

Minutes
Energy Advisory Committee
Date: 11 March 2011

Present: Sharon Anderson, Rick Bedard, Bob Blackman, Laurie Connors (via phone), Jim Dunn, Brad Turner

Absent: Brian Stowell

Call to Order: 8:40 AM

1) Acceptance of Past Minutes:

- Rick motioned to accept the minutes of 3 December 2010. Brad seconded. Unanimous vote.
- Rick motioned to accept the minutes of 20 January 2011. Brad seconded. Unanimous vote.

2) Review status on Category 3 work on the *Energy Reduction Plan*

Rick took the committee through a rough draft of the *Energy Reduction Plan* showing the tables and information that merely need to be inserted in the correct places. Brad had previously met with an energy audit expert regarding the library and is expecting a response from him momentarily.

After consulting Maintenance Chief Phil Day about an energy audit of the Town Hall (Phil felt it had been at least six years since the last one) Jim, Rick, and Bob felt that it would be wise to contact National Grid (Jim) and HVAC (Rick) to show that we are attempting to look into solutions to problems such as set-back thermometers. Bob also offered to help.

3) Plans for preparing draft of the *Energy Reduction Plan* for CEC.

It was decided that a subcommittee be formed of Jim, Rick, and Bob to accelerate furnishing the data for the Energy Reduction Plan. Jim motioned to form such a committee. Rick seconded. Unanimous vote.

At first it was proposed to have an internal draft completed by 1 April and a public draft by 15 April, but the committee's work was further hastened after a conference call with Sara Lisauskas from ICF International.

She agreed to meet with the subcommittee on Thursday 17 March at 3:00. At this meeting all loose ends will be completed and all data firmed up. Some of Sara's concerns to be addressed are:

- a) Criterion 1 & 2 Letter from Town Counsel (Town Counsel Aikman has this).
- b) Yield Calculations/Build-Out Analysis dated 17 September 2010.
- c) Approval letter from the Attorney General's Office
- d) Fuel Efficient Vehicle Policy and Replacement Plan

With Laurie's help (via telephone) and Sue Dean's help (Laurie's Secretary), the above information is being assembled for the 17 March meeting.

4) Prepare recommendation to Selectmen on the Wind Study and Met Tower

Brad motioned that we recommend to the selectmen to go ahead with the Wind Study and Met Tower phase, stressing that we are not proposing the wind tower erection, just the balance of the study effort. Jim seconded the motion. Unanimous vote. Jim will prepare a letter to Bob Spain and the Selectmen.

5) Review other items going forward

- a) Jim met with high school science teacher Pravin Trevedi who has set up a program whereby 8th grade students will provide energy education to 4th grade students, using some of the materials provided by the MTC Green Energy program.
- b) The School Committee approved the Vehicle Replacement Plan on 9 March 2011.
- c) Since the formation of the *Energy Advisory Committee* in September of 2009, three members have been lost. This makes it difficult to accomplish objectives swiftly and efficiently. Sharon will prepare a letter to the Selectmen asking that they appoint three new members. In addition, the present members would be pleased to suggest some candidates.

Adjournment: Rick motioned to adjourn. Bob seconded. Unanimous vote.

Next Meeting: to be coordinated by Jim Dunn.

Respectfully submitted,

Sharon Anderson

ATTEST:
