

FINANCE COMMITTEE
Minutes

Date: April 6, 2015

Time: 7:00 p.m.

Present: O'Connor, Hebert, Kupcinkas, O'Connell

Absent: Girard, Bartosiewicz

Meeting called to order at 7:00 p.m.

Motioned by Kupcinkas, seconded by Hebert to accept the minutes of March 30, 2015 with minor corrections. Unanimous.

Jennifer O'Connell: I would like to know where the money comes from when lawsuits are settled with the Town. Does the Town have to come up with the money?

Michael O'Connor: The insurance pays it. They pay then depending on how many cases they pay, our rates are adjusted accordingly.

BUDGET RECOMMENDATIONS

Town Moderator

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$200 for a total of \$200 for the purpose of funding this budget. Unanimous.

Board of Selectmen

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$16,800, General Expenses \$1,250 for a total of \$18,050 for the purpose of funding this budget. Unanimous.

Town Manager

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$170,400, General Expenses \$16,000 for a total of \$186,400 for the purpose of funding this budget. Unanimous.

Finance Committee

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$900, General Expenses \$300 for a total of \$1,200 for the purpose of funding this budget. Unanimous.

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Reserve Fund Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Reserve Fund \$75,000 for a total of \$75,000 for the purpose of funding this budget. Unanimous.

Finance Director/Town Accountant

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$127,200, General Expenses \$4,975 for a total of \$132,175 for the purpose of funding this budget. Unanimous.

Town Audit

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses \$27,500 for a total of \$27,500 for the purpose of funding this budget. Unanimous.

Board of Assessors

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$114,012, General Expenses \$15,157 for a total of \$129,169 for the purpose of funding this budget. Unanimous.

Treasurer/Collector

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$172,248, General Expenses \$52,681 for a total of \$224,929 for the purpose of funding this budget. Unanimous.

Town Counsel

Motioned by Hebert, se General seconded by Kupcinkas to recommend to raise and appropriate for General Expenses \$130,000 for a total of \$130,000 for the purpose of funding this budget. Unanimous.

Town Hall Computer Operations

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses \$110,890, Capital Outlay \$14,500 for a total of \$125,390 for the purpose of funding this budget. Unanimous.

Town Clerk

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$116,018, General Expenses \$40,535 for a total of \$156,643 for the purpose of funding this budget. Unanimous.

Elections and Registrars

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$9,634, General Expenses \$14,218 for a total of \$23,852 for the purpose of funding this budget. Unanimous.

Planning and Development

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$139,730, General Expenses \$12,974 for a total of \$152,704 for the purpose of funding this budget. Unanimous.

Town Hall

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$47,079, General Expenses \$85,400 for a total of \$132,479 for the purpose of funding this budget. Unanimous.

Town Report

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses \$2,700 for a total of \$2,700 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for General Government of \$1,518,391. Unanimous.

Police Department

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$2,237,193, General Expenses \$86,285, Capital Outlay \$39,776 for a total of \$2,363,254 for the purpose of funding this budget. Unanimous.

Fire Department

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$349,089, General Expenses \$121,450, Capital Outlay \$21,500, Fire Hydrant Service \$189,000 for a total of \$681,039 for the purpose of funding this budget. Unanimous.

Ambulance Services

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses \$60,000 for a total of \$60,000 for the purpose of funding this budget. Unanimous.

Building Commissioner

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$100,263, General Expenses \$3,275 for a total of \$103,538 for the purpose of funding this budget. Unanimous.

Emergency Management

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$3,120, General Expenses \$13,900 for a total of \$17,020 for the purpose of funding this budget. Unanimous.

Animal Control Officer

Motioned by Hebert, seconded by Kupcinskis to recommend to raise and appropriate for General Expenses \$30,000 for a total of \$30,000 for the purpose of funding this budget. Unanimous.

Tree Warden

Motioned by Hebert, seconded by Kupcinskis to recommend to raise and appropriate for Salaries and Wages (all) \$5,308, General Expenses \$26,400 for a total of \$31,708 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinskis to recommend a total for Public Safety of \$3,286,559. Unanimous.

Millbury School Department

Motioned by Hebert, seconded by Kupcinskis to recommend to raise and appropriate a total of \$19,885,050 for the purpose of funding this budget. Unanimous.

Blackstone Valley Regional Vocational High School

Motioned by Hebert, seconded by Kupcinskis to recommend to raise and appropriate for Annual Operating Assessment \$736,025, Debt Excluded Capital Expenses \$42,272, Salaries (elected) \$1,928, General Expenses \$500, Agriculture School \$24,000 for a total of \$831,725 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinskis to recommend a total for Public Education of \$20,716,775. Unanimous.

Public Works Administration

Motioned by Hebert, seconded by Kupcinskis to recommend to raise and appropriate for Salaries and Wages (all) \$107,806, General Expenses \$16,850 for a total of \$124,656 for the purpose of funding this budget. Unanimous.

