum of Eight Hundred Twenty-Nine Thousand One Hundred Seventy-Five Dollars (\$829,175) from the Fiscal Year 2018 Millbury Sewer Enterprise Fund User Revenue Account for debt service costs in the General Fund;
- F. Transfer the sum of Twenty-Two Thousand Four Hundred Seventy-Nine Dollars (\$22,479) from the Debt Service Reserve Accounts to the Budget Line #45, Debt Service Account.

Vote on the motion: Unanimous.

Copies of the Cherry Sheet were handed out to the Committee.

Jen O'Connell: If you find any errors in the recommendations, please e-mail me.

Jen O'Connell: Mike O'Connor was in touch with me to let me know that someone from the Finance Committee should be on the Shaw School Feasibility Committee. That is something that everyone should think about so we can appoint someone to that Committee.

Next meeting is scheduled for Monday, April 24, 2017 at 7:00 p.m.

Jen O'Connell: We will set this date and time, just in case there is anything that needs to be changed before Town Meeting. We can cancel this meeting if we need to. If we cancel this meeting, then the next Finance Committee meeting will be on Tuesday, May 2, 2017 at 6:30p.m.

Motioned by Noonan, seconded by Kupcinskis to adjourn at 8:10 p.m. Unanimous.

Jen O'Connell
John Noonan
Albert P. Kupcinskis

John Noonan
Albert P. Kupcinskis