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MILLBURY, MASS.

Minutes

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Energy Advisory Committee

Date: January 17, 2013

Time: 9:30 PM

Meeting called to order at 9:12 AM by Laurie Connors

Present: Laurie Connors, Bob Blackman, Brad Turner, Rick Bedard, Rob McNeil, Pat Arp and Jeff Dore

Absent: Jim Dunn

Minutes of October, November and December were accepted

Laurie passed out Conflict of Interest/Training as required by law. Paperwork needs to be signed and returned to Town Clerk

1. An invoice from Weston & Sampson for final bill for wind test site at Butler Farm was presented. A motion was made by Bob Blackman to pay the \$25,000 bill for Wind Feasibility Study to Weston & Sampson. Seconded by Brad Turner. Voted.
2. Laurie presented an invoice from Helene Karl for services needed to complete RFQ for Municipal Office Building design. Motion was made by Bob Blackman to pay bill of \$1000.00 for Helene Karl services. Seconded by Brad Turner. Voted.
3. Rick Bedard presented an invoice from NRM Equipment Co for payment for upgrading the refrigeration motors at Shaw School and High School. Motion was made to pay the \$3485.00 bill from NRM. Seconded by Brad Turner. Voted
4. Rick Bedard gave his report that the Honeywell software upgrade total cost was \$26,108.00, not including money for laptop, server, and rack. He further recommended that payment of bill be tabled until next meeting.
5. A. Rick Bedard recommended that the following bills for additional equipment for Honeywell project be paid:
 - a. Tech Depot- \$1153.43 for laptop computer
 - b. Dell Computer- \$1921.96 for server
 - c. Dell Computer- \$599.00 for server rackSeconded by Bob Blackman. Voted.
B. A motion was made by Pat Arp to amend the vote in topic #5 to reflect the correct amount for Dell server rack. It should be \$559.20. Seconded by Rick Bedard. So voted.
6. Rick Bedard said that Siemens Co is looking at changes to one emergency recovery unit at the High School. More information on spec will be forth coming.

7. Laurie talked about the need for changes in various allocations, and what was needed for each project. One suggestion was to move funds from one project to another. This was necessary to help fund the design work for the HVAC project at the Municipal Office Building. A motion was made by Bob Blackman to move \$17,105.37 from Project #3&4(HS Controls) to the Municipal Office Building HVAC project. Seconded by Pat Arp. Voted.
8. Laurie advised that five proposals were received for the RFQ for Municipal Office Building. Bob, Rob and Pat agreed to meet to review the bids, and make recommendations.
9. The solar siting committee spoke briefly, and it appears that the old landfill site is the only site available. The sewer plant site is being proposed for another project.

Next meeting January 31, 2013

Motion was made to adjourn at 10:13 AM by Brad Turner, seconded by Rick Bedard.

Respectfully submitted, Jeffrey Dore- Clerk

Robert J. Blackman Robert D. M. [unclear]
Jeffrey Dore
Pat Arp
Yann [unclear]