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MILLBURY, MASS



**TOWN OF MILLBURY**  
**Earth Removal Board**  
**Meeting Minutes**  
**Tuesday November 19, 2013**  
**7:00 pm - Conference Room**  
**Millbury Town Hall, 127 Elm Street, Millbury, MA 01527**

**Board Members**

Al Peloquin, Chairperson  
Leonard Mort, Vice Chairperson  
Thomas Brown  
Anna Lewandowski  
Mary Krumsiek

**Attendance:** Leonard Mort, Anna Lewandowski, Mary Krumsiek

**Absent:** Al Peloquin, Thomas Brown Jr.

**1. Call to Order:** Vice Chairperson, Leonard Mort, called the meeting to order at 7:06 pm.

**2. Approval of Meeting Minutes:**

Upon a motion by Mary Krumsiek, and seconded by Anna Lewandowski, the Board voted to approve the minutes of the October 15, 2013 meeting.

**3. Correspondence**

Received thank-you card from Ellen Knight

**4. New Business**

**4a. Earth Removal Board Clerk:** Phuongan Tong was interviewed and notified of the duties expected of her. On a motion by Leonard Mort, seconded by Mary Krumsiek, The Board voted unanimously to have Phuongan come on as clerk.

The Board agreed that elected candidate for Earth Removal Board Clerk position should be given the sexual harassment policy. The attached form from the policy should be signed and return to the Board for complete consideration of employment.

**4b. D Murgo Trucking:** The Board is expecting a returned on complete of Earth Removal Permit Application from D Murgo Trucking.

**4c. Brierly Pond Realty Trust:** The Board reviewed on the content of the communication between the Board and Briefly Pond Realty Trust regarding the pending cost of inspection. All presented Board Members has approved on the terms and conditions set forth in the communication.

**4d. Sexual Harassment Policy:** All presented Board Members confirmed that they will return their signed Sexual Harassment Policy Form to the Town Manager.

**4e. Environmental Report Tractor Supply:** Leonard Mort expressed that the Board asked Civil Site Engineer for a report on soil.

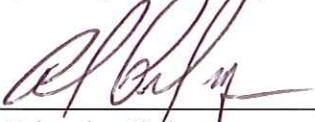
**4f. Upcoming Meeting:** Anna Lewandowski motioned to have next meeting on January 20, 2014. Mary Krumsiek seconded the motion. The Board voted unanimously.

**4g. Coordination with the Planning Board:** Anna Lewandowski suggested that a list of all the approved development in town should be given to the Earth Removal Board by the Planning Board to facilitate the efficient operation of the Earth Removal Board.

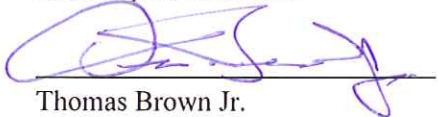
**6. Adjournment**

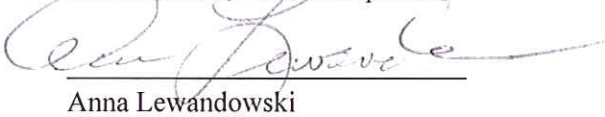
Motion to adjourn by Anna Lewandowski at 7:21 pm, motion carried unanimously.

Respectfully submitted by Phuonganh Tong, submitted to Town Clerk on : \_\_\_\_\_

  
\_\_\_\_\_  
Al Peloquin, Chairman

  
\_\_\_\_\_  
Leonard Mort, Vice Chairperson

  
\_\_\_\_\_  
Thomas Brown Jr.

  
\_\_\_\_\_  
Anna Lewandowski

\_\_\_\_\_  
Mary Krumsiek