

Minutes
Energy Advisory Committee
Date: 22 October 2009

Present: Sharon Anderson, Rick Bedard, Robert Blackman, Laurie Connors, George D'Auteuil, James Dunn, John McGarry, Brad Turner

Absent: Brian Stowell

Call to Order: Committee members came together at 3:30, and the organization of the Energy Advisory Committee took place at 4:00.

Acceptance of Past Minutes: N/A

Chair's Minute: Laurie explained the duties of the officers of the Energy Advisory Board, and she outlined the scope and timetable of the Board's first orders of business: hiring a consultant to perform the Feasibility Study for a wind turbine at Butler Farm, completing and submitting an application for Feasibility Study funding from the Massachusetts Technology Collaborative (MTC), and determining which of nine pre-approved projects we will pursue with the more than \$4,000 worth of grant money sitting in an account for us at the MTC. She also explained that the Town Clerk identified a problem with the formation of the Committee. The Board of Selectmen formed a seven-member Committee, but they appointed nine members. Therefore, only seven of the nine Committee members are eligible to vote until the issue is addressed by the Board of Selectmen at the October 27th meeting. Laurie said that she will not vote until the Board of Selectmen change the composition so that it includes nine members.

Reports:

Old Business:

New Business:

- 1) John nominated Laurie to be the Chair of the *Energy Advisory Committee*; George seconded. Unanimous vote. (Laurie abstained)
Brad nominated Jim to be Vice-Chair of the *Energy Advisory Committee*; George seconded. Unanimous vote. (Laurie abstained.)
George nominated Sharon to be the Clerk of the *Energy Advisory Committee*; Brad seconded. Unanimous vote. (Laurie abstained.)
- 2) A Sub-Committee was formed to evaluate the proposals that will be coming in from engineering consultants interested in conducting Millbury's Feasibility Study for Wind Resource Monitoring and Evaluation.
George motioned that Laurie, John, and Jim comprise this sub-committee; Brad seconded. Unanimous vote. (Laurie abstained.)
It was agreed that this sub-committee would pare down the applicants to three by Tuesday 3 November using a scoring sheet that John would make up from Page 8 of the Request for Proposals (RFP).
It was further agreed that Sharon and George would check the references of the three applicants: George will make a list of questions to ask also using Page 8 of the RFP, and Sharon will make the calls.
- 3) The Pre-approved Project has a balance of \$4,441.98 and a deadline of 30 November. Bob handed out a few examples of solar lighting: a flag pole light and street/parking lot lighting. For the next meeting, Rick will investigate how the school system could use these funds. Jim will provide some suggestions for potential school applications.
- 4) Sharon volunteered to be the Publicity Contact.

Adjournment: At 4:55, Brad motioned to adjourn; Sharon seconded. Unanimous vote. (Laurie abstained.)

Next Meeting: Friday 13 November @ 8:30 A.M.

Respectfully submitted,

Sharon Anderson

ATTEST:
