

Minutes
Energy Advisory Committee
Date: 16 November 2011

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12 JAN 20 AM 9:47

MILLBURY, MASS.

Present: Sharon Anderson, Rick Bedard, Bob Blackman,
Laurie Connors, Jim Dunn, Rob McNeil, Brad Turner

Call to Order: 8:45 AM

Acceptance of Past Minutes: Still pending: 12 July 2011 and
11 August 2011

New Business:

Discussion of Grant Allocation:

Jane Pfister from EOEEA reported that all our projects have been approved.

The next step is that the Town must sign the contract and then the EOEEA will send a check to begin the work.

If projects are over twenty-five thousand dollars, they must go out for bid.

A discussion ensued about lumping various projects into one to put out to bid for better financing, or keeping them separate to make them more manageable. For example, there was a discussion about whether the interior and exterior lighting projects for the various municipal buildings should be bid together, or whether they should be bid as separate projects. There was also a discussion about whether the school should handle their projects on their own, or whether they should be lumped together with the town projects. There was also an extensive discussion about how to bid the projects and how to develop specs for the various projects.

Rob McNeil agreed to talk to Joyce Ostrowski about whether there is a clearinghouse for bid packages.

Rick agreed to write the specs for the LED project, and Jim agreed to help. The specs need to be written exactly.

It was suggested that someone should come in and do a comprehensive assessment of the town hall and prepare specs for the various town hall projects. A significant amount of information was already prepared for the schools as part of National Grid's Whole Building Assessment.

Rob McNeil said he will seek the advice of an architect about the comprehensive assessment for the town hall.

Laurie will call Irene Mason of National Grid to see how communities have obtained applicable rebates. She will also contact communities that have done similar projects using Green Communities funding to determine how they bid them.

The Committee tabled making a decision on how to proceed with the bids until more information is in hand.

Discussion of Wind Turbine:

Jim Dunn made a motion to pay Weston & Sampson's \$20,000 invoice associated with installation of the met tower. Bob Blackman seconded the motion. The vote was unanimous.

Discussion of Solar Farm Bylaw:

Laurie Connors handed out a model Bylaw to the Committee that she found on the EOEEA website. She explained that she wants to go forward with a Bylaw for May 2012 Town Meeting. Jim Dunn previously reviewed the Bylaw and suggested a few changes to the Committee.

Adjournment: Bob Blackman made a motion to adjourn the meeting at 10:15 am. Rick Bedard seconded the motion. The vote was unanimous.

Next Meeting: The next meeting date was not determined.

Respectfully submitted,

Sharon Anderson

ATTEST:

Sharon Anderson
Bradman Turner
R. Reddy
John Lee