Public Works Maintenance and Operations

Motioned by Hebert, seconded by Kupcinskis to recommend to raise and appropriate for Salaries and Wages (all) \$618,383, General Expenses \$31,323 for a total of \$649,706 for the purpose of funding this budget. Unanimous.

Highway

Motioned by Hebert, seconded by Kupcinskis to recommend to raise and appropriate for General Expenses \$220,000, Capital Outlay \$129,000 for a total of \$349,000 for the purpose of funding this budget. Unanimous.

Snow and Ice Removal

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$60,000, General Expenses \$110,000 for a total of \$170,000 for the purpose of funding this budget. Unanimous.

Street Lighting

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses \$92,000 for a total of \$92,000 for the purpose of funding this budget. Unanimous.

Solid Waste Management

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses \$93,500 for a total of \$93,500 for the purpose of funding this budget. Unanimous.

Parks and Field Maintenance

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$19,980, General Expenses \$41,000, Capital Outlay \$15,000 for a total of \$75,980 for the purpose of funding this budget. Unanimous.

Cemeteries

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$13,320, General Expenses \$19,100 for a total of \$32,420 for the purpose of funding this budget. Unanimous.

Municipal Gasoline and Diesel Fuel

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses \$147,000 for a total of \$147,000 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for Public Works of \$1,734,262. Unanimous.

Board of Health

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$122,819, General Expenses \$31,550 for a total of \$154,369 for the purpose of funding this budget. Unanimous.

Veterans' Services

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$16,261, General Expenses \$145,335 for a total of \$161,596 for the purpose of funding this budget. Unanimous.

Disability Commission

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses \$500 for a total of \$500 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for Public Health and Human Services of \$423,527. Unanimous.

Public Library

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$214,654, General Expenses \$96,221, Capital Outlay \$61,000 for a total of \$371,875 for the purpose of funding this budget. Unanimous.

Park Commission

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$1,000, General Expenses \$700 for a total of \$1,700 for the purpose of funding this budget. Unanimous.

Asa Waters Mansion

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$46,499 for a total of \$46,499 for the purpose of funding this budget. O'Connell opposed, rest for.

Historical Commission

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General Expenses \$400 for a total of \$400 for the purpose of funding this budget. Unanimous.

Memorial Day & Veterans Day Observances

Motioned by Hebert, seconded by Kupcinkas to raise and appropriate for General Expenses \$1,000 for a total of \$1,000 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for Cultural Recreation of \$421,474. O'Connell opposed, rest for.

Debt Service

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Long-Term Debt-Principal \$2,110,826, Long-Term Debt-Interest \$600,999, Short-Term Debt-Interest \$20,000 for a total of \$2,731,825 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for Debt Service of \$2,731,825. Unanimous.

Employee Benefits

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Worcester Regional Retirement System Assessment \$1,398,084, Workers' Compensation Insurance Expenses

Administration Expenses \$10,000, Health Insurance and HMO Expenses-Town \$1,054,580, Health Insurance and HMO Expenses-School \$3,502,332, Group Life Insurance Insurance Expenses-Town \$1,800, Group Life Insurance Insurance Expenses-School \$3,800, Medicare Expenses \$275,000, Inpatient Trust Fund \$20,000 for a total of \$6,625,596 for the purpose of funding this budget. O'Connell opposed, rest for.

Jennifer O'Connell: I am just not convince that the Town has done enough on the Health Insurance. Not all of the information that was requested has been received.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for Employee Benefits of \$6,625,596. O'Connell opposed, rest for.

General and Liability Insurance Expenses

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for General and Liability Insurance Expenses \$402,000 for a total of \$402,000 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for General Insurances of \$402,000. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for General Fund of \$37,860,409. O'Connell opposed, rest for.

Sewer Systems Operations & Maintenance

Motioned by Hebert, seconded by Kupcinkas to recommend to raise and appropriate for Salaries and Wages (all) \$254,898, General Expenses \$334,189, UPWPAD Assessment \$883,287, Sewer Expansion Project Debt Service Assessment \$50,000, Capital Outlay \$70,000 for a total of \$1,592,374 for the purpose of funding this budget. Unanimous.

Motioned by Hebert, seconded by Kupcinkas to recommend a total for General and Enterprise Funds of \$39,452,783. O'Connell opposed, rest for.

Motioned by Hebert, seconded by Kupcinkas:

Move that the town will vote to raise the sum of Thirty Nine Million Four Hundred Fifty Two Thousand Seven Hundred Eighty Three Dollars (\$39,452,783) necessary to defray the expenses and charges of the Town of Millbury in Fiscal Year 2016, the period of July 1, 2015 through June 30, 2016, including the salaries of Town Officers, costs of public education, debt and interest payments, and providing municipal services; and to authorize the Board of Sewer Commissioners to appropriate the sum of Two Million Eight Hundred Sixty Five Thousand One Hundred Fifteen Dollars (\$2,865,115) from the Fiscal Year 2016 Millbury Sewer Enterprise Fund User Revenue, and to authorize the Board of Sewer Commissioners to raise said Two Million Eight Hundred Sixty Five Thousand One Hundred Fifteen Dollars

(\$2,865,115) for the expenses of the Sewer Department, including indirect and debt services costs, and further to meet said appropriation as follows:

- A. Raise and appropriate the sum of Thirty Six Million Five Hundred Thirty Three Thousand Nine Hundred Fifty Nine Dollars (\$36,533,959);
- B. Transfer the sum of One Million One Hundred Sixty Seven Thousand Three Hundred Seventy Four Dollars (\$1,167,374) from the Fiscal Year 2016 Millbury Sewer Enterprise Fund User Revenue Account for the Sewer Department's operating expenses and charges;
- C. Transfer the sum of Three Hundred Twenty Thousand Six Hundred Seventy Nine Dollars (\$320,679) from the Fiscal Year 2016 Millbury Sewer Enterprise Fund User Revenue Account for the indirect costs of the Sewer Department;
- D. Transfer the sum of One Hundred Twenty Two Thousand Eight Hundred Eighty Seven Dollars (\$122,887) from the Fiscal Year 2016 Millbury Sewer Enterprise Fund User Revenue Account for debt service costs in the General Fund;
- E. Transfer the sum of Four Hundred Twenty Five Thousand Dollars (\$425,000) from the Millbury Enterprise Retained Earnings Account for Operating expenses and charges;
- F. Transfer the sum of Eight Hundred Twenty Nine Thousand One Hundred Seventy Five Dollars (\$829,175) from the Fiscal Year 2016 Millbury Sewer Enterprise Fund User Revenue Account for debt service costs in the General Fund;
- G. Transfer the sum of Fifty Three Thousand Seven Hundred Nine Dollars (\$53,709) from the Reserve for Debt Service Account to the Budget Line #52, Debt Service Account.

O'Connell opposed, rest for.

WARRANT RECOMMENDATIONS

Michael O'Connor: Just wanted to let you know that there is no article for the South Main Street Bridge.

Michael O'Connor: We need to rescind Article 32. This was a duplicate of Article 31. We also need to rescind Article 36. It is no longer an article number. It is now Article 35.

Article 32-Rampshorn Pond Dam

Motioned by Hebert, seconded by Kupcinkas to rescind the previous vote on this article. Unanimous.

Article 36-Glass-Steagall

Motioned by Hebert, seconded by Kupcinkas to rescind the previous vote on this article. Unanimous.

Article 35-Glass-Steagall

Motioned by Hebert, seconded by Kupcinkas to recommend that action on Article 35 be indefinitely postponed. Unanimous.

Article 34-Canal/Providence Street

Motioned by Hebert, seconded by Kupcinkas to recommend that Article 34 be accepted as written. Unanimous.

Article 32-Veterans Property Tax Exemption

Motioned by Hebert, seconded by Kupcinkas to recommend Article 32 be accepted as written. Unanimous.

Article 30-Brierly Pond Dam

Motioned by Hebert, seconded by Kupcinkas to recommend that action on Article 30 be indefinitely postponed. Unanimous.

Article 17-Elmwood Street Pump Station

Motioned by Hebert, seconded by Kupcinkas to recommend that \$700,000 be appropriated from the Retained Earnings of the Sewer Enterprise Fund for the purposes of Article 17. Unanimous.

Article 6.3-Fuel Tanks at DPW

Jennifer O'Connell: I feel that we never get options on articles like this.

Michael O'Connor: We did get quotes for above ground tanks versus underground tanks. I believe we need to have our own storage.

Motioned by Hebert, seconded by Kupcinkas to recommend that \$303,000 be raised and appropriated for the purposes of Article 6.3. Unanimous.

Article 21-Public Safety Complex

Michael O'Connor: Bob has gone on record that we will not buy the property unless the entire project is approved. We will not incur anything if the project isn't approved. We will be spending for the design and some legal fees and engineering costs.

Jennifer O'Connell: I don't have a problem with the design amount. I have a problem with the \$1Million for the land takings when he estimated the cost to be \$500,000-\$600,000.

Michael O'Connor: He needs to have some money. He cannot enter into a deal without the money. We would have to give him enough for the land takings.

Jennifer O'Connell: I don't want to say no to this project. I know they need it, but I am not comfortable with the \$1Million.

Motioned by Hebert, seconded by Kupcinkas to recommend an amount of \$2,100,000 be appropriated and borrowed for the purposes of Article 21. Unanimous.

Michael O'Connor handed out a draft of the Finance Committee letter for the Annual Town Meeting.

Michael O'Connor: There will be no need to meet next week.

Motioned by Kupcinkas, seconded by Hebert to adjourn at 8:40 p.m. Unanimous.

Handwritten signatures of Michael O'Connor, Jennifer O'Connell, and Albert P. Kupcinkas.